

## Request Form for Cellular Service from Verizon Wireless

Verizon Wireless service, as provided under Verizon Wireless' contract with the State of Montana, is available to all State Agencies for authorized business purposes only. Personal discounted accounts can be acquired by calling 800-942-2060.

### STEP 1: CAMPUS AUTHORIZATION

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Department Mailing Address: P.O. Box \_\_\_\_\_

Department Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Departmental Authorization Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone Services Authorization: \_\_\_\_\_ Date: \_\_\_\_\_

### STEP 2: ORDER SERVICE AND EQUIPMENT

Please call Alex Duman, Verizon Wireless Government Account Representative, at 1-800-942-2060 to order service. If service is for a BlackBerry and is being used for business or personal purposes, please contact Chris Bauer at 994-1010 so further instructions can be provided. The authorization request can be faxed to 406-549-1589. The account should be set up as indicated below:

Montana State University  
[(Dept. name, as indicated above)]  
[(Contact name, as indicated above)]  
[(P.O. Box address)]  
Bozeman, MT 59717-[xxxx]

### STEP 3: FAX, E-MAIL, OR CALL ITC-TELEPHONE SERVICES

After service has been commenced, please provide ITC with your account information for emergency contact purposes only. Please fax information to extension 1955, or email it to Chris Bauer at [cbauer@montana.edu](mailto:cbauer@montana.edu). You may also call her at extension 1010.

Master Account Number: \_\_\_\_\_

Cellular Device Number: \_\_\_\_\_

