

**Guidelines for Nominations for the
Montana State University
*Wiley Awards for Meritorious Research***

Deadline: October 31, 2011

The MSU Wiley Award for Meritorious Research and Creativity is one way of recognizing an MSU faculty member who has made a single, especially significant research achievement or who has a recent body of research work, either of which should be the product of extensive, mature research activity.

The following guidelines apply to the nomination and selection process for identifying winners of the Wiley Awards for Meritorious Research:

1. Any Montana State University–Bozeman faculty member or academic administrator may nominate a faculty member for this award; a faculty member may not nominate himself/herself.
2. The nomination may be stimulated by a single, especially significant research achievement or by a recent body of work, either of which should be the product of extensive, mature research activity. Typically, the nominee will be someone who has attained the rank of Associate or Full Professor.
3. In addition to the nomination letter, there shall be a maximum of two letters of support, which the nominator shall obtain and submit, with his/her letter. One of these letters of support shall be an external assessment of the research under consideration.
4. The nominating letter and the letters of support should speak to the significance and lasting effect of the nominee's research achievement, i.e., what contribution has this work made, has the work held up, and how?
5. The potential recipients of the Wiley Awards shall have no role in the nominating process.
6. Nomination materials should include a cover letter and a current vita.

The award and a plaque will be presented to the recipient at a university-wide event during the first days of the spring semester.