

September 1, 2009

TO: Students Interested in Upper-Division Placement During the 2010-2011 Academic Year
FR: Debbie McCray, Undergraduate Program Assistant

RE: **Wait List Application for Upper-Division Placement Fall 2010 and Spring 2011**

We are pleased that you have chosen Montana State University to pursue your bachelor=s degree in nursing. We look forward to working with you in facilitating your application for upper division placement. Please note that the application deadline for placement in upper division (junior and senior-level course work) for the 2010-11 academic year has past; it was April 30, 2009. However, a Wait List is maintained to fill unexpected vacancies that occur between now and the day before Spring semester, 2011. In an effort to facilitate your application for inclusion on the 2010-2011 Wait List, and to provide you with as much information as possible, we have attached a Wait List application and a set of guidelines that provide additional information about the criteria used and procedures followed in making placement assignments. The application, itself, is found on pages 9, 10, 11 and 12 and **must be returned by October 1, 2009** in order for your application to be ranked by priority points for the **first** update to the Wait List.

As background information, Montana State University provides a state-wide nursing program with its main campus in Bozeman and additional campus sites in Billings, Great Falls, Kalispell and Missoula. These campus sites, located in the larger population areas of the state, provide students with access to health care delivery systems that offer the diversity of clinical experiences and degree of complexity required for baccalaureate nursing education. The costs associated with offering courses in Kalispell have been offset by a distance access fee of \$500 per course in addition to regular tuition and fees. These fees are subject to change. Hopefully Flathead Valley clinical agencies will continue to help defray these costs for students as they have in the past though it is likely that the support will be provided differently in the future.

Students may complete prerequisite and lower division (freshman and sophomore level) nursing courses in Bozeman and then progress to one of the College's upper division campus sites to complete junior and senior level course work. Contingent upon adequate resources and student interest, the College offers a limited number of place-bound students the opportunity to take the required lower division nursing courses in Billings, Great Falls, Kalispell or Missoula. The additional costs associated with these offerings (e.g. interactive video, on-site clinical supervision) have been offset by an on-site access fee charged to participating students at a rate of \$500 per course in addition to regular tuition and fees. These fees are subject to change as well.

The number of placements available in the College depends not only on financial and human resources (e.g. faculty) but on clinical resources as well. Efforts continue to be made to increase the number of upper division slots available each year, but limitations on the number of clinical placements available dictate the number of openings at each campus site.

September 1, 2009

Please carefully read the attached information and refer to the application on pages 9 and 10. The following placement options are available to students seeking upper-division placement Fall 2010 and Spring 2011:

1. **BILLINGS CAMPUS:** Students who desire upper-division placement at the Billings campus may request to begin junior course work either Fall 2010 or Spring 2011.
2. **BOZEMAN CAMPUS:** Students who desire upper-division placement at the Bozeman campus may request to begin junior course work Fall 2010 only.
3. **GREAT FALLS CAMPUS:** Students who desire upper-division placement at the Great Falls campus may request to begin junior course work either Fall 2010 or Spring 2011.
3. **MISSOULA CAMPUS:** Students who desire upper-division placement at the Missoula campus may request to begin junior course work either Fall 2010 or Spring 2011.
4. **KALISPELL CAMPUS:** Students who desire upper-division placement at the Kalispell campus may request to begin junior course work either Fall 2010 or Spring 2011.

Please carefully review the information on the application itself with regard to the importance of marking *all* the options you are willing to consider for placement assignment. Because the upper division placement openings for the 2010-11 academic years are currently filled, students will be offered placement from the Wait List based on the actual placement that becomes available and the preference(s) listed on the application itself. If a student does not indicate that s/he will accept *all* placement options and an opening becomes available for a placement not indicated, the College will *not* contact the student about the opening. Students who have completed all courses required for upper division placement who do not have a MSU-Bozeman cumulative GPA of 2.5 or higher will not be offered placement.

Please also keep in mind that it is not possible to give students on the Wait List information about when they might be offered placement because placement assignments from the Wait List are made as *unexpected openings occur*. Students are notified as soon as openings become available. Finally, please remember that students who file the attached Ablue@ application form are doing so because they missed the regular application deadline (April 30, 2009). It will be necessary for *all* students completing the attached blue Wait List application to *re-apply* for upper division placement for 2011-2012 (by April 30, 2010) if they are not offered placement from this Wait List.

Should you have *any* questions about the placement process, we encourage you to contact us directly at (406) 994-3785 so that we may answer your questions personally. If you need advising assistance, please feel free to contact our Coordinator of Undergraduate Student Services, Pat Hanson, at (406) 994-2660.

Attachment: Application Guidelines and Form

cc: Pat Hanson, Coordinator of Undergraduate Student Services
Campus Directors

- Y When there are more students applying for placement than there are openings, and to accommodate students who miss the April 30 application deadline, a Wait List is created to fill unexpected vacancies.
- Y Before filing a 2010-11 Wait List Application, a student should evaluate her/his own transcript and academic record to determine whether:
- all of the required prerequisites courses have been completed or can realistically be completed before the requested placement date (if in doubt, please confer with your academic/pre-nursing advisor), and
 - a grade of C or better has been earned in each pre-requisite course (**C- is not acceptable**), and no course has been attempted more than once, regardless of where taken (W grades are included as attempted courses), and
 - a cumulative GPA of 2.5 or higher has been achieved at MSU-Bozeman if all lower division nursing courses have been completed.
- Y A 2010-11 Wait List Application may be filed by any student who expects to complete all lower-division courses prior to the semester for which s/he is applying for upper division placement. Students currently or previously enrolled at Montana State University, other units of the Montana University System, and other institutions of higher education may apply.
- Y In order to rank students on the Wait List who apply before October 1, 2009, Priority points (a student's grade point average in required pre-requisite and lower-division nursing courses) are used. (*Please see page 4, Priority Point Calculation for additional detailed information.*) Grades from the MSU Registrar's Office and **official** transcripts reflecting transfer course work from all colleges attended through Spring, 2009 are needed for this process. **Grades earned during Summer 2009 are not used.**
- Y It is the responsibility of each applicant to be sure all **official** transcripts for course work from transfer institutions (which include course work taken through Spring of 2009) are in the COLLEGE OF NURSING (not the Admissions or Registrar's Office) at the time the Wait List application is filed.
- ⊖ If you are a **CURRENT** student at MSU-Bozeman, it is not necessary for you to submit a transcript with your application **unless** you have completed course work at another institution. We will then need you to submit an **official** transcript from *each* college/university you attended. (The College of Nursing has access to your MSU grades through the MSU Registrar's Office.)
- ⊖ If you are a **TRANSFER** or **FORMER** (not continuing) MSU-Bozeman student who has completed course work at another institution, you will need to attach to your application a copy of your **official** transcripts from *each* transfer college/university you have attended through Spring >09 and mail it to the following address: College of Nursing; Montana State University, P.O. Box 173560; Bozeman, MT 59717-3560.
- ⊖ **Please Note:** Transcripts sent to the MSU Admissions or Registrar's Office are not forwarded to the College of Nursing. In addition, it will not be possible for us to send follow-up reminders to students who do not submit transcripts – your application will simply not be processed. If you are in doubt as to whether or not the College of Nursing has received your **official** transcripts, you are urged to call the College of Nursing directly. If you are unable to submit **official** transcripts to the College of Nursing with your application, please make arrangements with the Undergraduate Program Assistant by calling 406-994-3785.

- Y Because students are offered placement from the Wait List as openings occur, and assignments are based on the options students have identified as being acceptable to them, special needs letters are not applicable.
- Y Because students are offered placement from the Wait List as openings occur, it is not possible to know if/when a placement opening might occur. Students are notified about openings as soon as openings are known.
- Y All placements in the College of Nursing are dependent upon sufficient financial, faculty and clinical resources as determined by budgetary constraints upon the University and the College of Nursing.
- Y Students will be ranked by priority points on the Wait List. Students may file a Wait List (blue) application anytime after September 1. Students on the Wait List are offered placement as an opening becomes available. If a student declines the offered placement, s/he may choose to remain on the Wait List for his/her preferred campus. The Wait List is started October 1 and updated on the first of every other month (e.g. December 1, February 1, April 1, June 1 and August 1) by priority point ranking.
- Y A student may request to be informed at any time of her/his status on the Wait List (e.g. the approximate number of students on the Wait List and her/his relative position – upper, middle or lower third). Specific rankings are not revealed because they change frequently and, thus, do not provide students with reliable data for planning.
- Y Upper division placement vacancies continue to be filled from the Wait List until the day preceding the Spring semester in the academic year that placement is sought. The Wait List for that academic year is then considered invalid.

IMPORTANT NOTE: *Students who file the attached blue Wait List application must **re-apply** for placement for the 2011-2012 academic year if they are not successful in being placed from the Wait List. The deadline for filing is April 30, 2010.*

PRIORITY POINT CALCULATION:

When there are more students seeking placement than can be accommodated, priority points are used to rank students for placement assignment. Priority points reflect a student's grade point average in *required* prerequisite and lower division nursing courses. These courses are used because they are considered predictors of student success in the nursing curriculum. Other courses (i.e., general electives, humanities, fine arts and diversity core electives are not used for the purpose of priority point calculation).

Please refer to page 8 for a complete listing of courses used for the calculation of priority points as well as information on how to calculate your own priority points. The worksheet on page 11 must be completed and returned with your Wait List application. To assure consistent interpretation in the calculation of priority points, the following guidelines are applied:

1. Montana State University course equivalents, as determined by the MSU Admissions Office, are used for evaluating course work.
2. The number of credits used for priority point calculations are those associated with MSU courses (e.g., CHEM 121N, 4 crs.), regardless of the number of credits earned for an equivalent course at a transfer institution.
4. Laboratory grades for equivalents to CHEM 121N and BCHM 122 are included in the calculation of priority points.
5. Priority points are calculated using the last grade earned in any required prerequisite or lower division nursing course that has been repeated regardless of when or where the course was taken.

6. Unusual grades found on transcripts will be interpreted by the Registrar's Office at the school sending the transcript. Any grades that are equivalent to an F grade (including WF grades) will be calculated as an F grade.
7. All required courses completed by the end of the Spring semester in which the student applies will be used.
8. There are no calculations on, or penalties for, courses that have not been completed.
9. Extraordinary circumstances impacting aspects of this process may be referred by the student and/or her/his academic advisor to the MSU College of Nursing Scholastic Committee for possible exception. (Appeals to the Scholastic Committee are due by May 1, August 1 and December 1 each year.)
10. College Writing and University Seminar requirements are waived for Post Baccalaureate students. If those courses were previously completed, the grades **are not** used in the calculation of priority points.

LOWER DIVISION COURSE PLANNING:

The College's required lower division nursing courses have restricted entry, so students cannot automatically enroll in these courses. Instead, students are placed in these courses by the College of Nursing based on the semester the student has accepted upper division placement.

Please note that taking all of the lower division nursing courses in *one semester* is not considered *academically sound* for all students. Some students who have previously taken all lower division courses in one semester have experienced serious academic difficulties and, because of this, were unable to go on to enroll in their assigned semester of upper division placement. However, students are given the option of completing the required lower division nursing courses in one semester or spreading the course work out over two or more semesters.

In planning for your lower division course work, please keep the following information in mind:

- Y All students are required to have a **criminal background check** completed prior to enrolling in any clinical nursing courses. The first clinical nursing course is N223. **Students will not be permitted into clinical settings and may risk losing their upper division placements if their background checks are not completed prior to N223, a sophomore nursing course.**

Y All of the College's required prerequisite courses (listed on page 6) must be completed with a grade of C or better (**C- is not acceptable**), and students are permitted only one repeat (including W grades), regardless of where the course(s) were taken.

- Y *Please Note:* Prerequisite courses needed prior to being eligible to enroll in N223 are: BIOL 207, BIOL 208, HDCF 150 and MB 201 (or equivalent courses) and N239 as a co-requisite.
Prerequisite courses needed prior to being eligible to enroll in N224 are: BIOL 207, BIOL 208, CHEM 121 and BCHM 122 (or equivalent courses).
Prerequisite courses needed prior to being eligible to enroll in N239 are: BIOL 207 and BIOL 208 (or equivalent courses) and N223 as a co-requisite.
There are no prerequisites for N115 or N220.

Y Students are strongly encouraged to take sequenced courses (such as the two Anatomy and Physiology courses) in their entirety at either their pre-nursing institution or at Montana State University-Bozeman to avoid difficulties related to having Aparts or pieces@ of equivalent courses in the transfer process.

- Y If you are in doubt as to whether or not you can successfully complete (grade of C or better) all of the required prerequisite course work and lower division nursing courses in time to be ready for your requested upper division placement assignment, please confer with your academic/pre-nursing advisor. If you are not working with an advisor, feel free to contact the College of Nursing Coordinator of Undergraduate Student Services, Pat Hanson, at (406) 994-2660 for

GENERAL CRITERIA FOR ADMISSION TO UPPER DIVISION COURSE WORK:

1. Required lower division nursing and prerequisite courses must be completed with a grade of C or better (**C- is not acceptable**), and students are permitted only one repeat (including W grades), regardless of where or when the course(s) were taken.
2. A minimum cumulative overall grade point average of 2.50 or better, in all courses *taken at Montana State University-Bozeman*, must be achieved. Students who have not achieved an MSU-Bozeman cumulative GPA of 2.5 or better will not be permitted to begin upper division even if they have met all other requirements (e.g. C or better in required pre-requisite courses) and have an upper division placement. (Note: MSU-Bozeman cumulative GPA does not include grades from other MSU units (e.g. MSU-Billings, MSU-Great Falls COT or MSU-Northern).

IMMUNIZATION REQUIREMENTS:

Per Policy A-32, College of Nursing students are not permitted to enroll in any clinical nursing courses without the following:

- Y Evidence of a **negative TB skin test** prior to the first clinical nursing course (N223-Foundations for Planning and Providing Clinical Nursing Care) as well as upper division registration. Thereafter, you will need to provide evidence of one negative TB test each year. Students with a positive skin test are required to provide written clearance from their health care provider to provide patient care.
- Y Documentation of **rubella** immunity prior to the first clinical course (N223). You will need to provide evidence of having two doses of rubella vaccination or lab evidence (titer) of a positive Rubella test. Students with negative Rubella titers need to have the vaccine and students with low titers need a re-check and/or the vaccine.
- Y Documentation of serologic immunity (positive titer) to the **Hepatitis B Virus (HBV)** OR completion of a Hepatitis B Virus (HBV) Serologic Immunity Exemption or Release form after consultation with the Associate Dean prior to the first clinical nursing course (N223). *It's important to note that you need to allow at least 72 months to complete the series and have your final titer drawn before your first clinical course (N223). If you are offered upper-division placement, you will be required to submit an HBV Serologic Immunity Status/Documentation Plan at the time you return your campus/semester acceptance form.*
- Y Evidence of adequate immunity to **varicella**. Students are required to provide documentation of adequate immunity through a positive varicella titer prior to the first clinical nursing course (N223).
- Y Students must receive a single dose of **Tdap** (Tetanus, Diphtheria, Acellular Pertussis) prior to the first clinical nursing course (N223) unless contraindicated (e.g. pregnancy, etc.).

If you have questions regarding the immunization requirements, please call the Associate Dean's Office at (406) 994-3785 after you have read Policy A-32.

OTHER REQUIREMENTS

- Y Verification of current (annual) **professional healthcare provider** CPR certification annually. Professional CPR certification is required prior to the first clinical course (N223-Foundations for Planning and Providing Clinical Nursing Care) and must be consistent with American Heart Association (card good for 2 years) or Red Cross (must certify every year) guidelines and be the **professional/health care provider** course. It must cover infants through adults. Students who need to acquire certification or re-certification may inquire at the local Red Cross, Fire Department, the American Heart Association, or other agencies that offer CPR certification classes

such as local hospitals. **Please note: Students will not be permitted into any clinical setting without the current CPR requirement and may risk losing their upper division placement if this requirement is not met. Online CPR courses are not acceptable.**

UNIVERSITY ADMISSION PROCEDURE:

Please note that acceptance into the College of Nursing for upper-division course work is not the same as admission into Montana State University-Bozeman.

- ⊖ Former Montana State University-Bozeman students who are not currently attending MSU-Bozeman must file an **Intent to Register 30 days prior to registering for classes**. Please contact the Registrar's Office at (406) 994-2601 to acquire the appropriate information and form. This form can be downloaded from the Registrar's website at: www.montana.edu/registrar/.
- ⊖ Transfer students who have never attended Montana State University-Bozeman will need to apply for undergraduate admission through New Student Services toll free at (888) 678-2287. **Application deadlines are July 1 for Fall semester and December 1 for Spring semester and May 1 for Summer semester.**

DO NOT DELAY IN APPLYING TO THE UNIVERSITY!

UPPER DIVISION DEPOSIT:

If you are offered an upper division placement, you will be required to pay a \$200 deposit upon acceptance of the placement. Students with financial hardships should contact the Undergraduate Program Assistant (406) 994-3785 to make alternate arrangements.

This deposit will be applied toward your fees in the first semester of upper-division placement (junior year). If placement is offered but you do not enroll at the assigned time, the application deposit is normally forfeited. However, if you notify the College of Nursing, in writing, one month prior to the semester of placement that you will not be able to use the placement, the \$200 deposit will be refunded to you.

Please do not send cash! Your check or money order should be made *payable to: Montana State University*.

SAMPLE PRIORITY POINT CALCULATION WORKSHEET ~ For Your Information Only

Course	Name	Pre-Requisites ~ FYI	grade	Points	credits	Points X credits
CHEM 121	General Chemistry	H.S. Algebra	B	3.0	3	9.0
	Lab		B	3.0	1	3.0
BCHM 122	Organic and Biochemical Principles	CHEM 121 or equivalent	B-	2.7	3	8.1
	Lab		B-	2.7	1	2.7
BIOL 207	Anatomy and Physiology I & Lab	CHEM 121 or equivalent	C	2.0	5	10.0
BIOL 208	Anatomy and Physiology II & Lab	BIOL 102 or BIOL 207 or equivalent	F'09		4	
MB 201	Infectious Diseases	None	A-	3.7	3	11.1
HDFN 221	Human Nutrition	None	B-	2.7	3	8.1
HDCF 150	Lifespan Human Development	None	F'09		3	
PSY 100	Introductory Psychology	None	A	4.0	3	12.0
SOC 101	Introduction to Sociology	None	A	4.0	3	12.0
STAT 216	Elementary Statistics	C- or better in any 100 level or above MATH course or MATH Placement Test	S'10		3	
ENGL 121	College Writing I Waived for Post Baccalaureate Students & not calculated in priority points	None	A	4.0	3	12.0
CLS 101 or COM 110	College Seminar or Public Communication Waived for Post Baccalaureate Students & not calculated in priority points	None	A-	3.7	3	11.1
N115	Nursing as a Profession	None	B+	3.3	2	6.6
N220	Foundations of Ethical Nursing Practice	None	S'10		2	
N223	Foundations for Planning and Providing Clinical Nursing Care	BIOL 207, BIOL 208, HDCF 150, MB 201 and N239 (co-requisite)	F'10		4	
N224	Pathophysiology	BIOL 207, BIOL 208, CHEM 121 and BCHM 122	S'10		3	
N239	Health Assessment Across the Lifespan	BIOL 207, BIOL 208 and N223 (co-requisite)	F'10		4	
TOTAL					33	105.6

Instructions for calculating priority points:

1. Insert grade earned for classes taken through Spring 2009.
2. Enter points based on grade as follows:
A=4.0; A-=3.7; B+=3.3; B=3.0; B-=2.7; C+=2.3; C=2.0; C-=1.7; D+=1.3; D=1.0; D-=0.7; F=0
3. Multiply points by credits for each class and enter in last column.
4. Total number of credits completed.
5. Total last column.
6. Divide last column by total credits to find Priority Points.

Priority Points = 3.20

2010-2011 UPPER-DIVISION WAIT LIST PLACEMENT APPLICATION

PLEASE PRINT LEGIBLY

LAST NAME	FIRST	MSU STUDENT ID # OR SOCIAL SECURITY # FOR TRANSFER STUDENTS
PERMANENT MAILING ADDRESS		CURRENT MAILING ADDRESS
CITY	ST	ZIP
PERMANENT TELEPHONE NUMBER	CURRENT TELEPHONE NUMBER (E-MAIL ADDRESS IF APPLICABLE)	
ARE YOU CURRENTLY AN LPN? _____		IF YES, IN WHAT FIELD IS FIRST DEGREE? _____
ARE YOU A SECOND DEGREE STUDENT? _____		

☞ **Please mark in the box(es) below any and all campus/semester assignments you would consider for upper division placement during the 2010-11 academic year.**

- Bozeman: Fall Semester 2010
- Billings: Fall Semester, 2010
- Billings: Spring Semester, 2011
- Great Falls: Fall Semester 2010
- Great Falls: Spring Semester, 2011
- Missoula: Fall Semester, 2010
- Missoula: Spring Semester, 2011
- Kalispell: Fall Semester 2010
- Kalispell: Spring Semester, 2011

Important Note: If a campus/semester placement becomes available which you have not marked as one of your campus/semester choices, you will not be contacted about the opening. Instead, the next student on the Wait List who has listed the campus/semester opening among her/his choices will be offered the opportunity to accept the placement.

Please keep in mind when you make your upper-division semester selection that all lower division courses need to be completed prior to the semester you have selected above.

☞ Please list <u>all</u> colleges/universities you have attended (including MSU-Bozeman):		
Name of Institution	Dates of Attendance	Degrees Earned (if applicable)

Note: All official transcripts from transfer institutions must be received by the College of Nursing in order for your application to be processed. No reminders will be sent!

- ☞ Please carefully read the information on the back of this application before signing. *Unsigned applications cannot be processed.*
- ☞ **Please return your completed and signed application, with a copy of your official transcripts (if applicable), to the following address:**

*Montana State University-Bozeman
College of Nursing
P.O. Box 173560
Bozeman, MT 59717-3560*

**PLEASE CAREFULLY READ THE FOLLOWING INFORMATION
AND CHECK OFF BEFORE SIGNING BELOW**

- I have evaluated my transcript(s) and academic standing and am confident that I can complete all of the required prerequisite courses for upper-division placement (**including the lower division nursing courses at MSU-Bozeman and any correspondence/on-line courses**) by Fall 2010 and/or Spring 2011.
- I am a currently enrolled MSU-Bozeman student, OR I know that I must apply for admission to MSU-Bozeman through the Office of Admissions (deadlines are July 1 for Fall admission and December 1 for Spring admission and May 1 for Summer admission).
- I have made the necessary arrangements to have my official transcript(s) available to the MSU-Bozeman College of Nursing as indicated below:
 - Currently enrolled MSU-Bozeman students ONLY**: I understand that because I am a currently enrolled Montana State University - Bozeman student I am not required to submit transcripts **unless** I have attended another university.
- or -
- FORMER and TRANSFER students NOT currently enrolled at MSU-Bozeman**: I have enclosed an **official** copy of my transcripts from each transfer college/university I have attended to date (including Spring, 2009, if applicable).
- I understand that grades in courses completed during Summer 2009 will not be used.
- I understand that placements are made on a space-available basis and according to College of Nursing Policy A-12 available on the College of Nursing website: www.montana.edu/nursing/facstaff/policies.htm
- I understand that all placements in the College of Nursing are dependent upon sufficient financial, faculty and clinical resources.
- I understand that if I am offered placement I must submit a \$200 deposit and a Hepatitis B Virus (HBV) Serologic Immunity Status/Documentation Plan when I return my campus/semester assignment response form and that I will need to provide *actual documentation* to verify serologic immunity to HBV prior to enrolling in my first clinical nursing course (N223).
- I understand that if I am offered placement I will need to complete the required criminal background check, professional healthcare provider CPR and all required immunizations prior to enrollment in the first clinical nursing course (N223, a sophomore nursing course).
- I understand that if I am offered placement I will need to complete all required prerequisites and lower division nursing courses with a grade of C or better and have a MSU-Bozeman cumulative GPA of 2.5 or higher. I understand that grades that I have earned at other schools are not included in the MSU-Bozeman cumulative GPA.
- I have read College of Nursing Policy A-19 Abilities Required for Success in the BSN Degree Program, on the College of Nursing website at <http://www.montana.edu/nursing/facstaff/policies.htm> (Policy A-19)
- I have read College of Nursing Policy A-19, Attachment #1. I have read and signed College of Nursing Policy A-19 Attachment #2. It is included with my application.
- I HAVE RETAINED A COPY OF THIS APPLICATION FOR MY RECORDS.

SIGNATURE

DATE

PRIORITY POINT CALCULATION WORKSHEET *MUST BE RETURNED WITH YOUR OTHER APPLICATION MATERIALS!!!!*

Please fill in the information requested below and calculate your own priority points using the sample on page 8 for reference. If you are currently enrolled in pre-requisite courses listed below, simply indicate the semester you are taking the course and do not fill in a grade.

Course	Name	Pre-Requisites ~ FYI	grade	points	credits	Points X credits
CHEM 121	General Chemistry	H.S. Algebra			3	
	Lab				1	
BCHM 122	Organic and Biochemical Principles	CHEM 121 or equivalent			3	
	Lab				1	
BIOL 207	Anatomy and Physiology I & Lab	CHEM 121 or equivalent			5	
BIOL 208	Anatomy and Physiology II & Lab	BIOL 102 or BIOL 207 or equivalent			4	
MB 201	Infectious Diseases	None			3	
HDFN 221N	Human Nutrition	None			3	
HDCF 150	Lifespan Human Development	None			3	
PSY 100	Introductory Psychology	None			3	
SOC 101	Sociological Inquiry	None			3	
STAT 216	Elementary Statistics	C- or better in any 100 level or above MATH course or MATH Placement Test			3	
ENGL 121	College Writing I Waived for Post Baccalaureate Students & not calculated in priority points	None			3	
CLS 101 or COM 110	University Seminar Waived for Post Baccalaureate Students & not calculated in priority points	None			3	
N115	Nursing as a Profession	None			2	
N220	Foundations of Ethical Nursing Practice	None			2	
N223	Foundations for Planning and Providing Clinical Nursing Care	BIOL 207, BIOL 208, HDCF 150, MB 201 and N239 (co- requisite)			4	
N224	Pathophysiology	BIOL 207, BIOL 208 CHEM 121 and BCHM 122			3	
N239	Health Assessment Across the Lifespan	BIOL 207, BIOL 208 and N223 (co-requisite)			4	
TOTAL						

Instructions for calculating priority points:

1. Insert grade earned for classes taken through Spring 2009.
2. Enter points based on grade as follows:
A=4.0; A-=3.7; B+=3.3; B=3.0; B-=2.7; C+=2.3; C=2.0; C-=1.7; D+=1.3; D=1.0; D-=0.7; F=0
3. Multiply points by credits for each class and enter in last column.
4. Total number of credits completed.
5. Total last column.
6. Divide last column by total credits to find Priority Points.

**MONTANA STATE UNIVERSITY
COLLEGE OF NURSING**

Policy A-19, Abilities Required for Success in the BSN Degree Program Attachment #2 Affidavit

I have read Policy A-19 (found on the College of Nursing website at: <http://www.montana.edu/nursing/facstaff/policies.htm>) and understand the expectations. I have reviewed the list of required abilities in Policy A-19, Attachment #1, and I am able to or believe I have the potential to perform the required tasks/skills by the time of degree completion.

Student Name (printed) and Signature

Date

OR

I have read Policy A-19 Abilities required for success in the BSN degree program (found on the College of Nursing website at: <http://www.montana.edu/nursing/facstaff/policies.htm>) and understand the expectations. I have reviewed the list of required abilities in Policy A-19, Attachment #1, and I am not able to or don't believe I have the potential to perform some of the required tasks/skills by the time of degree completion.

The tasks/skills that I do not believe I am able to or will be able to perform by the time of degree completion are:

I understand that I may be referred to the Montana State University Office of Disability, Re-entry & Veterans Services to document and assess eligibility of a disability (which is determined case-by-case) and to discuss if reasonable accommodations can be provided to assist me in being able to accomplish the skills/tasks I have identified above.

Student Name (printed) and Signature

Date

Policy A-36 Student Background Checks

I have read Policy A-36 (found on the College of Nursing Website at: (<http://www.montana.edu/wwwnu/pdf/A36.pdf>) and understand that I must complete the background check prior to enrollment in N223, Foundations for Planning and Providing Clinical Nursing Care. I understand that I will not be permitted to participate in clinical until my background check is complete and I have been cleared to go to clinical.

Student Name (printed) and Signature

Date

Policy A-32 Student Communicable Disease Prevention Policy

I have read Policy A-32 (found on the College of Nursing Website at: (<http://www.montana.edu/wwwnu/pdf/A32.pdf>) and understand that I must complete all required immunizations prior to enrollment in N223, Foundations for Planning and Providing Clinical Nursing Care. I understand that I will not be permitted to participate in clinical until my immunizations are complete and I have shown proof of completion.

Student Name (printed) and Signature

Date

12.