Staff Senate Minutes  
Wednesday, July 17, 2018  
9:00-11:00 a.m.  

SUB, Rm #235  

In Attendance:  

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Unit</th>
<th>Name</th>
<th>Department/Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrew Board, Skilled Craft</td>
<td>Keely Holmes, UFPB-Public Arts</td>
<td>Robert Eichenberger, CSAC</td>
<td>David Reese, Budget Council</td>
</tr>
<tr>
<td>Milana Lazetic, Tech/Paraprofessional, Space</td>
<td>Wendy Minster, Off Campus</td>
<td>Kasia Maison, PCSUW, Planning</td>
<td>Glen Steinhoff, UFPB, Parking Appeals</td>
</tr>
<tr>
<td>Mark Magee, Outreach &amp; Engagement</td>
<td>Jennifer Nesbitt, Rec Sports</td>
<td>Candace Mastel, PTAC</td>
<td>Dorie Seymour, Secretarial/Clerical</td>
</tr>
<tr>
<td>Ramie Pederson, MSU Benefits</td>
<td>Joe Robbins, Skilled Craft</td>
<td></td>
<td>Jared Zanieri, Service Maintenance</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Absentees:  

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ron Brekke, IUBC</td>
<td>Kerri Marx, MSU Benefits</td>
</tr>
<tr>
<td>Lyle Williams, Tech/Paraprofessional</td>
<td>Dagny Mest, Secretarial/Clerical</td>
</tr>
</tbody>
</table>

I. Call to Order  
- The meeting was called to order by Chair Ramie Pederson.

II. Approval of Minutes  
- The June 20, 2018 Minutes were approved (with corrections)

III. New Business  

a. **Guest Speaker**: Mandy St. Aubyn and Suzi Taylor of the Carnegie Committee spoke to the Senate regarding the Carnegie Classification, a prestigious recognition. MSU received this classification in 2010 and is now up for reclassification. The Carnegie Committee is assessing how the program has been running and setting goals for the upcoming year. The reclassification process involves data collection and documentation of important aspects of institutional mission, identity, and commitments which will be submitted to the Carnegie Foundation who will determine whether an institution qualifies for recognition as a community engaged institution. The Carnegie Committee will be forming an advisory council and asks that those interested in serving contact Mandy. Institutions have until April 15, 2019 to submit an application. The Carnegie Foundation will announce the institutions receiving the classification in January of 2020. Faculty, staff, and students are asked to submit stories regarding MSU community impacts to Jodie Delay. For more information, please go to the following website: [www.montana.edu/outreachengagementcouncil](http://www.montana.edu/outreachengagementcouncil).

b. **Webpage**: Senators gave Lisa the okay to go through with her suggestions for updating the Staff Senate webpage. Anyone with suggestions can contact her directly.

c. **FY19 Guest Speakers**: Senators discussed possible guest speakers for the FY19 year. Suggested topics/units included Diversity, Sustainability, Budget Office, and Counseling & Psychological Services. Senators may continue to submit suggestions to Lisa throughout the year.

d. **Planning Council Opening**: Keely Holmes has completed her term with Planning Council and cannot renew. Ramie opened the position to volunteers already serving on Staff Senate. Anyone wishing to volunteer may contact Lisa.

e. **MUSSA Representation**: Ramie invited Senators to serve as MSU’s representative on MUSSA. Typically, the Staff Senate Chair and Vice Chair have served as the representatives. Any Senator wishing to serve as the MUSSA representatives should contact Lisa.

IV. Old Business
a. **Catapalooza/Welcome Back Picnic**: Lisa and Mark provided a status update on Catapalooza and the Welcome Back Picnic. Lisa will send out a request for volunteers to serve at the booths later this month.

V. **Committee Reports**
- **Association of Shared Governance Leaders (ASGL)**- did not meet.
- **Budget Council (David Reese)**- did not meet.
- **Campus Sustainability Advisory Council (CSAC, Dave Clark)**- was not present.
- **MSU Benefits (Kerri Marx, Ramie Pederson, Sarah Rieger)**- nothing to report.
- **Outreach & Engagement Council (Deb Chiolero)**- will meet next Thursday.
- **Parking & Transportation Advisory Council (PTAC, Candace Mastel)**- did not meet. Chief Frank Parrish sent out a new parking regulations maps which included changes to some of the parking regulations. The BOR allows for late charges to be assessed for fines paid late. This late charge will increase from $5 to $10 and the grace period will be extended from 7 days to 10 days.
- **Planning Council (Keely Holmes)**- did not meet.
- **The President’s Commission on the Status of University Women (Kasia Maison)**- did not meet. Continuing work on the 125th Anniversary HERstory showcasing women leaders and problem solvers. A list of the women nominated can be found on the website.
- **Recreational Sports & Fitness Advisory Board (Jennifer Nesbitt)**- did not meet.
- **Space Management (Milana Lazetich)**- did not meet.
- **Tobacco Free Task Force (vacant)**- did not meet.
- **UFPB University Facilities Planning Board (Glenn Steinhoff)**- did not meet.
- **UFPB Public Arts Committee (Keely Holmes)**- did not meet; next meeting will be next Friday.
- **University Council (Ramie Pederson)**- did not meet; will reconvene in September.
- **Other**: None

VI. **MUSSA**

a. Nothing to report.

VII. **Informational Items**

a. The first joint meeting of Professional Council and Staff Senate will be in September.

VIII. **Public Comment**

**Next Meeting**: Wednesday, August 15, 2018 in SUB Rm. 168

The meeting was adjourned.