Staff Senate Meeting Minutes, June 15, 2016, Reid 415

Attendance Code Key: X=Attended, A=Apologies for Absence  
Staff, Joan Ford, attended

1. Call to order, additions or corrections to the agenda.  Guests: Dorie Seymour and Lyle Williams were in attendance.
2. Minutes from the May 18, 2016 meeting were approved.
3. New Business
4. Old Business
   a. Joint Professional Council / Staff Senate meetings will start in the fall.  Per Sylvia and Abbey Keene, chair of PC, the groups will meet together once each semester.
   b. MUSSA / Board of Regents met in Havre on May 19.  A PowerPoint slideshow featuring staff members who work with Veteran and Native American students played throughout the presentation.  The Regents and OCHE were urged to facilitate negotiations with system-wide retention software: Starfish, Grades First, Degree Works, etc. when contracts are up for renewal.  Sylvia mentioned that the Mobile Veterans Van parks in front of the SUB regularly, the other campuses were interested in the program and want to know how to do this for their campuses.
   c. The Scholarship Committee began investigating the UM Staff Senate Scholarship program by getting information from their support staff, review web pages and application process and form as reported by Ramie.  Senators suggested having the MSU Foundation set up an index to allow donations, exploring adding to payroll deductions, etc.  Next step is to meet with President Cruzado.
5. Committee Reports
   a. ASGL Association of Shared Governance Leaders (academic year) – Staff Senate chair – will meet again in the fall.
   b. Budget Council – Mandy St. Aubyn – did not meet.
   d. Facilities Advisory Committee – Justin van Almelo – the committee will be mothballed.  This item will be removed from future agendas.
   e. IUBC and MSU Benefits Committee – Ron Brekke, Kerri Marx, Ramie Pederson, and Sarah Rieger – no update.  Next IUBC meeting is September 22.
   f. NAIC/CoE Expansion – Rita Larby – did not meet.
   g. O&E Outreach & Engagement Council – Denise Hoepfner – no update.
   h. PTAC Parking & Transportation Advisory Committee – Candace Mastel – no report.
   i. Planning Council – Keely Holmes – met and continued discussion on strategic plan objectives.
   j. President’s Commission on the State of University Women – Sylvia Sparkman – did not meet.
   k. Recreational Sports and Fitness Advisory Board (academic year) – Lauren Sherman-Boemker – will meet again in the fall.
l. Space Management Committee – Milana Lazetich – met and discussed moving the modular labs, WAMI space is moving to the hospital, research space needs, hiring 1 FTE to assign space, and brought Dan Stevenson up to speed. Next space meeting is July 8.
m. Tobacco Free Task Force – Peggy Lehmann – did not meet. Discussion was raised that the approved policy does not include enforcement and that some areas continue to have smoker issues. Senators questioned if policy information was being included in new student orientation and receiving ASMSU attention.
o. University Council – Senate chair – did not meet. Next meeting is August.
p. Other Committee
   i. 125th Founder’s Day planning committee – did not meet.
   ii. MUS HR and MSU Bozeman HR campus committee – FLSA guidelines will be effective December 1, continue to review the guidelines. 77% of the job titles have been reviewed.
6. Informational Items
   a. MSU Leadership 360 (staff involvement on Dean/Dept. Head reviews). HR should have an update by September.
7. Updates and other business
8. Public Comment – none
9. The meeting adjourned at 10:10 am.

Next Meeting: Wednesday, July 20, SUB 168, 9-11 am