MEMORANDUM

TO: University Facilities Planning Board: Nancy Cornwell - Chair, Walt Banziger - Vice Chair, Kurt Blunck, Allyson Brekke, Jeff Butler, ASMSU President, Michael Everts, Chris Fastnow, Greg Gilpin, Mandy Hansen, Jeff Jacobsen, Terry Leist, Tom McCoy, Martha Potvin, Fatih Rifki, Jim Rimpau, Tom Stump, Julie Tatarka, Jim Thull, Cara Thuringer – ASMSU, Brenda York

FROM: Victoria Drummond, Assoc. University Planner, Planning, Design & Construction

RE: May 21, 2013, meeting of the University Facilities Planning Board to be held in the Facilities Meeting Quonset at 3:30 pm

ITEM No. 1 – APPROVAL OF NOTES
Approval of the draft notes from May 7, 2013.

ITEM No. 2 – EXECUTIVE COMMITTEE REPORT
Report on any current Executive Committee actions.

ITEM No. 3 – CONSENT AGENDA
No items.

ITEM No. 4 – RECOMMENDATION – Campus Memorials
Presenter – Aaron Britton

HORIZON ITEMS
- External Building Signage Policy
- Seminar Materials
- Master Planning Issues
- Revisit and Update Policies
- HBO5 Amendment for lab Facility

VCD/Ik
PC:
President Cruzado
Jayson O’Neill, President’s Office
Maggie Hammett, President’s Office
Allen Yarnell, President’s Office
Lisa Duffey, Provost Office
Diane Heck, Provost Office
Victoria Drummond, Facilities PDC

ASMSU President
Heidi Gagnon, VP Admin & Finance
Jennifer Joyce, VP Student Success
Linda LaCrone, VP Research Office
Bonnie Ashley, Registrar
Robert Putzke, MSU Police

Becky McMillan, Auxiliaries Services
Julie Kipfer, Communications
Jody Barney, College of Agriculture
Susan Fraser, College of Agriculture
Robin Happel, College of Agriculture
JoDee Palin, College of Arts & Arch
ITEM # 4 | Campus Memorials

**PRESENTERS:**

Aaron Britton, Project Designer

<table>
<thead>
<tr>
<th>PROJECT PHASE:</th>
<th>PLANNING</th>
<th>SCHEMATIC</th>
<th>DESIGN DOCUMENTS</th>
<th>X</th>
<th>CONSTRUCTION DOCUMENTS</th>
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**VICINITY MAP:**

See attached.

**STAFF COMMENTS:**

Campus memorials are desired for former Presidents of Montana State University. The design and proposed future locations are attached.

**COMPLIANCE:**

<table>
<thead>
<tr>
<th>MSU POLICIES</th>
<th>YES</th>
<th>NO</th>
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<tr>
<td>COMMITTEE OR APPROPRIATE REVIEW</td>
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<tr>
<td>MASTER PLAN</td>
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**BOARD ACTION REQUIRED:**

Recommend approval of campus memorial design and proposed future locations.
**Typ. Campus Memorial - Elevation**

- 4" Sloped Stone Cap
- 1 2" x 24" Smooth Cast Stone by Arriscraft
- 18" x 60" Bronze Memorial Plaque (Same as @ Malone Memorial)
- 4" Cast Stone Belt Course
- Brick, to match brick @ Plant Bioscience Bldg.

**Note:** Masonry pier is 20" deep.
TYP. CAMPUS MEMORIAL - ELEVATION

- 4' SLOPED STONE CAP
- 12" x 24" SMOOTH CAST STONE BY ARRISCRART
- 18" x 60" BRONZE MEMORIAL PLAQU (SAME AS MALONE MEMORIAL)
- 4' CAST STONE BELT COURSE
- BRICK, TO MATCH BRICK @ PLANT BIOSCIENCE BLDG.

NOTE: MASONRY PIER IS 20" DEEP

CAMPUS STD. VICTOR STANLEY CR-1 40 BENCH
MEETING NOTES OF THE
UNIVERSITY FACILITIES PLANNING BOARD
May 7, 2013

Members Present: Nancy Cornwell - Chair, Jeff Butler, Chris Fastnow, Mandy Hansen, Linda LaCrone for Tom McCoy, Ritchie Boyd for Martha Potvin, Fatih Rifki, Jim Rimpau, Tom Stump, Brenda York

Proxy: Allyson Brekke, Mike Everts and Greg Gilpin carried by Lindsey Klino

Members Absent: Walt Banziger - Vice Chair, Kurt Blunck, Jeff Jacobsen, Bob Lashaway, Julie Tatarka, Jim Thull, Cara Thuringer

Guests: Duane Morris

The University Facilities Planning Board met beginning at 3:30 pm to discuss the following:

ITEM No. 1 – Approval of Meeting Notes
Fastnow moved to approve the meeting notes from April 9, 2013. Stump seconded the Motion. The meeting notes were approved unanimously.

ITEM No. 2 – Executive Committee Report
There was no action from the Executive Committee to report.

ITEM No. 3 – Consent Agenda

ITEM No. 4 – Recommendation – Track & Field Complex Banners
Duane Morris presented an overview of the proposed Track & Field Complex banners. Coach Kennedy would like to recognize the Bobcat Track & Field Program Big Sky Championships with banners on the back of the bleachers. Rifke questioned how long they would stay and Morris replied that they will be taken down every year. They will be put up in April and taken down in November. Stump commented that the championships rotate. Morris clarified that they are not banners for the championship, but are championship banners recognizing the year they had won the Big Sky Conference Title. Cornwell questioned how many years they won and Morris replied about seven. He also commented that the three bigger banners under the press box are high enough so fans can’t reach them. Hansen questioned what the dimensions are and if they use the same bracket system as other banners on campus. Morris replied that the smaller banners are 2’ x 4’ and will use a similar bracket system. Stump moved to approve the Track & Field Complex Banners. York seconded the Motion.

The vote:

Yes: 13
No: 0

This meeting was adjourned at 3:40 p.m.

VCD:lk
PC:
President Cruzado
Jayson O’Neill, President’s Office
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