### Staff Senate Meeting Minutes
#### Wednesday, October 15, 2014
9:00 – 11:00 a.m.
Reid 415

| X | Andrew Board | X | Ron Brekke, Benefits | X | Dave Clark, CSAC | X | Dave Court, Budget |
| X | Ariel Donohue, Parking Appeals | A | Diane Dorgan, O&E | A | Marie Doubrava, Rec Sports | X | Sandra Fiegi |
| A | Jacob Hahn, PTAC | X | Deb Harrison | X | Keely Holmes, Planning | A | Neil Jorgensen, UFPB |
| A | Rita Larby | X | Kerri Marx, Benefits | X | Wendy McCarty, Personnel | X | Merry Paceley, Personnel |
| X | Roy Pino | X | Joe Robbins | A | Amy Sadosky, Parking Appeals | X | Tracy Simonson, Benefits |
| X | Sylvia Sparkman, PCoSUW | X | Justin van Almelo, Facilities | X | Bill Van Horn, Space | X | Deb Wilke |
| A | Shana Wold, Market |

**Attendance Code Key:**
- X = Attended
- A = Apologies for Absence

Staff, Joan Ford, was present.

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I. **Call to Order.** The meeting was called to order by chair, Dave Court. Guest Amy Kanuch, University Communications, was present.

II. **Approval of Minutes.** Minutes of September 17, 2014 was approved.

III. **Guest Speaker - Amy Kanuch, University Communications,** presented information on the annual MSU Charitable Giving Campaign.

IV. **Introduction.** Dave Clark was introduced as the new Staff Senate representative to CSAC.

V. **Committee Reports**

   A. **Association of Shared Governance Leaders** – Dave Court – met 10/7 representatives from Faculty Senate, Professional Council, Staff Senate and ASMSU discussed a number of topics.

   B. **Budget Council** – Dave Court – met 9/23 discussed FY12 SIP Assessments & Ratings, began preparation for a formal recommendation and reviewed draft FAQ’s for website.

   C. **Campus Sustainability Advisory Council** – Dave Clark – meeting cancelled.

   D. **Facilities Services Advisory** – Justin van Almelo – meeting cancelled.

   E. **MSU Benefits & IUBC** – Ron Brekke, Kerri Marx, and Tracy Simonson – IUBC met 10/2 and 3 in Helena topics included the MUS Wellness Incentive Program a flyer describing how to earn points and rewards (Fitbit) was sent out and noted the Limeade roll-out (www.muswell.limeade.com), the plan is in good financial condition, Delta Dental needs to expand and list more providers/dentists, URx continues to be challenged with increased costs, health programs like Take Control are improving participants health, and Blue Cross and Blue Shield of Montana is offering a hardware vision to their plan. ACA (Affordable Care Act) requirements for compliance, responsibility, form to be handled by Human Resources.

   F. **NAIC/CoE Expansion-Parking Subcommittee** - Deb Wilke – a parking structure is being discussed.

   G. **NAIC/CoE Expansion-Presentation Hall Subcommittee** - Rita Larby – no report.


   I. **Parking & Transportation Advisory** – Jacob Hahn – meeting this afternoon.

   J. **Planning Council** – Keely Holmes – did not meet.

   K. **President’s Commission on the Status of University Women** – Sylvia Sparkman – joined the policy and bylaws sub-committees. The Commission is sponsoring a Movers & Shakers program in the Procrastinator Theater.
L. **Recreational Sports and Fitness Advisory Board** – Marie Doubrava – did not meet.

M. **Space Management** – Bill Van Horn – met 10/3 discussion was on upcoming construction of the NAIC, parking garage, and Presentation Hall at 7th and Grant.


O. **University Council** – Staff Senate Chair – met 10/1 new item was from Health Promotion to Office of Health Advancement. Informational Items included presentations on Strategic Plan Progress Report and Rouse Justice Center.

P. Other Committee reports

VI. **Old Business**

A. Years of Service Ceremony – Shana Wold, Dave Court, Kerri Marx, and Joan Ford – was held Friday, October 10th from 2 to 4 p.m. in the SUB Ballrooms. Senators discussed the positives and negatives of the event. The YoS committee will meet with the President, HR, and Administration and Finance for a debriefing on Friday, 10/17.

VII. **New Business.**

A. Staff Involvement in Dean and Department Head Reviews – the issue was raised during a meeting with President and Provost. This process is being examined.

VIII. **Information Items**

A. Tom Stump, Director Auxiliary Services, will be the guest speaker at the 11/19 Senate meeting to give a presentation on the New Freshman Housing Complex.

B. The Bozeman chapter of MPEA is calling for a third party salary study. Also, the Labor/Management Committee (called for as part of the last contract) has been delayed due to personnel changes.

C. Senators discussed the upcoming Brown Bag Lunch with President Cruzado, Provost Potvin and V.P. Administration and Finance on 10/28. Senators requested the topics shared be distributed via email for further topic development and refinement.

IX. Public Comment.

X. **Motion to Adjourn.** The meeting was adjourned at 11:00 a.m.

**Next Meeting:** Wednesday, November 19, SUB 233