

Minutes
CORE 2.0 Committee (C2C)
Tuesday, November 18, 2008
11:00 a.m. in 415 Reid Hall

Chair: Jeff Adams, Assistant Vice Provost for Undergraduate Education

Present: John Borkowski, Kirk Branch, Patricia Catoira, Michael Everts, Phil Gaines, Steven Kalinowsky, Matt Lavin, Kevin O'Neill, Nora Smith, Brett Walker, Charles Pinkava, Tim Donahue
Diane Heck (Administrative Support)

1. Call to Order and Introductions
2. Steering Committee Updates
 - a. Kevin O'Neill, Inquiry –now have 3 new members on the Inquiry Steering Committee: Michael Everts, Tim Donahue, & Patricia Catoira
 - b. Matt Lavin, CIS – questioned whether or not it is OK to work with faculty as they develop their core course. Yes per Jeff. Diane added to be sure to mention to the faculty member that they need to submit the proposal to the Provost Office .
 - c. Steve Kalinowski – Research – discussed a concern a student brought to him about taking meat packing as a CBN major. This was an unusual situation impacted by NCAA requirements.
 - d. Brett Walker, Diversity – Approved 2 courses one of which was a 280 which is rather rare.
 - e. Jeff presented the issue of when a course needs to be submitted for core approval in order to get it completed in time for the following semester. This is especially important right now as the Registrar's office is overloaded with Common Course Numbering and will be for some time. It was also discussed whether or not there should be a firm deadline for submission. The Committee agreed that there should be a deadline and the submission deadline for Fall 09 courses is February 1, 2009. Jeff will distribute this message via the Department Heads list.
3. Writing courses outside of ENGL (or WRIT) – discussion points:
 - a. Writing (ENGL 121) is a required course for all students.
 - b. Departmental courses that substitute for the writing requirement would not substantially increase student writing.
 - c. Writing intensiveness should be added for all of the student body, which would make more sense in the majors, but to have small caps resources would be a problem.
 - d. Writing should be taught in the first or second semester to be of use to the student.
 - e. It was questioned what is done with Second Language students. Per Kirk he works with International Studies (OIP) or COT for lower level writing courses. He is working with OIP to identify and hire a writing specialist to work with these students. This would be funded by OIP.
 - f. Some faculty apply for core designation just for the “core currency” value. They don't necessarily consider the overall impact on the core curriculum.
 - g. Ultimately it was the decision of the Committee that ENGL 121 is the unique W course on the campus, and proposals from other departments will not be considered.
4. Core Renewal Process – Jeff distributed document for final review.
5. University Accreditation & Core Assessment –
 - a. Survey of Core Instructors – they would be surveyed by Core designation.
 - b. Briefly discussed focus group interviews of students
 - i. Work thru faculty to identify students
 - ii. Use the terms best or worse for question on what they like or not.
 - iii. Review docs and let Jeff know if they need edits or additions.
 - c. Chris Fastnow will be here at the December meeting to discuss NSSE data.
6. Meeting Adjourned.
7. Next Meeting: December 9 @ 11:00 in 415 Reid Hall