Division Steering Committee Meeting

August 26, 2014

MINUTES

Attendees: Chris Kearns, Carina Beck, Eric Wold, Brandi Payne, Brenda York, Jim Mitchell, Tom Stump, Tony Campeau, Ronda Russell, Pat Donahoe, Jordan Garceau, Matt Caires, Jen Joyce

Announcements and Updates (10 min)

* Transfer Taskforce Update – Carina Beck (10 min)
	+ Changing the name to Transfer Working Group
	+ Reviewing data available to help show the big picture.
	+ They have a draft outline.
	+ Feedback from the group:
		- Include the definition of ‘Transfer’
			* Returning attendant
		- Expand focus to Tribal colleges.
			* Marianne offered to contact the Director of Native American Studies for a paragraph.
		- Evaluation of transcripts – Ronda is already writing a narrative addressing this topic.
		- Add PFA
		- Ask for age of transfer students
		- Run focus groups on recent transfers, involve transfer student leaders
		- Change of major may cause an institution change.
		- Campus employment opportunities
		- Honors Program

Business Items

* Shared Services & Division Vacancies – Chris Kearns & Jen Joyce (15 min)
	+ We are being asked to look at services needed and work to utilize a shared services model. Chris would like to see the Division of Student Success lead the charge in this effort.
	+ There is a need to address the salary inequity on this campus; one way to position ourselves for success in this effort is to show we have some skin in the game by leading the effort in sharing services.
* Division – Professional Development (10 min)
This topic was tabled.
	+ Topic for the next Division – Professional Development meeting on September 5.
	*Potential Options:*

Presentations

* New Student Numbers – Ronda Russell (10 min)
	+ Ronda gave a brief overview of new numbers.