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**CANDIDATE'S DOSSIER**  
for  
**RETENTION, TENURE AND PROMOTION REVIEW**  
**MONTANA STATE UNIVERSITY-BOZEMAN**

Name (last, first, middle): \_\_\_\_\_

Department: \_\_\_\_\_

College: \_\_\_\_\_

Areas of Excellence/Promise of Excellence:

PAGE	TAB	SECTION (Tab Name is Underlined)
	I.	<u>Review Documents</u> [These are provided by review committees and reviewing administrators.]
	II.	<u>External Peer Reviews</u> of Research/Creative Activity [These are provided to the department review committee by external peer reviewers.]
	III.	<u>In-depth Assessments</u> of Teaching and/or Outreach/Public Service [These are provided to the department review committee by internal or external reviewers as specified in the departmental Role & Scope document.]
	IV.	<u>Internal Peer Reviews</u> [These are provided to the department review committee by internal reviewers as specified in the departmental Role & Scope document]
_____	V.	<u>Assignment and Performance</u> [Candidate should include letter of hire, role statements and assignments, annual performance evaluations, and previous review documents.]
_____	VI.	Candidate's <u>Curriculum Vitae</u>
_____	VII.	Candidate's Self-Evaluation/ <u>Personal Statement</u>
_____	VIII.	Materials Indicative of <u>Teaching</u> Performance [Candidate should include course syllabi, student teacher evaluations, student advisor evaluations (if required), list of courses with enrollments, and any other documentation of performance in instruction and advising.]
_____	IX.	Materials Indicative of Performance in <u>Research</u> /Creative Activity [Candidate should include the set of materials sent to external reviewers and any other documentation of performance in research.]
_____	X.	Materials Indicative of Performance in Outreach/Public Service and <u>Service</u> [Candidate should include documentation of service to the department, college, University, and the profession as well as documentation outreach and service to the public, if required]
_____	XI.	Documentation Indicative of <u>Professional Development</u> [If required by the departmental Role & Scope document, candidate should document professional development.]
<b>APPENDIX</b>		<b>Supporting Documentation</b> [Candidate should list on the reverse any supporting documentation provided under separate cover. These materials are retained in the Office of the College Dean.]