1. The meeting was called to order.
2. Minutes from the November 16, 2016 meeting were approved.
4. Old Business
   a. Staff Scholarship Committee – Sylvia, Ramie, Korrin, and Joan – the funding agreement between the Alumni Foundation, Staff Senate and Professional Council is being circulated for signatures.
   b. Bylaws Review Committee – Victoria Drummond, Keely Holmes, and Deb Chiolero – the committee meet and reviewed the bylaws. A marked up copy was handed out and a line by line presentation of the proposed changes was made. The office was requested to either email or regular mail the marked up bylaws document to Senators not present. Questions should be directed to Committee members or the office before the January meeting. Senators will vote to accept or reject changes at the next Senate meeting or if a number of questions arise the vote will be delayed until the February meeting.
5. Committee Reports
   a. ASGL Association of Shared Governance Leaders (academic year) – Staff Senate chair – did not meet.
   b. Budget Council – Mandy St. Aubyn – the committee proposed moving up budget timelines and will be making one-time funds available spring 2017.
   c. Campus Sustainability Advisory Council – Dave Clark – met 12/1 and approved a funding request for recycling signage and heard a presentation of the transportation master plan.
   d. IUBC and MSU Benefits Committee – Ron Brekke, Kerri Marx, Ramie Pederson, and Sarah Rieger – the plan change committee met and discussed Wellness Program software and noted that the plan financials have improved.
   e. NAIC/CoE Expansion – Rita Larby – no update.
   g. PTAC Parking & Transportation Advisory Committee – Candace Mastel – discussed the transportation master plan, parking will continue at the three passes per one space ratio, and they are exploring transportation options to reduce the number of cars.
   h. Planning Council – Keely Holmes – continue to working on the Strategic Plan.
   i. President’s Commission on the State of University Women – Sylvia Sparkman – sponsoring a pay equity forum.
   j. Recreational Sports and Fitness Advisory Board (academic year) – Jennifer Nesbitt – second floor renovations are complete repairing hot water and flooring issues, hired an outdoor recreation supervisor, and discussed video surveillance systems.
   k. Space Management Committee – Milana Lazetic – met 12/2 and the new Space Planning Manager was introduced, he wants to gather data and improve the policy and guidelines. Wilson will be getting new signs; the Testing Center is moving into part of the Renne basement, Health Advancement moving into Swingle, and the 6th Street house has regulatory issues effecting usage.
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I. Tobacco Free Task Force – Peggy Lehmann – did not meet.


n. University Council – Senate chair – met 12/7 discussion included diversity and the Strategic Plan.

o. Other Committee
   i. 125th Founder’s Day planning committee – planning is ongoing.
   ii. MUS HR and MSU Bozeman HR campus committee –delayed due to a court case.
   iii. MSU Leadership 360 Task Force (staff involvement on Dean/Dept. Head reviews) – has not met

6. Informational Items
   a. Lunch with President Cruzado is on January 5.
   b. Joint Professional Council / Staff Senate -- interested members may attend as schedules allow. Check PC web page for meeting dates and times: http://www.montana.edu/professionalcouncil/.

7. Updates and other business

8. Public Comment

9. The meeting adjourned at 10:20 am.

Next Meeting: Wednesday, January 18, SUB 233, 9-11 am