Staff Senate Minutes
Wednesday, June 20, 2018
9:00-11:00 a.m.

Leon Johnson, Rm. #325

In Attendance:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department/Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew Board, Skilled Craft</td>
<td>Keely Holmes, Planning</td>
<td>Sarah Rieger, MSU Benefits</td>
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<tr>
<td>Ron Brekke, IUBC</td>
<td>David Reese, Budget Council</td>
<td>Lyle Williams, Tech/Paraprofessional</td>
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<td>Milana Lazetich, Tech/Paraprofessional, Space</td>
<td>Wendy McCarty, Personnel</td>
<td>Glen Steinhoff, UFPB, Parking Appeals</td>
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<td>Kerri Marx, MSU Benefits</td>
<td>Jennifer Nesbitt, Rec Sports</td>
<td>Dagny Mest, Secretarial/Clerical</td>
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<tr>
<td>Candace Mastel, PTAC</td>
<td>Dorie Seymour, Secretarial/Clerical</td>
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<tr>
<td>Ramie Pederson, MSU Benefits</td>
<td>Joe Robbins, Skilled Craft</td>
<td>Minutes taken by Lisa Hespen</td>
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Absentees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Kasia Maison, Classified Prof</td>
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<tr>
<td>Dave Clark, CSAC</td>
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<td>Wendy Minster, Off Campus</td>
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I. Call to Order
- The meeting was called to order by Chair Ramie Pederson.

II. Approval of Minutes
- The May 16, 2018 Minutes were approved.

III. New Business

a. **New Representatives**: The new elected representative are:
   - Candace Mastel- Classified Professionals
   - Milana Lazetich (2nd term) - Technical/Paraprofessionals
   - Andrew Board (2nd term) - Skilled Crafts
   - Todd Reuterdahl- Service Maintenance
   - Blaine Taylor- Service Maintenance
   - Jared Zanieri- Service Maintenance
   - Constantine Vorobetz-replaced Deb Chiolero as Classified Professionals Representative

b. **FY19 Goals**: Ramie announced he would like the focus this year to be on boosting staff morale and engagement and educating staff on the roles of MUS, OCHE, and BOR as well as MSU policy and procedures.

c. **Senate Social**: There was discussion regarding putting together an annual event for staff to meet with the senators and discuss topics or concerns that are important to them. It was suggested informational handouts regarding Staff Senate be provided as well as a list of the senators and who they represent. Another suggestion was to request Staff Senate be allowed to have a tent at the staff Welcome Back Picnic to reach as many staff as possible.
   - It was similarly proposed Staff Senate sponsor a tent at Catapalooza, which would be a good opportunity to highlight the Staff Senate scholarship program as well as show support for students at MSU.
   - The senators decided these were both great ideas and will be looking into making them happen.

d. **6-Mill Levy**: There was discussion on moving forward with sponsoring an on-campus event to provide information on the 6-Mill Levy. Many of those present were concerned this may spark a controversy or unwanted publicity for Staff Senate and/or MSU. It was decided to do more research on the pros and cons and discuss this matter at the next meeting.
e. **Wendy McCarty’s Last Meeting**-Wendy McCarty will be stepping down as the appointed representative of the Personnel Board. This was her last meeting and she was presented with a certificate of appreciation by Ramie on behalf of Staff Senate.

IV. Old Business

a. **Professional Council/Staff Senate Merge**- There was conversation on the information shared from the meeting held by the Chairs and Vice-Chairs, along with the Program Coordinator, of the two organizations. This meeting resulted in the desire to move forward with quarterly meetings between the two organizations and for a committee to be formed to work on what a merged organization would look like. Some Senators were concerned they were not being heard and wanted to only move forward with the joint quarterly meetings and not form a committee to examine and research how a merged organization would work or operate.

V. Vote(s):

a. **Appointed Committee Recommendations**
   - **Campus Sustainability Advisory Committee**
     - **Applicants:** Constantine Vorobetz and Robert Eichenberger
     - **Recommendation by CIC:** Robert Eichenberger
     - **Staff Senate Vote:** Recommend President Cruzado appoint Robert Eichenberger as Staff Senate’s appointed representative
   - **Outreach & Engagement**
     - **Applicants:** Mark Magee and Katelynne Cowart
     - **Recommendation by CIC:** Mark Magee
     - **Staff Senate Vote:** Mark Magee was appointed as Staff Senate’s representative
   - **Tobacco Free Taskforce**
     - **Applicants:** No applicants though 3 applicants were willing to serve if not appointed to the position for which they applied
     - **Recommendation by CIC:** Katelynne Cowart
     - **Staff Senate Vote:** Katelynne Cowart was appointed as Staff Senate’s representative
   - **Personnel Board**
     - **Applicants:** Nancy Sanders and Katherine Owens
     - **Recommendation by CIC:** Katherine Owens
     - **Staff Senate Vote:** Recommend President Cruzado appoint Katherine Owens as Staff Senate’s appointed representative

VI. Committee Reports

- **Association of Shared Governance Leaders (ASGL)**- did not meet.
- **Budget Council (David Reese)**- did not meet.
- **Campus Sustainability Advisory Council (CSAC, Dave Clark)**- was not present.
- **MSU Benefits (Kerri Marx, Ramie Pederson, Sarah Rieger)**- the next IUBC meeting will be held in September. Summer Wellchecks will be happening off campus soon.
- **Outreach & Engagement Council (Deb Chiolero)**- was not present.
- **Parking & Transportation Advisory Council (PTAC, Candace Mastel)**- the gym is now offering free shower passes to those that bike or walk to work further noting users will need to bring their own towel. UPD will be offering carpool passes in the near future which will allow staff who carpool a close parking spot and are transferable to those within their carpool. There were questions regarding how those involved in the carpool would be able to park if the person with the pass is sick-do they have to buy 2 passes? Candace will look into getting answers. Staff driving low emission vehicles (LEV) can apply for a 20% discount on their annual parking pass. These will not be transferrable to other vehicles and the LEV needs to be sole vehicle used by the individual. Those interested can contact the UPD for a list of qualifying vehicles.
- **Planning Council (Keely Holmes)**- did not meet.
- **The President’s Commission on the Status of University Women (Kasia Maison)**- was not present.
- **Recreational Sports & Fitness Advisory Board (Jennifer Nesbitt)**- did not meet.
- Space Management (Milana Lazetich) - Cobleigh Hall is renovating a closed breakroom into an open breakroom students can utilize. Grad space within Barnard Hall is being moved around. The 6th floor of Leon Johnson will be moving around lab space with one moving to a faculty court trailer. The Testing Center was given space to use until their space is completed, which will include private spaces for testers. Changes to the Space Management Procedures was approved regarding available funding for space requests. The Space Management Committee will not be meeting in July. It was further noted there have been no discussions regarding the space in the Norm Asbjornson building nor whether or not there will be any available space in Roberts Hall.

- Tobacco Free Task Force (vacant) - did not meet.
- UFPB University Facilities Planning Board (Glenn Steinhoff) - did not meet due to a conflicting event.
- UFPB Public Arts Committee (Keely Holmes) - did not meet.
- University Council (Ramie Pederson) - did not meet.
- Other: None

VII. MUSSA
a. MUSSA (Ramie) - members of MUSSA met with the BOR on May 22nd at the BOR meeting in Havre. Highlights included knowledge of job, staff morale, and policy and procedures. The primary theme of each campus was morale. Helena College noted they have not had permanent employees in high-level positions. They noted they are doing okay, but would like to have direction. UM spoke regarding their recent challenges and struggles as well as a new program called FirstGen which will center around first-generation college students. The Student Regent asked how the BOR can encourage staff to speak up without fear of ramification, though no answer was provided. The BOR tasked MUSSA with providing them with information on what they can do to assist with staff morale at all the MUS campuses. Many MUSSA’s goals for FY19 match Staff Senate’s goals. OCHE will be distributing an electronic newsletter entitled MUSing’s. Ramie and Lisa will look into distributing it to Staff Senate members.

VIII. Informational Items
a. MSU’s 125th Anniversary: June focus: Extension

IX. Public Comment
a. The topic of non-union employees was broached at the end of the meeting. The issue concerned who non-union employees can talk to regarding their wages; who is looking out for them? It was also expressed many people assume all staff are part of a union, but this is not the case. Ramie advised he would look into who would be the appropriate contact for non-union employees.

Next Meeting: Wednesday, July 18, 2018 in SUB Rm. 235

The meeting was adjourned at 10:45 a.m.