Staff Senate Meeting Minutes  
Wednesday, November 19, 2014  
9:00 – 11:00 a.m.  
SUB 233  

I. Call to Order. The meeting was called to order by chair, Dave Court. Guest speakers Tracy Ellig, Walt Banzinger, Brett Gunnink, and Sam Des Jardins were present. Plus additional guests Lisa Pino, Ron Ramsfield and Tracy Krushensky.

II. Approval of Minutes. Minutes of October 15, 2014 was approved.

III. Guest Speaker - Tracy Ellig, Executive Director University Communications, updated the Senate on Romney Hall, Legislative House Bills 5 Long-range building appropriations and 13 State employees pay plan. Constructed in 1922, Romney Gym is now obsolete and in need of a complete renovation. The building is centrally located and situated in a prominent campus location. A renovation of the Romney Gym facility has the potential to impact MSU students by improving programs that directly serve students, faculty and even the local community. The renovation will make beneficial use of the building's prime location, improve spaces that are currently under-utilized and take advantage of the large open areas most notably the third floor gymnasium. In addition, the building's core services and accessibility deficiencies would be updated to meet today's building codes and use demands. The renovation is the number one priority on HB 5. Tracy noted that Governor Steve Bullock released his budget proposal for the 2017 biennium on 11/17. The proposal includes a $.50 per hour pay increase as part of HB 13. The various unions will bargain with OCHE for the final pay increase amount.

IV. Guest Speakers - Walt Banzinger, Director and Sam Des Jardins, Project Manager, Campus Planning Design & Construction, and Brett Gunnink, Dean of Engineering, talked about the Norm Asbjornson Innovation Center project to date. Project updates can be found at http://www.msuinnovationcenter.com/. The site is located at the corner of Grant and 7th Avenue and includes the NAIC and Presentation Hall buildings plus a parking garage or other parking solution. In early March 2014, MSU announced that Asbjornson had committed to give the university $50 million for its College of Engineering. Asbjornson's gift will fund the construction of an innovative laboratory and classroom facility that will enable collaborative, hands-on learning and leadership. The building is envisioned to promote: interdisciplinary engagement, student-faculty interaction; accelerated innovation that responds to and anticipates, and emerging trends in education, industry and society.

V. Committee Reports
   A. Association of Shared Governance Leaders – Dave Court – met 11/6 representatives from Faculty Senate, Professional Council, Staff Senate and ASMSU discussed parking.
B. **Budget Council** – Dave Court – met 10/28 in conjunction with the Planning Council. The Strategic Plan and universities budgeting process are being discussed.

C. **Campus Sustainability Advisory Council** – Dave Clark – met 10/15 topics discussed included MSU being a proposed off-site carbon sequestration site by growing trees and selling them to California, looking into ways to compost food waste from the dining halls, and increasing active transportation i.e. walking and biking.

D. **Facilities Services Advisory** – Justin van Almelo – meeting cancelled.

E. **MSU Benefits & IUBC** – Ron Brekke, Kerri Marx, and Tracy Simonson – no campus meetings since IUBC met in Helena on 10/2 and 3.

F. **NAIC/CoE Expansion-Parking Subcommittee** - Deb Wilke –see IV above.

G. **NAIC/CoE Expansion-Presentation Hall Subcommittee** - Rita Larby – see IV above.

H. **Outreach & Engagement Council** – Diane Dorgan – met 10/21 topics of discussion included the Outreach Award, reviewing mini grant proposals and how to align O&E goals with and influence the Engagement goal of the Strategic plan.

I. **Parking & Transportation Advisory** – Jacob Hahn – no update.

J. **Planning Council** – Keely Holmes – met with Budget Council see report above.

K. **President’s Commission on the Status of University Women** – Sylvia Sparkman – no update.

L. **Recreational Sports and Fitness Advisory Board** – Marie Doubrava – no update.

M. **Space Management** – Bill Van Horn – met 11/7 no update.

N. **University Facilities Planning** – Neil Jorgensen – met 11/18 discussed bike lockers, presentation on Cheever Hall Ghost sign, Haynes Hall sculpture yard storage containers and chalking on sidewalks.

O. **University Council** – Staff Senate Chair – met 11/5 new items were Faculty Staff Waivers and Employee Background Check. Approval of name change from Health Promotion to Office of Health Advancement passed. Information Items were a presentation of the 2014 Engagement Scholarship/W.K. Kellogg Foundation Engagement Awards, Exemplary Project Announcement for Towne’s Harvest Garden, a Strategic Plan Update – Learning Goal, and Norm Asbjornson Innovation Center – Project Process Update.

P. Other Committee reports
   
   i. Tobacco Free Committee is reconvening and is seeking a representative.

VI. **Old Business**
   
   A. Staff Involvement in Dean and Department Head Reviews – the issue was raised during a meeting with President and Provost. This process is being examined.

VII. **Information Items**
   
   B. There will be a Brown Bag Lunch with President Cruzado, Provost Potvin and V.P. Administration and Finance on Friday, 12/5.

   C. Tom Stump, Director Auxiliary Services, the New Freshman Housing rescheduled from 11/19 to 12/17.

VIII. **Public Comment.**

IX. **Motion to Adjourn.** The meeting was adjourned at 11:00 a.m.

**Next Meeting:** Wednesday, December 17, SUB 233