1. Call to order, additions or corrections to the agenda.
2. Meeting guest Collette Campbell, Assistant Laboratory Manager with the Film and Photography School and chapter president of MPEA, introduced herself.
3. Minutes from the December 16, 2015 meeting were approved.
4. Committee Reports
   1. ASGL Association of Shared Governance Leaders (academic year) – Staff Senate chair – did not meet.
   2. Budget Council – Mandy St. Aubyn – did not meet.
   3. CSAC Campus Sustainability Advisory Council – Dave Clark – did not meet.
   5. IUBC and MSU Benefits Committee – Ron Brekke, Kerri Marx, Ramie Pederson, and Sarah Rieger – IUBC will be meeting on 1/21. The MUS Wellness program has begun for 2016 Senators and co-workers are encouraged to sign up and participate. Incentives include Fitbit Health Trackers, Tax Advantage Account (TTA) contributions, Amazon gift cards, and more. Ron will investigate if new medical cards will be issued reflecting the change to the co-pay effective the beginning of the year.
   6. NAIC/CoE Expansion – Rita Larby - it appears the sub-committees for the garage and building have been combined, Rita will confirm. The garage supports are going up, off-site sewer work has begun, and building exteriors are being approved.
   8. PTAC Parking & Transportation Advisory Committee – Candace Mastel – no update.
11. Recreational Sports and Fitness Advisory Board (academic year) – Scott MacFarlane – did not meet.
12. Space Management Committee – Milana Lazetich – met 1/8 topics discussed included inventory and audit of space for research, reallocation of the fourth floor of Linfield Hall, and the space policy.
14. University Facilities Planning Board – Neil Jorgenson – passed around information regarding ground improvement and landscaping on the north side of Montana Hall, paving on the east side of the Fieldhouse, and three identified locations for the new dining hall. There will be a public presentation of the dining hall locations on 1/26 from 3-5 pm in the Procrastinator Theater. The office will email links to the handouts.
15. University Council – Staff Senate chair – did not meet
6. Informational Items
   1. MUSSA members met with the Board of Regents on 1/19 in Helena. The presentation was “Student Success: Mentoring” the office will email a copy of the presentation to Senators after the meeting.
   2. MUSSA members met with Quint Nyman, President of MPEA, in Helena 1/19 in Helena. UM requested the meeting to discuss layoffs and downsizing at the Missoula location.
   3. The request to write a letter of support at the 12/20 Staff Senate meeting for a salary study has been withdrawn.
   4. MSU Leadership 360 (staff involvement on Dean/Dept. Head reviews) we will have a follow up meeting in February or March.
7. Updates and other business
   1. Meeting adjourned at 9:46 am

Next Meeting: Wednesday, February 17th in the Huffman building, MSU Police Conference Room