

**Policy:** *Hot Works Policy*

**Responsible Party:** *Director, Safety and Risk Management*

**Revised:** *2/1/2017*

**Effective date:** *7/1/2013*

**Review date:** *2/1/2020*

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**Introduction and Purpose:**

Safety and Risk Management is committed to promote effective regulatory compliance, environmental health and safety practices through expertise and assistance; incorporating Risk Assessment and Risk Control strategies throughout MSU increasing our organization’s ability to succeed while enhancing institutional value. The Safety and Risk Management Policy endorses programs, procedures and resources which assist in this promotion.

This policy is an overarching document that outlines the policies set in place by Safety and Risk Management (SRM) for Montana State University (MSU) and its employees. Referenced procedures, written programs, training requirements and guidelines apply to employees as described in the relevant policies and procedures. MSU departments, administrators, managers, faculty and staff are required to comply with the requirements and specifications established for this purpose.

The primary goal of the Safety and Risk Management Policy is to ensure that the safety and health of faculty, staff, students and the visiting public will not be compromised while on campus. A major contributing factor to this is through practicing industry best practices to maintain compliance with environmental and safety laws, rules and regulations.

**Policy:**

**100.00            GENERAL**

The Office of Safety and Risk Management (SRM) at Montana State University (MSU) has developed a Hot Works policy. This policy is designed for any Hot Work (Cutting, Welding, Brazing, etc.) performed at MSU to maintain a safe environment.

**200.00            AUTHORITY**

The regulatory documents MSU uses to for Hot Work is 2012 International Fire Code Chapter 26, NFPA 51B, 29 CFR 1926.352, 29 CFR 1910.251 – 1910.255, ANSI Z49.1

**300.00 RESPONSIBILITIES**

**310.00 *Safety and Risk Management***

1. Oversee the policy and implementation of related procedures.

**400.00 DEFINITIONS**

Hot Work: Cutting, Welding, brazing, or other flame or spark producing activities.

**500.00 HOT WORK**

All Hot Work performed at MSU must follow the Hot Work Procedures and all generally accepted industry precautions and standards, including proper use of Personal Protective Equipment (PPE). The procedures and precautions are in place to prevent injuries, fires and other property damage from occurring.

**APPENDIX**

**A: Supporting Procedures and Programs**

[Hot Works Procedures](#)

**B: References:**

[National Fire Protection Association \(NFPA\)](#)

[International Fire Code \(IFC\)](#)

[Occupational Safety and Health Administration \(OSHA\)](#)