Staff Senate Meeting Minutes  
Wednesday, January 15, 2013  
9:00 – 11:00 a.m.  
SUB 168

| X  | Phyllis Bock                      | A | Ron Brekke, Benefits                | A | Dave Court, Budget                | X | Ariel Donohue, Women’s Status            |
| X  | Diane Dorgan, O&E                 | A | Jill Flores, CSAC                   | X | Jacob Hahn, PTAC                  | X | Mandy Hansen, UFPB                      |
| X  | Mike Hansen, Parking Appeals      | X | Deb Harrison                       | A | Julie Heard, Benefits             | X | Kerri Marx, Benefits                    |
| X  | Wendy McCarty, Personnel          | A | Linda McDonald                     | A | Merry Paceley, Personnel          | X | Roy Pino                                |
| X  | Joe Robbins                       | A | Linda Roberts                      | A | Amy Sadosky, Parking Appeals      | X | Sylvia Sparkman                         |
| A  | Owen (O.P.) Taylor                | X | Justin van Almelo, Facilities      | X | Bill Van Horn, Space & University | X | Eric Wold, Rec Sports                   |
| X  | Shana Wold, Market & Planning     | X |                                         |   |                                         |   |                                       |

Attendance Code Key:  X = Attended  A = Apologies for Absence

Staff, Joan Ford, was present.

I. Call to Order. The meeting was called to order by chair, Shana Wold. Guest Ron Ramsfield was present.

II. Approval of Minutes. Minutes of December 18, 2013 was approved.

III. Committee Reports
   A. **Association of Shared Governance Leaders** – met 1/13 Professional Council and Staff Senate reps discussed the Years of Service Ceremony planning.
   B. **Budget Council** – Dave Court – no report.
   A. **Campus Sustainability Advisory Council** – Jill Flores – no report.
   C. **Facilities Services Advisory** – Justin van Almelo – met and discussed the truck used to collect refuse on campus. Analysis of continuing or outsourcing this service was discussed and the best option is for campus to replace the truck and continue this operation.
   D. **Fitness Center Oversight Committee & Recreation Sports Advisory Board** – Eric Wold – did not meet.
   E. **MSU Benefits & IUBC** – Ron Brekke, Julie Heard and Kerri Marx – IUBC is meeting in Helena. Kerri noted that a letter offering the option to use the ACA will be mailed to retirees.
   F. **Outreach & Engagement Council** – Diane Dorgan – met last month and discussed the Celebrating Engagement Award, defining metrics, and coordinating efforts with the MSU Strategic Plans metrics.
   G. **Parking & Transportation Advisory** – Jacob Hahn – did not meet.
   H. **Planning Council** – Shana Wold – meeting next week.
   I. **President’s Commission on the Status of University Women** – Ariel Donohue – met last semester and selected the recipient of their Award presented at Spring Convocation.
   J. **Space Management** – Bill Van Horn – January meeting cancelled.
   K. **University Facilities Planning** – Mandy Hansen – meet 1/14 discussed energy efficient design.
   L. **University Council** – Staff Senate Chair – January meeting cancelled.
   M. Other Committee reports

IV. Old Business
   A. Years of Service Ceremony – Shana Wold, Dave Court, and Joan Ford – met to discuss data collection. The event is scheduled on 10/3 and will be announced at the Employee Recognition Awards on 4/3.

V. New Business
   A. Shana reported a concern was raised regarding participation in the review process of Dean’s and Department Heads. It was noted that staff is included on selection committees to hire these positions and interact daily with these positions that it makes sense to include staff participation in the review process. The issue was discussed with President Cruzado who agreed to raise this concern with Provost Potvin. Shana will follow up with the results of this further discussion.

VI. Information Items
   A. Julie Heard will provide an update on the Culture of Excellence Task Force at next month’s meeting.
   B. Getting to know you fellow Senators – Mandy Hansen is a Bozeman native and has worked at MSU for 11 years. Her parents are retired MSU faculty. Her job duties include managing work study and compliance.

VII. Motion to Adjourn. The meeting was adjourned at 9:24 a.m.

Next Meeting: Wednesday, February 19, 2014 at 9:00 a.m., Wilson Hall, Bradley conf. rm. 2-257