

Direct Course Equivalency Request Form

This form is designed to better help us evaluate transfer courses in your academic area of expertise. If you find certain courses within your academic area that clearly match MSU courses but were evaluated as Electives (ELEC), please complete the information below and return it to Admissions as soon as possible.

If the change pertains to a certain student, please provide the student's GID and we will make the necessary corrections to their evaluation. We will also make the changes within the database for this institution so that the courses will transfer as direct equivalents in the future.

This form is not a format for indicating departmental substitutions, but an opportunity to notify the Office of Admissions of possible direct equivalencies. We recognize and appreciate your academic area expertise.

Transfer School Name: _____

Student Name: _____ GID: _____

| Transfer School's Course Subject & Number | MSU Course Subject & Number |
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Department: _____ Date: _____

Signature: _____ Printed Name: _____

Please return to: Office of Admissions (Undergraduate)
Or Email: msuadmissionstranscript@sympa.montana.edu

****Form can also be found online under Advisor's Toolkit, General Advising Tools****