1. The Staff Senate meeting was called to order. The agenda was corrected to move 2017-18 leadership election to the May meeting.

2. Minutes from the March 15, 2017 meeting was approved.

3. Guest speaker - John How, Space Planning Manager, has the overarching responsibility for planning, allocation, and management of campus space. He is instrumental in making decisions regarding space allocation for both new construction and building renewal and renovation. The Space Management Policy, dated 1/8/14, began the review process on 1/8/17 and is the responsibility of the Space Management Committee. Senators asked questions and discussion was held.

4. Guest speaker – Betsy Johnson, Professional Development & Training Manager, talked about developing a 360 degree review process using best practices. The challenge to focus on reinforcing positive changes and person development. Keeping this separate from the performance evaluation and compensation process. There are many challenges with developing this program and much more work ahead to get implemented. In the short term software is being evaluated. Senators asked questions and discussion was held.

5. New Business – no new business

6. Old Business
   a. Staff Scholarship Committee – Sylvia, Ramie, Korrin, and Joan – received 35 applications which will be review and ranked by a committee made up of three Staff Senators and three Professional Council members. The committee will select five $250 recipients. Senators discussed using the July Staff Senate meeting as an opportunity to award, photograph, and celebrate the first recipients of these scholarship funds.

7. Committee Reports
   a. ASGL Association of Shared Governance Leaders (academic year) – Staff Senate chair – did not meet.
   b. Budget Council – Mandy St. Aubyn – March meeting cancelled.
   d. IUBC and MSU Benefits Committee – Ron Brekke, Kerri Marx, Ramie Pederson, and Sarah Rieger – IUBC met 3/23 in Helena topics of discussion included a financial report, reserves funds summary, and changes to the FY2018 insurance programs.
   e. O&E Outreach & Engagement Council – Deb Chiolero– seed grants will be award in the next week or so.
   f. PTAC Parking & Transportation Advisory Committee – Candace Mastel – no update.
   g. Planning Council – Keely Holmes – the University is in year seven of its academic review. Auditors will be on campus in mid-May. The committee is looking at the Strategic Plan in particular the Stewardship goal as it effects classified staff. It was noted that Chris Fastnow will be a guest speaker at the July Senate meeting.
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h. President’s Commission on the State of University Women – Sylvia Sparkman – will meet in May.

i. Recreational Sports and Fitness Advisory Board (academic year) – Jennifer Nesbitt – no update.

j. Space Management Committee – Milana Lazetich – will meet after graduation.

k. Tobacco Free Task Force – Peggy Lehmann – did not meet.

l. University Facilities Planning Board – Neil Jorgenson – reported that a mural is in progress at the parking garage and HRDC will be setting up a tiny shelter, a 150 sq. ft. home near Graduate Housing.


n. University Council – Staff Senate chair – met 4/5 topics included approval of the MSU Student Code of Conduct and Drug Policy, introduces three new policies being review and a presentation of the Discovery goal and the Engagement goal of the Strategic Plan.

o. Other Committee reports:
   i. 125th Founder’s Day planning committee – events, activities, and a statue of Abraham Lincoln will be installed the weekend of 2/17/18.
   ii. MUS HR and MSU Bozeman HR campus committee – did not meet, on hold waiting for Texas court case completion.
   iii. MSU Leadership 360 Task Force (staff involvement on Dean/Dept. Head reviews) – see Betsy Johnson’s guest speaker report above.
   iv. Foundation Task Force – Sara Rieger & Lyle Williams – a draft of a MSUAF email was circulated to Senators. The subject was regarding the transfer of Banner employee information from HR to the Foundation. The memo suggests Staff Senate’s support, includes a very small “opt out” of communications from MSUAF option, it is unclear how this information will be communicated to employees who do not access email, and the amount of Banner data that will be shared. Senators were asked to direct comments to the office. The Staff Senate chair will address our concern with Chris Murray, President and Chief Executive Officer.

8. Informational Items
   a. Royce Smith, Dean of Arts & Architecture, will be the guest speaker at the May 17th Senate meeting to talk about visiting Cuba.
   b. Ballots for the nomination of a Secretarial/Clerical (currently vacant) and Classified Professional (Rita is not seeking a 2nd term) member is scheduled for the week of 4/17-21 and the final ballot on the week of 5/8-12.
   c. Joint Professional Council / Staff Senate -- interested members may attend as schedules allow. Check PC web page for meeting dates and times: [http://www.montana.edu/professionalcouncil/](http://www.montana.edu/professionalcouncil/).

9. Updates and other business
10. Public Comment
11. The meeting adjourned at 11:10 am.

Next Meeting: Wednesday, May 17, in SUB 168 from 9-11 am