

GUIDELINES FOR NOMINATIONS
COX FACULTY AWARD FOR CREATIVE SCHOLARSHIP AND TEACHING
(September 2011)

The following guidelines apply to the nomination and selection process for identifying recipients of the Cox Faculty Awards for Creative Scholarship and Teaching:

1. Any Montana State University-Bozeman faculty member or academic administrator may nominate a faculty member for this award; a faculty member may not nominate himself/herself.
2. The nomination shall be grounded on a substantial record of scholarship and teaching. Typically, the nominee will be someone who has attained the rank of Associate of Full Professor.
3. The nomination shall be based on the faculty member's demonstrable record of superior research with excellence in upper division/graduate instruction. This stipulation intends to exclude nominees whose teaching has been confined to lower division classes, but it does not mean that nominees who have taught lower division classes are thereby excluded.
4. The potential recipient of the Cox Award shall have no role in the nominating process.
5. Nomination materials should include a cover letter and a current vita.
6. The Cox Award includes a plaque, a monetary stipend and credit to select materials for the Renne library.
7. Recipient(s) will be recognized at Spring Convocation to be held during the first days of the spring semester.