



Institutional Verification Form

2011-2012 - Independent Student

Your Federal Financial Aid Application was selected for review in a process called "Verification". This process is required to verify the information reported on your Free Application for Federal Student Aid (FAFSA). Read the instructions carefully and answer all questions. **DO NOT LEAVE ITEMS BLANK.** When complete, return this form, with all requested documents and signatures, to the address listed above. Write your name and MSU ID number in ink on all documents. Please allow 4-6 weeks for processing. If you have questions, contact the Office of Financial Aid Services.

A. Student Information

Student Name: _____ MSU ID _____

Permanent Address: _____

E-mail Address: _____ Phone Number: _____

B. Family Information

List the people in your household, including:

- yourself, and your spouse if you have one, **AND**
- your children, if you will provide more than half of their support from July 1, 2011 through June 30, 2012, **AND**
- other people if they now live with you, and you provide more than half of their support **AND** you will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.

Write the names of all household members including yourself. Also write in the name of the college for any household member who will be attending college at least half time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Date of Birth (MM-DD-YY)	Relationship to Student	College (must be enrolled at least half-time)
			SELF	

C. 2010 Federal Tax Forms and Income Information

1. Current marital status (check one): Unmarried (single, divorced, or widowed) _____ Separated _____ Married/Remarried _____
 Effective date of current marital status: _____

2. Student's (and spouse's) 2010 tax forms and taxable income:
 _____ **Check here if you (and/or your spouse) filed a 2010 U.S. Income Tax Return (includes IRS form 1040, 1040A, 1040EZ, or foreign income tax return).** Attach a signed photocopy of the 2010 tax return **including all schedules and W-2 forms.** If you are married and filed separately from your spouse, attach both returns. (If you cannot locate your forms you can request a tax transcript from the IRS at 800-829-1040.) **All income tax returns and other summary documentation must be signed and dated. Do not submit originals, as they will not be returned to you. Do not submit State Tax Returns.**

_____ **Check here if you (and/or your spouse) will not file and are not required to file a 2010 U.S. Income Tax Return.** If you did not file, list below your employer(s) and any income received in 2010: (Please provide W-2's for any income listed below.)
 Employer(s) or other source of income: _____ Amount Earned in 2010: _____

Student's _____ \$ _____

_____ \$ _____

Spouse's _____ \$ _____

_____ \$ _____

D. 2010 Untaxed Income and Benefits

Did you (or your spouse) receive any untaxed income in 2010 from the following sources? If the answer is no, or the question does not apply, enter "0". **DO NOT LEAVE ANY ITEMS BLANK.**

- | | STUDENT | SPOUSE |
|---|-------------|-------------|
| 1. Child support received for your (or your spouse's) dependent children? | \$ _____/yr | \$ _____/yr |
| 2. Housing, food or other living allowance for military, clergy or others?
(Do not include the value of on-base military housing or basic military allowance for housing.) | \$ _____/yr | \$ _____/yr |
| 3. Veteran's non-educational benefits? | \$ _____/yr | \$ _____/yr |
| 4. Disability or workers compensation benefits?
(Do not include SSI, Social Security benefits, or welfare payments.) | \$ _____/yr | \$ _____/yr |
| 5. Money received, or paid on your behalf (e.g., bills) not reported as taxable income on your (or your spouse's) 2010 federal tax return: | \$ _____/yr | \$ _____/yr |
| 6. Check all that apply: Food stamps _____ SSI _____ TANF _____ WIC _____ Dislocated worker _____ Free or reduced lunch _____ | | |

Note: if you (or your spouse) were required to file IRS form 1040, and you did not answer the asset questions 40-42 on the FAFSA, you need to submit the Independent Asset Information Form for both you and your spouse. You can print the Asset Form from our Website.

E. 2010 Income Adjustments

Enter the total amounts that apply to you (or your spouse) for 2010. If the answer is zero or the question does not apply, enter "0". **DO NOT LEAVE ANY ITEMS BLANK.**

- | | STUDENT | SPOUSE |
|---|-------------|-------------|
| 1. Child support you (or your spouse) paid because of divorce or separation.
List name(s) of child(ren) for whom support was paid:

_____ | \$ _____/yr | \$ _____/yr |
| 2. Earnings from need-based federal or state Work Study programs reported on your (or your spouse's) 2010 federal tax return:
List school(s) Work Study was earned from: _____ | \$ _____/yr | \$ _____/yr |
| 3. Grants, scholarships, and AmeriCorps benefits reported on your (or your spouse's) 2010 federal tax return. List only the scholarships and grants reported, and the amount:
_____ | \$ _____/yr | \$ _____/yr |
| 4. Combat Pay reported on your (or your spouse's) 2010 federal tax return(s): | \$ _____/yr | \$ _____/yr |
| 5. Earnings from work under a cooperative education program offered by a college: | \$ _____/yr | \$ _____/yr |

F. Certification and Signatures

You (the student) must sign this form in ink. If you are married, your spouse must also sign this form. A printed name will not be accepted. Each person signing this form is certifying that all the information reported to qualify for Federal Student Aid is complete and correct and that s/he will provide all the requested documents.

Student's Signature: _____ Date: _____

Spouse's Signature: _____ Date: _____

Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.