



Dear Applicant,

Thank you for your interest in employment at Montana State University! Montana State University (MSU) is committed to equal employment opportunity and affirmative action. To help MSU maintain its commitment to affirmative action, we request that you provide the information requested in this email. As a federal contractor, the University is required to obtain information that enables us to assess whether our recruitment and selection procedures ensure equal opportunity for all applicants. Completing this web-based form is entirely optional and voluntary and the information will be used for statistical and administrative purposes related to affirmative action. Should you volunteer to provide this information; the completed form will be submitted to the Office of Affirmative Action. The information you provide is kept separate from your application materials.

Additional information regarding MSU policies can be located at the links listed below or by contacting the Office of Affirmative Action, 406-994-2042 or hraa@montana.edu or www.montana.edu/hraa

Montana State University complies with the Montana Veteran's Public Employment Preference Act. For complete definitions of the following Veteran's Preference Employment Criteria, please refer to the Human Resource | Affirmative Action website: www.montana.edu/hraa or the Office of Federal Contract Compliance programs via the U.S. Department of Labor website: <http://www.dol.gov/esa/ofccp/>

Veteran of the Vietnam Era Disabled Veteran Special Disabled Veteran
Recently Separated Veteran Other Protected Veteran
Armed Forces Service Medal Veteran

Montana State University is committed to making reasonable accommodation for any known disability that may interfere with an applicant's ability to compete in the selection process or an employee's ability to perform the essential functions of the job. If you are a Qualified Individual with a Disability* and you need a reasonable accommodation in the hiring process or in employment if hired for this position, you may contact the Office of Affirmative Action, 406-994-5326 or hraa@montana.edu

The University's Non-Discrimination Policies and Procedures, including procedures for filing formal and informal complaints and requests for protection from retaliation, are available at http://www2.montana.edu/policy/affirmative_action/

I am the person designated by President Waded Cruzado to be responsible for the University's Civil Rights and Title IX compliance efforts. Complaints of discrimination should be reported to me at the address and contact information listed on this document.

Diane Letendre, Director

*Qualified Individual with a Disability: An individual with a disability as defined under the Americans with Disabilities Act who satisfies the required skills, experience, education and other job related requirements of the employment position, either with or without reasonable accommodation.

**Human Resources/
Affirmative Action Office**

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