Program Registration
Transfer students MUST register for one of the following Orientation/Class Registration options in order to register for courses. Please register online through your Undergraduate Admissions Checklist. To find your Undergraduate Admissions Checklist:
- Go to www.montana.edu/myifsa/
  - “Log into MyIFSA” by entering your User ID and PIN
  - Click “Undergraduate Admissions Checklist”

OPTION 1
For this option, complete the following Transfer Student Checklist (OPTION 1). This option requires you to spend one weekday on campus between Thursday, April 11 and Friday, August 16. To select this option, please register for “OPTION 1” online and complete the Option 1 checklist.

OPTION 2
The second way to complete the orientation process is to attend the Transfer Student Orientation Program on Tuesday, August 20. To select this option, please register for “OPTION 2” online. A detailed confirmation email will be sent after registering for Orientation. Please complete each step on the Transfer Student Checklist (OPTION 2).

College of Nursing students who are attending classes on another campus do not need to complete either of these Orientation options. Please contact the College of Nursing at 406-994-3183 if you have questions about your requirements.

Veterans’ Orientation
Contact Veteran Services for more information or to register: 406-994-3661 or email vets@montana.edu

Housing for Option 1
Housing is available for a nominal fee while you are on campus completing Orientation. Please visit the Conference & Event Services Summer Housing website at www.montana.edu/admissions/room-residential-life/ at least one week prior to your arrival on campus to make arrangements. Please note: Housing is only available for those who choose Option 1.

TRANSFER STUDENT CHECKLIST | OPTION 1
April 11–August 16
Complete each step of this checklist in the order listed.
1. Register for Orientation/Class Registration
   Register for “OPTION 1” through your Undergraduate Admissions Checklist (see instructions at beginning of brochure). From here you can also check the status of your application as well as updates on housing, financial aid and other information. Your transcripts will not be evaluated until you have registered for Orientation.

2. Schedule an Appointment
   Schedule an appointment with an advisor in your department at least one week prior to your arrival on campus. Academic Advisers are NOT available without a prior appointment and advising cannot be done over the phone. If you don’t already have personal copies of your transcripts from all previous colleges you attended, please be sure to obtain copies of them to take with you to your advising appointment. Please note: Some departments have limited advising times throughout the summer. If you are unable to make an appointment, you will need to attend the formal Orientation Program on Tuesday, August 20.

3. Transcript Evaluation
   If you are currently enrolled in classes at the time of your Orientation appointment, bring a copy of your current transcript, including in-progress work, to your meeting. Once you have completed your courses, have your final official transcript(s) from all previous colleges or universities sent to us at MUS Admissions Equivalencies.

4. Immunizations
   Students cannot register for classes until all MUS Immunization requirements are met. For more information on these requirements, please contact Immunization Health Partners Medical Services.
   Tel: 406-994-2331
   Fax: 406-994-5256
   immunize@montana.edu
   www.montana.edu/health/immunization.html
   Please submit your immunization records at least two weeks prior to arriving at Orientation to ensure you will be able to register for classes.

5. Parking
   Parking during your Orientation is at your own expense. When arriving on campus, park in the Hourly Pay Parking area in the parking garage accessible from S. 2nd Ave. After parking your car in this area, access a pay machine located on the edge of the lot.

6. Registration Materials
   Prior to your advising appointment, please stop by the Orientation Office (109 Strand Union), to pick-up registration materials:
   - If you do not have copies of your transcripts, you may pickup copies from your Admissions Evaluator at this time.

7. Advising and Registration
   Attend your departmental advising appointment to outline a schedule of classes for fall semester. Please bring copies of your transcripts with you to this appointment.

Math Requirements
The Department of Mathematical Sciences strictly enforces the prerequisites requirements for many math and science courses:
- If you have not passed a math course at another university that fulfills the prerequisite for the course you would like to register for, this should be reflected on our Transfer Equivalencies web page at https://jackson.montana.edu/ssl/college/handbook/transfer equivalencies website.
- To determine your math level, go to http://www.math.montana.edu/undergrad/documents/MAThertyFlowchart.pdf. You will be allowed to register for the appropriate math course based on your ACT or SAT scores, if I first took to MSU or transfer credits from another institution. You will need to take the appropriate math course based on this placement, or you can enroll in a higher-level math course than this course allows in order to enroll in the Math Placement Level Exam (MPLEX). For more information about the MPLEX, please visit www.math.montana.edu/undergrad/mpiex.html.
- If you have any questions regarding mathematics or statistics prerequisites at the MPLEX, contact MUS Testing Services at 406-994-3544 or testing@montana.edu.

8. Housing
   Secure housing for fall semester, if you haven’t already done so:
   - Family & Graduate Housing: 406-994-3730
   - Residence Life: 406-994-2441
   - www.montana.edu/reslife

9. Attendance Confirmation (Fee Payment):
   Your semester bill will be created shortly after you register for classes.
   You can access your semester bill in your MyIFSA account.
   Payments can be made in the following ways:
   - Online at www.montana.edu/myifsa “Pay my Bill” by entering your user ID and PIN, then click on “Electronic Billing Payment.”
   - Mail a check and/or money order with a copy of your online bill to MUS Student Accounts, PO Box 126401, Bozeman, MT 59719
   - In person at the Cashier Window or the drop box on the first floor of Montana Hall. Cashier hours are 8:30 to 6:30, Monday–Friday.
   - If you have a zero balance due to your costs being paid by other sources such as financial aid, you still need to confirm your attendance. You can do so by contacting the Student Accounts Office or through MyIFSA by clicking on the “confirm” button at the bottom of your online bill.
   - If you have any questions regarding attendance confirmation (fee payment), please contact Student Accounts at 406-994-3544 or studentaccounts@montana.edu.

TRANSFER STUDENT CHECKLIST | OPTION 2
August 20
Complete each step of this checklist in the order listed.
1. Register for Orientation/Class Registration
   Register for “OPTION 2” online through your Undergraduate Admissions Checklist (see instructions at beginning of brochure). From here, you can also check the status of your application as well as updates on housing, financial aid and other information. Your transcripts will not be evaluated until you have registered for Orientation.

2. Immunizations
   Students cannot register for classes until all MUS Immunization requirements are met. For more information on these requirements, please contact Immunization Health Partners:
   Tel: 406-994-2331
   Fax: 406-994-5256
   immunize@montana.edu
   www.montana.edu/health/immunization.html
   Please submit your immunization records at least two weeks prior to arriving at Orientation to ensure you will be able to register for classes.

3. Transcript Evaluation
   After you have completed your spring and/or summer courses, have your official transcript(s) from all previous colleges or universities sent to us at MUS Admissions Office, PO Box 172090, Bozeman, MT 59719.

4. Math Requirements
   The Department of Mathematical Sciences strictly enforces the prerequisite requirements for all mathematics and statistics courses. See #8 under Option 1 for details on MPLEX.

5. Housing
   Secure housing for fall semester, if you haven’t already done so:
   - Family & Graduate Housing: 406-994-3730
   - Residence Life: 406-994-2441

6. Attendance Confirmation (Fee Payment):
   Your semester bill will be created shortly after you register for classes. You can access your semester bill in your MyIFSA account.
   Payments can be made in the following ways:
   - Online at www.montana.edu/myifsa “Log Into MyIFSA” by entering your user ID and PIN, then click on “Electronic Billing Payment.”
   - Mail a check and/or money order with a copy of your online bill to MUS Student Accounts, PO Box 126401, Bozeman, MT 59719
   - In person at the Cashier Window or the drop box on the first floor of Montana Hall. Cashier hours are 8:30 to 6:30, Monday–Friday.
   - If you have a zero balance due to your costs being paid by other sources such as financial aid, you still need to confirm your attendance. You can do so by contacting the Student Accounts Office or through MyIFSA by clicking on the “confirm” button at the bottom of your online bill.
   - If you have any questions regarding attendance confirmation (fee payment), please contact Student Accounts at 406-994-3544 or studentaccounts@montana.edu.