

SATISFACTORY ACADEMIC PROGRESS APPEAL
FINANCIAL AID SERVICES
MONTANA STATE UNIVERSITY - BOZEMAN

NAME _____

UNIVERSITY ID NO. _____

ADDRESS _____

SOCIAL SECURITY NO. _____

CITY, STATE, ZIP _____ *Check here if new address*

TELEPHONE NO. _____

INSTRUCTIONS: Explain in detail below, the extenuating circumstances which prevented you from maintaining satisfactory academic progress and how they affected your academic performance. Attach documentation to verify your explanation (e.g. medical records, death certificate). **YOU MUST** also explain how the circumstances listed will not prevent you from maintaining satisfactory progress in your next period of enrollment. If you have a maximum credit hour violation, **YOU MUST** attach a plan of study signed by your department/college certifying officer, and explain why you have not yet completed your course of study at MSU-Bozeman. Attach additional pages as needed.

DEADLINES: This appeal must be submitted no later than **November 15 for Fall Semester** aid consideration; no later than **March 31 for Spring Semester** aid consideration, and no later than **June 30 for Summer session** aid consideration. Appeals received will be reviewed as soon as possible, but may take up to two weeks or more depending on the appeal volume at the time submitted.

X _____
 STUDENT'S SIGNATURE

X _____
 DATE SIGNED

For Office Use Only

Level: <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate		Class Code: _____		<i>ROARMAN</i> _____	
<input type="checkbox"/> Percentage Violation _____ %		<input type="checkbox"/> Max Credit Hour Violation (MXT)			
Institutional Credits: Passed _____		Attempted _____		Overall Credits Attempted _____	
<input type="checkbox"/> APPROVED % effective _____		<i>RRAAREQ</i> _____		<input type="checkbox"/> DENIED <i>RRAAREQ</i> _____	
MXT through _____		<i>ROAHOLD</i> _____		<input type="checkbox"/> PENDING <i>RHACOMM</i> _____	
		<i>ROASTAT</i> _____		<i>RHACOMM</i> _____	

REVIEW COMMENTS: _____

 AUTHORIZED SIGNATURE

 DATE