1. A joint Staff Senate and Professional Council (Amy Stix, James Tobin, Yvonne Rudman, and Gini Mohr) meeting was called to order.

2. Minutes from the January 18, 2017 meeting was approved.

3. Guest speakers - Kellie Peterson, Legal Counsel and Marci Torres, Student Health Service presented information on the proposed policy change to the University Trademark and Licensing Policy that would allow for use of University trademarks for the promotion of an alcoholic beverage. Discussion was held. The chairs of Staff Senate and Professional Council requested a survey of each constituent group be circulated prior to the March University Council meeting to help guide their votes on this policy.

4. New Business
   a. Staff Senate Retiree Membership Procedure – Joan Ford circulated copies of the new policy prior to this meeting and received one comment. The description of eligibility allows the retired classified representative who is a member of the MSU Retiree Association may also return to campus as an employee. The Senate voted to accept this policy.
   b. Procedure for the Selection of Staff Senate Committee Representatives – Joan Ford circulated copies of the revised policy prior to this meeting and received several comments regarding language in the Introduction and Purpose section. The sentence in question was modified to make the definition clearer. The Senate voted to accept this policy as amended.
   c. Staff representation on the Public Arts Committee – Victoria Drummond requested a staff representative for the Public Art Committee (PAC), a standing committee of the University Facilities Planning Board. The Committee: 1) evaluate proposals for permanent placement in public areas of the campus, 2) participate in search and selection of candidates for the committee, 3) supports, advocates, and promotes public art on campus with campus and community constituents, and 4) reviews and recommends policy related to public art display on campus. Keely Holmes volunteered to represent staff on this committee.

5. Old Business
   a. Staff Scholarship Committee – Sylvia, Ramie, Korrin, and Joan – scholarship information is now live and available on the Staff Senate and Professional Council web sites. Advertising for applications (2/15 through 3/30) and a request for support has been emailed or posted around campus.

6. Committee Reports
   a. ASGL Association of Shared Governance Leaders (academic year) – Staff Senate chair – did not meet.
   d. IUBC and MSU Benefits Committee – Ron Brekke, Kerri Marx, Ramie Pederson, and Sarah Rieger – IUBC met 1/26 in Helena. Reserves are projected to be up and the medical expenses are down over the previous year to date, and there are have been a fewer number
of claims requested and payouts at this point in the cycle. Spring Wellcheck is 3/21-24 and 4/20-21 in Bozeman. The 2017 MUS Wellness Incentive Program will begin 4/1.


f. PTAC Parking & Transportation Advisory Committee – Candace Mastel – the Committee will be recommending parking fee increase on near campus lots and remain the same on perimeter lots.

g. Planning Council – Keely Holmes – A Diversity Summit update was presented and the committee is planning for FY18.

h. President’s Commission on the State of University Women – Sylvia Sparkman – did not meet.

i. Recreational Sports and Fitness Advisory Board (academic year) – Jennifer Nesbitt – met 2/1 and discussed the turf fields; updated offering schedule for the summer camp program and hired a new outdoor recreation director.

j. Space Management Committee – Milana Lazetich – met 2/3 ad discussed expansion of the Testing Center; Library storage needs; reviewed a master plan for renovating Renne Library and expanding the building; and relocating staff for the Faculty Excellence program to Montana Hall.

k. Tobacco Free Task Force – Peggy Lehmann – did not meet.


m. University Council – Senate chair – met 2/1 discussed an update to the Trademark Policy.

n. Other Committee
   i. 125th Founder’s Day planning committee – continued planning.
   ii. MUS HR and MSU Bozeman HR campus committee – did not meet.
   iii. MSU Leadership 360 Task Force (staff involvement on Dean/Dept. Head reviews) – did not met
   iv. Foundation Task Force – Sara Rieger & Lyle Williams – met and discussed transferring employee information from HR to the Foundation. What information would be transferred is unclear but the Foundation will offer an “opt out” option regarding mailings and phone calls. Senators suggested that HR Banner IT be contacted to see if they can clarify what information would be transferred.

7. Informational Items
   a. Joint Professional Council / Staff Senate -- interested members may attend as schedules allow. Check PC web page for meeting dates and times:
      http://www.montana.edu/professionalcouncil/.

8. Updates and other business

9. Public Comment

10. The meeting adjourned at 11:06 am.

Next Meeting: Wednesday, February 15, Wilson Hall, Bradley Conference Room 2-257, 9-11 am