Staff Senate Meeting Minutes  
Wednesday, May 28, 2014  
9:00 – 11:00 a.m.  
SUB 236

Attendance Code Key:  
X = Attended  
A = Apologies for Absence  

I. Call to Order. The meeting was called to order by chair, Shana Wold. Guest Sandra Fiegi was present.

II. Approval of Minutes. Minutes of April 16, 2014 were approved.

III. Election Results. Sandra Fiegi and Bill Van Horn were elected as the Secretarial/Clerical representatives. Rita Larby was elected to represent Classified Professional. Shana Wold was elected to finish Phyllis Bocks term as a Classified Professional.

IV. Officer Elections. Dave Court was elected as chair and Diane Dorgan as vice chair. Their one-year terms begin in August.

V. Update from the MUSSA / Board of Regents meeting on May 20 and 21 in Havre. Dave reported the discussion held by representatives from MSU Bozeman, Billings, Great Falls, and Havre, and UM Missoula and Helena campuses with the Regents was about what we are doing well regarding student success. A survey on student success was given to staff by MUSSA prior to this meeting. Dave noted the survey was summarized but not ranked; results were handed out at the Senate meeting. The Regents keyed into the issue of Advising. Bozeman reported in addition to the increasing number of students, faculty is also growing but staff has not increased. There was no resolution but it was good discussion.

Senator’s discussion included: A need to definition faculties’ role in advising. Consistency in providing advising services to students by departments. Use of Degree Works by faculty and advising staff, although a new program with a learning curve, to improve the efficiency of the process of auditing a student’s degree requirements. Need to hire more staff. A request to extend an invitation to ASMSU leadership to attend our next Senate meeting was requested and the Senate office was directed to make this arrangement.

VI. Committee Reports

A. Association of Shared Governance Leaders – Shana Wold – no update.

B. Budget Council – Dave Court – did not meet.

C. Campus Sustainability Advisory Council – Jill Flores – funded a video for student orientation, working on sustainability efforts, food services using more local products, Miller Dining Hall is getting around 200 pounds of cans as part of their recycling efforts and is encouraging the other dining halls to increase their recycling efforts.


E. Fitness Center Oversight Committee & Recreation Sports Advisory Board – Eric Wold – did not meet.

G. Outreach & Engagement Council – Diane Dorgan – reviewed the need to find a faculty rep for the committee, trying to shape a description of what they need in a community rep, and is writing a proposal/reassessment for seed grant funding.

H. Parking & Transportation Advisory – Jacob Hahn – topics included the need for 80 parking spaces in the vicinity of the new dorm west of Miller, upgrading paid parking with “pay and display” for fall 2014 which uses a credit card or cat card, and still considering parking space replacement when the Asbjornson starts construction.

I. Planning Council – Shana Wold – the proposed changes to the Strategic Plan metrics was approved by University Council. A new representative will need to be sought for this council.

J. President’s Commission on the Status of University Women – Ariel Donohue – no report.

K. Space Management – Bill Van Horn – no report.

L. University Facilities Planning – Mandy Hansen – no report.

M. University Council – Staff Senate Chair – no meeting.

N. Other Committee reports

VII. Old Business

A. Years of Service Ceremony – Shana Wold, Dave Court, Kerri Marx, and Joan Ford – presented three cost options to President Cruzado. With a selection of the plan the team can move forward with planning. Shana met with Terry Leist about awards. His suggestion was to have third party manage the award selection process, however the President would prefer defined awards and have the awards at the ceremony. Terry and the President are talking. In addition to a certificate for each person the team is considering pins for 5, 10, and 15 years, then other logoed items such as key tags, paper weights, etch bowls or pen caddies, clocks, and/or local pottery for the remaining groups. There will be a need for assistance in planning and volunteer for execution of the ceremony. There will be approximately 300 recipients for this year’s ceremony and the President’s budget will pay for the event. The ceremony is scheduled for Friday, October 3rd in the afternoon.

VIII. New Business

A. Tuition Waiver and Gym usage – Deb Wilke – no report. Requested item be tabled.

IX. Information Items

A. Ariel spoke to the need for volunteers at the Community Café located in the old Frontier Pies on North 7th Avenue. The University has committed to Wednesdays. She handed out an information sheet. The need is a minimum of eight people to serve food and clean up.

B. Getting to know your fellow Senators – Andrew Board, Painter, is a graduate of Carroll College. He grew up in Great Falls and Connecticut and had his own painting company. He has been working for MSU for almost one-year.

X. Public Comment. No public comment

XI. Motion to Adjourn. The meeting was adjourned at 10:05 a.m.

Next Meeting: Wednesday, June 18, 2014 at 9:00 a.m., Wilson Hall, Bradley conference room 2-257