Staff Senate Meeting Minutes, April 20, 2016, SUB 168

| Sharon Beall | Andrew Board | Ron Brekke, IUBC |
| Dave Clark, CSAC | Korrin Engel, Personnel | Denise Hoepfner, O&E |
| Keely Holmes, Planning | Neil Jorgensen, UFPB | Rita Larby |
| Milana Lazetich, Space | Peggy Lehmann, Tobacco | Kerri Marx, Benefits |
| Candace Mastel, PTAC | Wendy McCarty, Personnel | Wendy Minster |
| Laurynn Olson, Park Appeals | Ramie Pederson, Benefits | Sarah Rieger, Benefits |
| Joe Robbins | Lauren, Sherman-Boemker, RecSports | Sylvia Sparkman, PCoSUW, Park Appeals |
| Mandy St. Aubyn, Budget | Justin van Almeo, Facilities | Shana Wold, Marketing |

Attendance Code Key: X=Attended, A=Apologies for Absence

Staff, Joan Ford, attended

1. Call to order, additions or corrections to the agenda.
2. Candace Mastel was on the team that won the team award at the Excellence in Service and MSU Employees of the Year awards ceremony. Senators acknowledged and congratulated her.
3. Minutes from the March 16, 2016 meeting were approved.
4. New Business
   a. Facilities Advisory Committee, Justin’s term ends August, 2016, he reported the Committee has not met since 2014. Discussion regarding interview a replacement rep. was held. Dave Clark volunteered to be the interim rep. The office was directed to contact the committee chair to verify if there will meetings in the future.
   b. Appointed Staff Senate members with terms expiring summer, 2016.
   c. Appointed by Staff Senate, Senate confirmation of the following: Budget Council – Mandy; Planning Council – Keely; and Pres. Comm. on the Status of Univ. Women – Sylvia – accepted 2nd terms. Senators confirm and approved acceptance of all candidates.
   d. Appointed by President Cruzado: CSAC – Dave and MSU Benefits – Kerri – accepted a 2nd terms. Senators confirm and approved acceptance of all candidates and requested the office begin the Presidential appointment process.
   e. QPR Suicide Prevention Training classes for classified staff – Joan Ford – reported that Facilities Service did not identify any groups for this training. Auxiliaries Services is still considering this training.
   f. 27th Annual Excellence in Service & MSU Employee of the Year Awards Ceremony discussion. Senators thought the event was a success.
   g. Officer Nominating Committee – Sylvia sought three members for this committee; Sarah, Sylvia and Joan volunteered.
5. Committee Reports
   a. ASGL Association of Shared Governance Leaders (academic year) – Staff Senate chair – no meeting.
   b. Budget Council – Mandy St. Aubyn – mailed a report for Joan to read. The Council received approval for the Process and Allocation of the FY17 OTO Strategic and Results Pools. These funds will be allotted between Academic Affairs 65%, Admin & Finance, 10% strategic and 15% results, President’s Division 10%, Research 2.5%, and Student Success 12.5% strategic and 7.5% results. The strategic pool is intended for investments that have positive impact on the Councils priorities, graduate education and performance funding initiates. The results pool is intended for rewarding positive results from the prior year.
   c. Facilities Advisory Committee – Justin van Almeo – no update.
d. IUBC and MSU Benefits Committee – Ron Brekke, Kerri Marx, Ramie Pederson, and Sarah Rieger – CHOICEs reenrollment will be opening soon, the MUS employer contribution will increase from $887 to $1054, quotes from providers all showed increases.

e. NAIC/CoE Expansion – Rita Larby – no report.


g. PTAC Parking & Transportation Advisory Committee – Candace Mastel – meets the 27th.

h. Planning Council – Keely Holmes – meets next week.

i. President’s Commission on the State of University Women – did not meet.

j. Recreational Sports and Fitness Advisory Board (academic year) – Lauren Sherman-Boemker – improvements are being made to Shroyer bathrooms, gym sound systems, interviewing for Intermural Coordinator, proceeding with climbing boulder near Yellowstone Hall.

k. Space Management Committee – Milana Lazetich – met 4/1 proposing a Space Management employee; L&S seeking space due to increased number of students.

l. Tobacco Free Task Force – Peggy Lehmann – did not meet.

m. University Facilities Planning Board – Neil Jorgenson – topics included conceptual drawings of new dining hall; covered bicycle facility and increasing number of bicycle parking areas; MOR storage facility with climate control; recycle can placement; and window wraps for the Brakken Center.

n. University Council – Senate chair – New Item: voted and passed Indigenous Peoples’ Day Resolution and Informational Items included: Results of the City of Bozeman’s 2015 National Citizen Survey presented by Chris Kukulski, City Manager; Strategic Plan Progress Reports: Engagement presented by Chris Fastnow, Director of Planning & Analysis; and MSU Great Falls College: 1+ 3 Engineering Transfer Programs presented by Susan Wolff, Ed. D., CEO/Dean, MSU Great Falls College.

o. Other Committee

i. 125th Founder’s Day planning committee – did not meet

ii. MUS HR and MSU Bozeman HR campus committee – training on new FSLA

6. Informational Items

a. MSU Leadership 360 (staff involvement on Dean/Dept. Head reviews). The office was asked to follow up with HR for May or push off to September.

7. Updates and other business

a. Senate member election will run Monday 4/25 through 29.

8. Public Comment – none

9. The meeting adjourned at 11:03 am.

Next Meeting: Wednesday, May 18 in SUB 168