MSU Class Enrollment Email Lists

For each class section offered each semester a corresponding email list exists on the MSU list server, Sympa. Class lists are updated nightly and reflect daily changes in enrollment. New in spring of 2017, lists will be available for the past, future and current semesters. The lists may be used by classroom instructors to communicate with their students, or as a forum for classroom discussion. The lists are updated nightly to track enrollment changes. Any instructor with an @montana.edu address or sub-domain address (physics.montana.edu, coe.montana.edu, etc.) can send to a class list with no other action required.

When are class lists available for the upcoming semester?

Lists are now available for the current, past and future semester.

What is the address of my class list?

Class list email addresses are the concatenation of the 4-letter subject area, course number, section number, hyphen 2-letter semester abbreviation and 2-number year followed by @sympa.montana.edu

BIOB318001-fa17@sympa.montana.edu would be the email address for the of BIOB 318 001 offered in Fall 2017.

Semesters are abbreviated as shown below:

fa = fall
sp = spring
su = summer

Refer to the schedule of classes for the semester to check for the correct subject abbreviation, course number, and section.

NOTE: Any letters following course number and the hyphen between course and section numbers are not included in the email address.

For example: *AGED 312R-001 would be AGED312001

*list names are not case sensitive

Who can send email to a class list?

Professors and instructors are automatically able to send to their class lists using their @montana.edu addresses.
NOTE: Subscription is necessary for those who wish to also receive a copy of the messages they send to the list.

Additionally, students and anyone else who is a list subscriber can also send email to it using the same address that is listed for them.

Can I send email to my class from a non-montana.edu address?

Yes, professors and class instructors (TAs and admin staff included) who wish to be able to send email to the list from a personal email account can do so but first must subscribe that address to the list. See the following directions.

How do I subscribe/add myself to a list?

To subscribe yourself to a list

1. Send a message from the address you want to subscribe to sympa@sympa.montana.edu.
2. Enter the following line in the subject field of the message:

   subscribe listname first last
   (for example, subscribe biob101001-sp17 Terry Doe)

3. Leave the message body blank.

   A message will be sent to this address confirming your subscription to the list.

How can I get a listing of the students in my class?

1. Send an email to sympa@sympa.montana.edu from your @montana.edu or @xxx.montana.edu address.
2. Enter REVIEW listname in the subject field.
3. Leave the message body blank.

   Example:
   
   From: john.doe@montana.edu
   To: sympa@sympa.montana.edu
   Subject: REVIEW egen310001-su17

Need additional assistance?

Please send email to listhelp@montana.edu