

Banner NetID - Important Information

Dear Banner Users:

On May 16th, MSU transitioned to the use of NetID to log into Banner. The transition to NetID for Banner represents one of the critical steps in moving us towards the use of a single unified credential across MSU's technology systems. With this transition come some efficiencies as well as cautions for the user:

1. Banner users can now seamlessly transition between other online services that use the NetID credential once they have logged into the system. For example, if a user logs into Banner, they can navigate to Box without having to log in again. Similarly, if they log into Box, they could navigate to Banner without having to log in a second time.
2. When a user closes Banner, and has not exited the browser completely by closing all the windows, they may still be able to open Banner without having to re-login.
3. To close Banner completely in the new Banner NetID environment, a user must close all windows and tabs in the browser in which they opened Banner (e.g. IE). This will terminate the web session and force a new log into Banner.

Keep Your Computer Secure and Protect Confidential Data

It is imperative that all employees follow these best practices to protect MSU's computers and data.

- Never access Banner or any other system that contains confidential or protected information from a public computer.
- Always lock (Press and hold the Windows key then press the letter "L") or log out of your computer every time you step away from your desk, even if it is just for a moment.
- Always store confidential or protected information on Knox or Box per the Data Stewardship Policy: <http://www.montana.edu/uit/security/documents/Data-Stewardship-Standards.pdf>
- Never email confidential or protected information.

For questions, please contact your campus help desk listed below or submit a ticket to BannerSSO@montana.edu.

Thank you,

ERP-Operations Team