Staff Senate Minutes  
Wednesday, November 14, 2012  
9:00 – 11:00 a.m.  
SUB Room 232

<table>
<thead>
<tr>
<th>A</th>
<th>Steve Beasley, PTAC</th>
<th>X</th>
<th>Ron Brekke, Benefits</th>
<th>X</th>
<th>Dave Court, Budget</th>
<th>A</th>
<th>Mandy Hansen, UFPB</th>
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<tbody>
<tr>
<td>X</td>
<td>Mike Hansen, Parking Appeals</td>
<td>A</td>
<td>Deb Harrison</td>
<td>A</td>
<td>Julie Heard, Benefits</td>
<td>X</td>
<td>Donna Kelly, Parking Appeals</td>
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<td>X</td>
<td>Kay LaFrance, CSAC</td>
<td>X</td>
<td>Wendy McCarty, Personnel</td>
<td>X</td>
<td>Linda McDonald</td>
<td>A</td>
<td>Merry Paceley, Personnel</td>
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<td>X</td>
<td>Linda Roberts</td>
<td>A</td>
<td>Carol Shannon, Benefits</td>
<td>X</td>
<td>Sylvia Sparkman</td>
<td>A</td>
<td>Owen (O.P.) Taylor</td>
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<td>X</td>
<td>Kevin Thane</td>
<td>X</td>
<td>Justin van Almelo, Facilities</td>
<td>X</td>
<td>Bill Van Horn, Space &amp; University</td>
<td>A</td>
<td>Estela Villasenor, Int’I</td>
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<td>X</td>
<td>Deb Wilke</td>
<td>X</td>
<td>Eric Wold, Rec Sports</td>
<td>X</td>
<td>Shana Wold, Marketing &amp; Planning</td>
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Attendance Code Key:  X = Attended  A = Apologies for Absence  Staff, Joan Ford, was present.

I. Call to Order – The meeting was called to order by chair, Bill Van Horn. Guests, Dewitt Latimer, Bob Putzke, and Beth Littlefield attended the meeting.

II. Approval of Minutes of October 17, 2012 – The minutes were approved.

III. Guest Speaker – Dewitt Latimer, CIO, handed out a document compiled from IT town hall meetings. He talked about his first three months since being hired. His biggest challenge is staff retention. He is losing staff to state companies and to local companies like Oracle. He noted that Oracle is talking about moving their cloud operations to Bozeman which means they will be hiring approximately 800 more employees. His priorities for this year include finishing deferred issues like improving coverage and performance of wireless access on campus, identification and authorization management, data warehousing, business intelligence and reporting. He is forming several IT Councils to work on these and other issues.

IV. Guest Speaker – Bob Putzke, MSU Police Chief, reported on parking improvements for MSU. His discussion included parking capacity/convenience, improvements being considered, and a parking structure. The biggest challenges to a parking structure are location and financing.

V. Committee Reports
   a. Association of Shared Governance Leaders – next meeting is 12/5. Reports available at [http://www.montana.edu/staffsenate/CommitteeReports/ctteerep-asgl.html](http://www.montana.edu/staffsenate/CommitteeReports/ctteerep-asgl.html).
   b. Budget Council – met 10/23 per Dave. Money was transferred for tenor track faculty and staff support due to increased enrollment. The Council is requesting strategic investment proposals. Minutes of the Budget Council meetings at [http://www.montana.edu/budgetcouncil/](http://www.montana.edu/budgetcouncil/).
   d. Facilities Services Advisory – did not meet next meeting is 12/20 per Justin. Minutes of the OFS meetings at [https://www.facilities.montana.edu/committees/ofscac/display.html](https://www.facilities.montana.edu/committees/ofscac/display.html).
   e. Fitness Center Oversight Committee & Recreation Sports Advisory Board – no update. Reports available at [http://www.montana.edu/staffsenate/CommitteeReports/ctteerep-rec.html](http://www.montana.edu/staffsenate/CommitteeReports/ctteerep-rec.html).
   f. International Program – the committee changed both its mission and name. It is now the Internationalization Laboratory Committee which has not met. With both the committee change and Estela leaving MSU, the Senate will wait to see if there is a need for representation on this committee.
   g. MSU Benefits & IUBC – no update. Reports available at [http://www.montana.edu/staffsenate/CommitteeReports/ctteerep-benefits.html](http://www.montana.edu/staffsenate/CommitteeReports/ctteerep-benefits.html).
   h. Parking & Transportation Advisory – met 10/24 per Steve. Results of a parking situation study performed in October revealed approximately 250 to 500 parking spaces were generally available. However, 50 to 80 parking spots were found during snow and campus sponsored events. They continue to weigh the cost of a parking garage. Senators discussed parking garage locations, paving the F lot, traffic flow if garage goes in near the new COB. Senators concluded that without a location it is difficult to discuss the merits and drawbacks of a garage. Reports available at [http://www.montana.edu/staffsenate/CommitteeReports/ctteerep-parking.html](http://www.montana.edu/staffsenate/CommitteeReports/ctteerep-parking.html).
   i. Planning Council – next meeting is 11/20 per Shana. Minutes of the Planning Council meetings at [http://www.montana.edu/opa/coms/councils/pccouncil/pccouncil_min.html](http://www.montana.edu/opa/coms/councils/pccouncil/pccouncil_min.html).
   j. Pure Gold Selection Committee – no update.
   k. Space Management – met 11/2 per Bill. The committee is adjusting their decision making process to match the new strategic plan. The renovation plan for Romney has changed from a student services...
center to a high tech student center. Reid Hall usage is being discussed. Reports available at
http://www.montana.edu/staffsenate/CommitteeReports/ctteerep-smc.html.

l. University Facilities Planning & Public Art Committee – Mandy updated information from the 10/9,
10/23 meetings. Funds will be used to update the compressor in Gaines Hall and adding ADA access to
Linfield Hall. The Fire Marshall is requiring that Linfield add a fire suppression system. MSU is awaiting
approval to run the system in the halls then pull to classroom and office space during future
renovations. The committee is also looking at AC policy and antennas on Leon Johnson. The Public Art
Committee is returning a sculpture to the Library that was found in storage, considering adding water
fountains around campus plus other art projects. Minutes of the UFPB meetings at
https://www.facilities.montana.edu/committees/ufpb/display.html.

MSU Information Technology Policies, and Video Surveillance Policy, New item presented were
Background Checks and Program Information for University-Sponsored Programs for Children and
Youth. An update on Student Conduct System was presented. Minutes of the University Council
meetings at http://www.montana.edu/aircj/coms/councils/ucouncil/ucouncil_min.html.

n. Other Committee Reports
   i. Bill reported that MUSSA will have a video conference on 11/29.
   ii. Kevin noted that at the 11/15 & 16 meeting they will be discussing the 2012-2013 Staff &
      Compensation Work Plan and a presentation of the health care plan by Connie Welsh.

VI. New Business
   a. Shana reported that a committee has been formed to review the Donated Sick Leave and Maternity
      Leave Policies. Proposed sick leave changes include increasing the amount of time that can be donated,
      eliminating the waiting period, allowing donated time for maternity leave, etc. A draft of changes will
      be emailed to Senators soon.

VII. Old Business
   a. Training Task Force – Justin, chair, reported that the TF intended to partner with UBS to gain access to a
      larger group that included off campus staff. However, UBS is no longer performing large group trainings.
      The TF has reached out to OSP for a similar group meeting. OSP will be talking about it at their
      November meeting. Justin plans a TF meeting for the end of the month. Joan reported that she has
      been using the classified listserv to advertise Library Workshops. The Library reported that it has seen
      attendance double since advertising began.
   b. Public Relations Task Force – Shana, chair, handed out a document of classified stories that will shared
      with the ASMSU Lobbyist for use during the upcoming Legislative session.
   c. Bylaws Review Committee – Sylvia, chair, handed out a document with revised bylaws to be discussed at
      the December Staff Senate meeting.
   d. Brainstorming the Senates Priorities – no update.

VIII. Information Items
   a. Terry Leist will be a guest speaker at the 12/19 Staff Senate meeting from 9:00 to 9:30 a.m.

IX. Motion to Adjourn – A motion to adjourn was made at 11:03 a.m.

Next meeting, December 19, from 9:00 to 11:00 a.m. in SUB 232