I. Call to Order. Agenda was corrected to add NAIC/CoE Parking Garage Subcommittee. The meeting was called to order by vice chair, Bill Van Horn. Guests, Milana Lazetich, Suzi Nelson and Wendy Minster, were present.

II. Approval of Minutes. Minutes of May 20, 2015 was approved.

III. Committee Reports

A. Association of Shared Governance Leaders – next meeting in September.

B. Budget Council – Mandy St. Aubyn – next meeting in August.

C. Campus Sustainability Advisory Council – Dave Clark – topics of discussion included the NAIC having a net zero environmental impact, edible gardens at SUB, Cobleigh Hall, and other locations around campus.

D. Facilities Advisory Committee – Justin van Almelo – topics of discussion included the effects of shutting down the steam plant during the summer, grounds crews will be reducing the amount of weed control chemicals used on the lawns, faculty and staff are asked to photograph and report areas for spot treatment.


F. NAIC/CoE Expansion-Parking Subcommittee – Deb Wilke – a meeting will be held June 17. Dave Clark volunteered to cover this meeting.

G. NAIC/CoE Expansion-Presentation Hall Subcommittee - Rita Larby – did not meet.


I. Parking & Transportation Advisory Board – Jacob Hahn – no update.

J. Planning Council – Keely Holmes – a proposed budget has been forwarded to President Cruzado.

K. President’s Commission on the Status of University Women – Sylvia Sparkman – the strategic plan subcommittee has not met.

L. Recreational Sports and Fitness Advisory Board – Marie Doubrava – Marie is on summer hiatus; the Board will meet again in August/September.

M. Space Management Committee – Bill Van Horn – topics of discussion included investigating space planning software solutions and their importability into Banner, research sector space planning, NAIC space program planning has been approved, and, dependent on budget, ground breaking in October for the NAIC garage.

N. Tobacco Free Task Force – Peggy Lehmann – committee has not starting meeting.

MSU Health Promotions has identified out of date signage, has developed an early list of areas in need of improved signage, and signs needing multiple languages.

P. **University Council** – Staff Senate Chair – will meet again in August.
Q. **Other Committees**

IV. New Business
   A. MUSSA/BoR update – Diane Dorgan and Bill Van Horn – a representative from Professional Council attended the breakfast meeting with the Board of Regents and other campus staff representatives in Kalispell on May 21st. The main topic of discussion was around advising and student impact. Each campus presented two staff member biographies including job descriptions. The Regents gained a better understanding of the depth and breadth of staff and the amount of responsibility that goes with many of the job titles presented. MUSSA leadership elections will held in August.

V. Old Business
   A. Staff involvement on Dean/Dept. Head Reviews – Staff Senate Chair and Vice Chair – the Provost and Faculty are working on a draft.

VI. Information Items
   A. Committee representative openings on MSU Benefits Committee and Parking Appeals Board – first round search yielded no candidates, extending application date to mid-August.
   B. The August 19 Staff Senate meeting is the Wednesday before the start of school, freshman move-in day, and Catapalooza. Senator’s discussed moving the meeting to either before or after this date and ran into a number of impacting issues. The final decision was to hold the meeting on the 19th as scheduled but hold the meeting for 1-hour instead of 2-hours.

VII. Public Comment.

VIII. Motion to Adjourn. The meeting was adjourned at 10:40 a.m.

Next Meeting: Wednesday, July 15, in Wilson Hall, Bradley Conference room 2-257 from 9-11 a.m.