Staff Senate Minutes
Wednesday, May 16, 2018
9:00-11:00 a.m.

Strand Union Building, Rm. #168

In Attendance:

| Andrew Board, Skilled Craft | Keely Holmes, Planning | Sarah Rieger, MSU Benefits |
| Ron Brekke, IUBC            | Kasia Maison, Classified Prof | Lyle Williams, Tech/Paraprofessional |
| Milana Lazetich, Tech/Paraprofessional, Space | Wendy McCarty, Personnel | Glen Steinhoff, UFPB, Parking Appeals |
| Kerri Marx, MSU Benefits   | Jennifer Nesbitt, Rec Sports | Dorie Seymour, Secretarial/Clerical |
| Candace Mastel, PTAC       | Wendy Minster, Off Campus | |
| Ramie Pederson, MSU Benefits | Joe Robbins, Skilled Craft | Minutes taken by Lisa Hespen |

Absentees:

| Deb Chiolero, Classified Prof | Dave Clark, CSAC | Dagny Mest, Secretarial/Clerical |
| David Reese, Budget |

I. Call to Order
   - The meeting was called to order by Chair Ramie Pederson.

II. Approval of Minutes
   - The April 18, 2018 Minutes were approved.

III. New Business
   a. Employee Value Proposition (EVP)- Stephanie Pressly of HR contacted Ramie to discuss the formation of the Employee Value Proposition Committee and requested a representative from Staff Senate serve on the committee. The purpose of the committee is to find ways to create a better working atmosphere and boost staff morale.

IV. Old Business
   a. 2018 Staff Senate Elections Updates- Voting via electronic ballots is closed and paper ballots will be accepted paper ballots until 5 p.m. on 5/16/18. The winners will be announced in MSU Today.

V. Vote(s):
   a. Staff Senate Officers- Ramie Pederson was elected the FY19 Staff Senate Chair and Candace Mastel was elected the Vice-Chair.
   b. Merger w/ Professional Council-a vote was taken regarding the possibility of merging Professional Council with Staff Senate. More information will come as the leadership teams meet.

VI. Committee Reports
   - Association of Shared Governance Leaders (ASGL)- did not meet. Ramie is hoping to meet with the new ASMSU President to try to work on scheduling a regular meeting date.
   - Budget Council (David Reese)- not present.
   - Campus Sustainability Advisory Council (CSAC, Dave Clark)- not present.
   - MSU Benefits (Kerri Marx, Ramie Pederson, Sarah Rieger)-Choices re-enrollment concluded on May 11th however there is a small review period.
   - Outreach & Engagement Council (Deb Chiolero)- not present.
- **Parking & Transportation Advisory Council (PTAC, Candace Mastel)**- This fall they are hoping to implement a 20% discount for Low-Emission Vehicle (LEV) parking. Anyone wishing to claim this discount will need to own a vehicle included on the CA LEV list. The gym will be implementing free showers for commuters (bring your own towel) as an incentive for employees to commute to work by walking or biking. Construction on the new parking lot south of the existing Bison Lot will begin in the next couple of weeks. Following the construction of the new parking lot on the west side of South 13th Avenue, the site for the new residence hall will be under construction starting at the end of summer.

- **Planning Council (Keely Holmes)**- Discussed a letter they will be sending to the President regarding the new strategic plan.

- **The President’s Commission on the Status of University Women (Kasia Maison)**- the period to submit nominations for extraordinary, ordinary women is closed. The next step will be the selection of the honorees, all of whom will be honored in the fall.

- **Recreational Sports & Fitness Advisory Board (Jennifer Nesbitt)**- will not meet again until the fall.

- **Space Management (Milana Lazetich)** did not attend, but relayed what was on the agenda. There was to be discussion regarding hoteling offices in the library, labs in health sciences, the plan for the construction in Montana Hall, and the garage space allocation (2 units want use of the storage room- one for bike parking and one for art). A handout was sent out regarding space request funding where as some units have been requesting approval for space without the necessary funds to remodel and/or move. This oversight is leading to much needed space sitting empty. Requestors will be asked to work with the group to create estimates and ensure adequate funding is available before approval will be granted.

- **Tobacco Free Task Force (vacant)**- did not meet.

- **UFPB University Facilities Planning Board (Glenn Steinhoff)** - A representative from the City Planning Board was present to provide information on Bozeman’s plan for expansion as well as to offer advice and recommendations. The advisory committee will also be taking a look at their mission and goals to see where they would like to go moving forward.

- **UFPB Public Arts Committee (Keely Holmes)** did not meet.

- **University Council (Ramie Pederson)**- MSU Billings has hired Dr. Dan Edelman as their new Chancellor. The freedom of expression policy passed while the vote on HR policy revisions was tabled until September. HR and Legal Counsel will continue to accept public comments and suggestions. Great Falls gave a presentation regarding the 8-Week Advantage and Laura Humberger spoke on data management- everything is now electronic. Hayley provided an update on MSU Alert (opt-out vs. opt-in). The new system has powerful features including the ability to send alerts by building. Ian Godwin from Office of Planning and Analysis spoke regarding the discovery goal of Strategic Plan.

- **Other**: None

**VII. MUSSA**

a. MUSSA Members will be presenting to the Board of Regents at 8:30 a.m. on May 22nd. While most of the campuses will be sending a representative, Ramie will most likely be giving the presentation.

**VIII. Informational Items**

a. MSU’s 125th Anniversary: May’s Focus is the College of Nursing.

**Next Meeting**: June 20, 2018 9:00-11:00 a.m. in Leon Johnson Rm. 334

The meeting was adjourned.