Division Steering Committee Meeting

August 11, 2014 @ 2:00PM

MINUTES

Attendees: Chris Kearns, Eric Wold, Carina Beck, Ronda Russell, Pat Donahoe, Bonnie Ashley, Brandi Payne, Brenda York, Tammie Brown, Tom Stump, Matt Caires, Jen Joyce

Announcements and Updates

* Payroll Update – everyone was paid on Tuesday, August 12.
	+ They are looking into the situation to make sure this issue doesn’t happen again.
* Phone System (5 min) Update – Eric Wold
	+ All menu items are corrected. There are a few lingering issues, which are being handled on a case by case basis. No systematic problems.

Business Items

* Draft Key Success Measures (15 min)
	+ Make sure there is nothing missing, additions and prioritization – things that are going to turn us in the direction we want to go.
	+ Create a sub group to work on the first draft of final key success measures.
	+ Metrics should have research basis – what are the numbers we can move in the three areas in the model.
* DSS Retreat (10 min)
	+ Strength Quest – group likes this option.
	+ Chris will be coming to each of you to talk about how the structure works.
	+ Include Destini and Jordan
* Future Meeting Times – Jen (5 min)
	+ Fridays @ 1:30 PM
* VPSS Meeting Structure (Handout)
	+ Division of Student Success Steering Committee
	+ Professional Development Meeting (Monthly)
	+ Division Meeting (Semester)
	+ Division Wide Kick-Off
		- Ask President Cruzado to give a welcome.
		- Theme for break out session: What does success look like 2-3 years down the road?

Presentations

* Financial Aid Fee Payment Update – Brandi Payne (5 min)
	+ Financial aid suspension notices have gone out.
	+ The next Fee Payment date is August 29.
	+ If you have someone that is beyond consoling, feel free to call Brandi at x6597 (please don’t give her personal line out).
	+ Common question to ask: Have you logged into MyInfo and accepted your financial aid? Lines are better after the 5th class day.
* Financial Education Construction Update – Carina Beck (5 min)
	+ Expect to have the new office space online by August 25.

Miscellaneous

* Transfer Taskforce – transfer numbers are going to be a part of Performance Funding. What are our raw numbers and success numbers? We need to look at the transfer student experience. Are there obstacles for transfer students? Possible organization of some policies across campuses (within and outside). Look at what we are doing now and what we would recommend going forward.
* Division Annual Report – combine individual stories into one place so we can use it in every context we can.
* Faculty Advisory Board to the Division – please send Chris your thoughts and finalize the idea in the fall.