I. Call to Order

The meeting was called to order by chair, Kevin Thane. Guest, Ron Ramsfield, attended the meeting.

II. Approval of Minutes of January 18, 2012

The minutes were approved.

III. Committee Reports

A. Association of Shared Governance Leaders – did not meet per Kevin. Reports available at http://www.montana.edu/staffsenate/CommitteeReports/ctteerep-asgl.html.


D. Facilities Services Advisory – met per Kevin. Facilities Services will hire an outside consultant to review operations. Minutes of the OFS meetings at https://www.facilities.montana.edu/committees/ofscac/display.html.

E. Fitness Center Oversight Committee & Recreation Sports Advisory Board – met per Eric. The committee is discussing raising rates for faculty and staff. They are considering raising the monthly rates next fall for single memberships from $23 to $25, families from $40 to $43, single retirees from $10 to $12, and family retirees from $20 to $24. Also discussed was an updating and consolidating of security camera.

F. International Program – no report.

G. MSU Benefits & IUBC – met 1/26 per Ron, Shari, and Carol. FY12 is projecting a $2.9 million dollar increase to reserves bringing reserves above Legislatve minimums. They are predicting a negative impact to reserves in FY13. IUBC is discussing potential plan changes. Reports available at http://www.montana.edu/staffsenate/CommitteeReports/ctteerep-benefits.html.

H. Parking & Transportation Advisory – met per Steve. Parking lots have been deteriorating over the past several years and many are in need of repair, sealing, and striping. A pay lot north of Linfield Hall will move forward. The group will be sending out a satisfaction survey. Senators noted that most of the proposals for the new business building have been proposed in current parking lot spaces which have the potential to put added strain on parking availability. Reports available at http://www.montana.edu/staffsenate/CommitteeReports/ctteerep-parking.html.


J. Pure Gold Selection Committee – per Donna they continue to get excellent nominations.

K. Space Management – met 2/3 per Bill. AJMJ is reconfiguring some lab space to class room space. Also being discussed is moving class room scheduling from individual department control to being control by the Registrar’s office. The Registrar’s office uses Ad Astra software. Reports available at http://www.montana.edu/staffsenate/CommitteeReports/ctteerep-smc.html.

M. University Council – met 2/1 per Kevin. A Student Athletic Code of Conduct was presented by Matt Caires, Dean of Students and Leslie Taylor, University Legal Counsel. The policy will be posted to the web and voted on at the next Council meeting. The council approved: the Proposed Freedom of Express Policy Revision, Revisions to Non-Discrimination Policy, Annual Inventory Policy, and Property Management Procedures Manual. Also at the meeting was a Strategic Plan update presented by Jim Rimpau, Vice President for Planning and Core Themes update presented by Ron Larson, Associate Provost. Minutes of the University Council meetings at http://www.montana.edu/aircj/coms/councils/ucouncil/ucouncil_min.html.


O. Other Committee Reports
   a. Carol Shannon reported that Streamline preformed a rider survey. Survey results included; the need for extended hours to accommodate late classes, large numbers of riders are from Three Forks and Manhattan, the need to continue the Livingston route, and the desire to expand the Saturday schedule.
   b. Bill Van Horn reported that OpenMSU completed its initial service provider’s survey and the group is compiling the results. They plan additional surveys and town hall discussions.

IV. Old Business
   A. Committee openings – Shari volunteered to fill the opening on the Budget Council left by Sheron’s retirement, Senators supported this change. Shari surrendered her representation on the MSU Benefits Committee, Julie volunteer and was confirmed as her replacement on Benefits. No Senators volunteered for the opening on the Campus Sustainability Advisory Council. CSAC will be advertised to the classified community with an application deadline of Friday 2/24.
   B. Training Task Force – Co-Chairs, Neil and Justin. The TF proposed presenting in-house training called Real Colors® Personality Instrument. Using Real Colors® people learn to recognize, accept and value the differences in others while improving understanding, empathy and communication. MSU has two certified presenters, Dan Clark, Director Local Government Center and Mary Fran San Soucie, Extension HR Coordinator, who can lead sessions without charging a fee. The 2-hour sessions work best with 40-50 participants and a cost for material of $7.00 per participant. Senators supported moving forward with planning this in-house training. The TF will request funding for materials and refreshments from the President’s office.
   C. Public Relations Task Force – Chair, Shana. No report.

V. Information Items
   A. The MUS Compensation Focus Group is meeting on 2/15 at the Museum of the Rockies. The Regent’s asked campus representative groups to answer four questions. The questions were: (1) What parts of our compensation package are helping our campuses’ ability to recruit and retain capable faculty and staff? Why? (2) What parts of our compensation package are hindering our campuses’ ability to recruit and retain capable faculty and staff? Why? (3) What significant challenges are ahead of us that you think the Regents should be anticipating and preparing for? (staffing and compensation related) and (4) What solutions or approaches do you recommend the Regents consider? (economic and non-economic). The classified peer organization, MUSSA, compiled responses to the questions which will be discussed at the 2/15 meeting.

VI. Updates

VII. Motion to Adjourn
   A motion to adjourn was made at 10:57 a.m.

Next meeting, March 21, from 9:00 to 11:00 a.m. in SUB 232