



Institutional Verification Form

2009-2010 ■ Dependent Student

Your Federal Financial Aid Application was selected for review in a process called "Verification". This process is required to verify the information reported on your Free Application for Federal Student Aid (FAFSA). Read instructions carefully and answer all questions. **DO NOT LEAVE ITEMS BLANK.** When complete, return this form, with all requested documents and signatures, to the address listed above. Print your name and MSU ID number in ink on all documents. Please allow 4-6 weeks for processing. If you have questions, contact the Office of Financial Aid Services.

A. Student Information

Student Name: _____ MSU ID: _____

Permanent Address: _____

Email Address: _____ Local Phone number: _____

B. Family Information

List the people in your parent's household, including:

- yourself and your parent(s) or stepparent even if you do not live with them while attending college, **AND**
- your parent(s)' other children even if they don't live with your parent(s) if (a) your parent(s) will provide more than half of their support from July 1, 2009 through June 30, 2010, or (b) the children would be required to provide parental information when applying for Federal Student Aid, **AND**
- other people if they now live with your parents **AND** your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

Write the names of all household members, including yourself. Also write in the name of the college for any household member who will be attending college at least half-time (6 or more credits) between July 1, 2009 and June 30, 2010, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Date of Birth (MM-DD-YY)	Relationship to Student	College (must be enrolled at least half-time)
			SELF	

C. 2008 Student's Tax Forms and Income Information

Check here if you filed a 2008 U.S. Income Tax Return (includes IRS form 1040, 1040A, 1040EZ, or foreign income tax return). Attach a signed photocopy of the 2008 tax return **including all schedules, W-2's, and K-1 forms if applicable.** (If you cannot locate your forms you can request a tax transcript from the IRS at 800-829-1040.) **All income tax returns and other summary documentation must be signed and dated. Do not submit originals, as they will not be returned to you.** This applies to federal taxes only. Do not submit state taxes.

Check here if you will not file, and are not required to file, a 2008 U.S. Income Tax Return. If you did not file, list below your employer(s) and any income received in 2008:

Employer(s) or other source of income:	Amount Student Earned in 2008:
_____	\$ _____
_____	\$ _____

D. 2008 Parent's Tax Forms and Income Information

Parents' Current Marital Status (please check one): Single _____ Married _____ Divorced _____ Separated _____ Widowed _____

Effective date of current marital status: _____

Check here if your parent(s) filed a 2008 U.S. Income Tax Return (includes IRS form 1040, 1040A, 1040EZ, or foreign income tax return). Attach a **signed photocopy** of the 2008 tax return including **all schedules, W-2's, and K-1 forms if applicable**. (If you cannot locate your forms you can request a tax transcript from the IRS at 800-829-1040.) **All income tax returns and other summary documentation must be signed and dated. Do not submit originals, as they will not be returned to you.** This applies to federal taxes only. **Do not submit state taxes.**

Check here if your parent(s) will not file and are not required to file a 2008 U.S. Income Tax Return. If your parent(s) did not file, list below your parent(s) employer(s) and any income received in 2008:

Employer(s) or other source of income: _____ Amount Parent Earned in 2008: _____
\$ _____
\$ _____

E. Student and Parent's 2008 Untaxed Income and Benefits

Did you or your parent(s) receive any untaxed income in 2008 from the following sources? If the answer is no, or the question does not apply, enter "0". **DO NOT LEAVE ANY ITEMS BLANK.**

	STUDENT	PARENT(S)
1. Child support received for you or other dependent children?	\$ _____/yr	\$ _____/yr
2. Housing, food and other living allowance for military, clergy or others?	\$ _____/yr	\$ _____/yr
3. Veteran's non-educational benefits?	\$ _____/yr	\$ _____/yr
4. Food stamps <input type="checkbox"/> SSI <input type="checkbox"/> TANF <input type="checkbox"/> WIC <input type="checkbox"/> Dislocated worker <input type="checkbox"/>	\$ <u>NA</u> /yr	\$ <u>NA</u> /yr
5. Untaxed unemployment, disability or workers compensation benefits?	\$ _____/yr	\$ _____/yr
6. Money received, or paid on your behalf (e.g., bills) not reported as taxable income on your or your parent's 2008 federal tax return(s):	\$ _____/yr	\$ <u>NA</u> /yr

F. Student and Parent's 2008 Income Adjustments

Enter the total amounts that apply to you or your parent(s) for 2008. If the answer is zero or the question does not apply, enter "0". **DO NOT LEAVE ANY ITEMS BLANK.**

	STUDENT	PARENT(S)
1. Child support you, or your parent(s), paid because of divorce or separation. List name(s) of child(ren) for whom support was paid: _____ _____	\$ _____/yr	\$ _____/yr
2. AmeriCorps awards -- allowances and benefits received:	\$ _____/yr	\$ _____/yr
3. Taxable earnings from need-based federal or state Work Study programs. List school(s) Work Study was earned from: _____ _____	\$ _____/yr	\$ _____/yr
4. Grants or scholarships reported as taxable income on your or your parent's, 2008 federal tax return(s). List only the scholarships and grants reported, and the amount: _____	\$ _____/yr	\$ _____/yr
5. Combat Pay:	\$ _____/yr	\$ _____/yr

G. Certification and Signatures

You (the student) and your parent must sign this form in ink. A printed name will not be accepted. Each person signing this form is certifying that all the information reported to qualify for Federal Student Aid is complete and correct and that s/he will provide all the requested documents.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.