

.....UNIVERSITY PLANNING BUDGET AND ANALYSIS COMMITTEE (UPBAC)  
May 1, 2007

**PARTICIPANTS**

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**Members Present:**

David Dooley	Warren Jones	Shelley McKamey	Carl Fox
Bruce Morton	Susan Agre-Kippenhan		Doralyn Rossmann
			Allen Yarnell
Jim Rimpau	Larry Baker	Jeff Jacobsen	Elizabeth Nichols
Sue Leigland	Robert Marley		

**Members Absent:**

Richard Semenik	George Tuthill	Connie Talbott	Shannon Taylor
Tom McCoy	Craig Roloff	Jeanne Wagner	Rolf Groseth
Teagan Malloy			

**Others present:**

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Kathy Attebury	Chris Fastnow	Adele Pittendrigh	Greg Young
Joseph Fedock	Jeff Adams	Clyde Carroll	

- Retention Initiatives – Recommendations from SPOC
  - #1 Reduce the size of English 121
    - Rationale presented could be true for all courses
    - Performance in English 121 considered key to student success
    - Should we do more than just reduce class size?
    - Cost of \$80,000 phased in over 3 years
      - \$28,000 in FY08
      - \$28,000 in FY09
      - \$24,000 in FY10
  - #2 Math Learning Center in residence halls
    - Building on model established by Writing Center
    - Cost of \$15,000 for biennium
  - #3 Supplemental Instruction
    - Chem 121 and Chem 131
    - Cost of \$22,000 for biennium
  - #4 Out-of-class experience for Freshmen Seminar classes
    - Difference of opinion on value of this item
    - Unknown whether this would increase student retention
    - Suggestion that it be voluntary for faculty instructors to participate
    - Cost of \$44,000 for biennium
  - #5 Educate and motivate faculty (Faculty/Advisor Toolkit)
    - Cost of \$2,500

- Biennial total for all requests: \$139,500
  - This represents a very small percentage of the total budget
  - SPOC does not anticipate forwarding additional items for consideration
  - These funds will come from MSU's general operating budget
  - Concern expressed regarding lack of IT initiatives for students
    - Trying to make a personal connection with students
    - Academic Affairs will be reviewing the addition of on-line courses
    - Meet needs of students in a variety of instructional settings
    - Technology should be user-friendly for faculty
  - Establish meaningful reward structure for faculty advising
  
- Motion made to accept items 1-5 with a total biennial cost of \$139,500
  - Friendly amendment: Yarnell/Young to fund item 4 (\$44,000 for biennium) with possible assistance from Roloff
  - Friendly amendment accepted
  - Motion seconded
  - Cost for biennium: \$95,500
  - Will track effectiveness of these initiatives
  - Vote: unanimous in favor with one abstention
  
- Other items for discussion
  - Modification of dependent fee waiver - make more friendly to faculty and staff.
    - This must be negotiated with unions and with BOR
    - Trying to improve resident FTE
  - Discussion of no-cost items
  - Modification of withdrawal policy
    - National data demonstrates that tougher withdrawal policies increase retention and degree completion
    - Joe Fedock with pursue this issue through Assistant Deans' Council