MONTANA STATE UNIVERSITY
COLLEGE OF NURSING

POLICY #G-3

TITLE: STUDENT SPEAKER FOR COLLEGE OF NURSING RECOGNITION CEREMONY

POLICY: A senior nursing student will be selected to speak at the College of Nursing Recognition Ceremony each year.

RATIONALE: To provide a student speaker at the College of Nursing Recognition Ceremony who best exemplifies the ideas and standards of his/her peers.

PROCEDURE: TIMELINES

<table>
<thead>
<tr>
<th>Approximate Date</th>
<th>Process</th>
</tr>
</thead>
</table>
| November/December | 1.a. Local Campus Chairs will distribute application forms\(^1\) to each of the upper division campuses, and encourage students to apply.  
   b. Applicants for Student Speaker at the College of Nursing Recognition Ceremony shall meet the following criterion: A senior nursing student who will be eligible to participate in the Recognition Ceremony the following May. |
| January 31st | 2. Deadline for applications. Applications are to include: peer and faculty recommendations, outline of proposed speech and biographical data. |
| February | 3.a. Names of students and faculty will be removed from the forms by student forum liaisons or designated faculty. A code number will be assigned to each applicant, and marked at the top of each application and recommendation form.  
   b. Each application will be reviewed and independently scored by the selection committee.\(^2\)  
   c. Total possible points for the general application will be 120.  
      (1) **Leadership/Service** in the College of Nursing, University, Community, and/or Nursing Profession. (45 POINTS: Based on quantity of activities listed on application form; quality of participation as evaluated by student peer.)  
      (2) **Scholarly/Clinical Activity:** (35 POINTS: Based on Academic Awards, Honors, Scholarships received; faculty evaluation of academic and clinical performance.)  
      (3) **Knowledge of the Professional Nursing Role, Vision for Nursing in the Future.** (20 POINTS: Based on answers to questions on the application; recommendations from faculty member and student peer.)  
      (4) **Speaking Ability** (20 POINTS: Based on student and faculty ratings and comments related to speaking ability.) |
|                 | d. The scores received from the reviewers will be averaged; therefore, the highest possible score = 120.  
   e. Student Forum Committee will select the Student Speaker Selection Committee for the next Academic Year. The committee will be comprised of two junior students from |
each of the upper division campuses. A faculty member, selected by the faculty liaisons, shall serve on the committee as a regular voting member.

March 1st 5. Selection committee members will receive all application/speech packets from faculty liaisons.

2nd-3rd week of March 6. Selection Committee will meet to discuss and select the candidate. Finalist will be chosen based on the general application (120 points possible) and evaluation of proposed speech (80 points possible): knowledge of the professional nursing role (20 points); vision for nursing for the future (20 points); ideas that exemplify the spirit of the class of _____ (20 points); organization of thoughts/ideas (10 points); and clarity of expression (10 points).

3rd-4th week of March 7. Student Forum Faculty Liaisons will notify the finalists ASAP.

April 1st 8. Student Forum Faculty Liaisons provide the Dean (via the Assistant to the Dean) and the CON faculty with the name of the finalist. The Student Speaker will forward a copy of her/his speech to the Dean.

April/May 9. Selection Committee will continue to work with the finalist, as needed, to refine the speech.

1 See the Student Forum Faculty Liaisons for a current copy of the application forms.
2 See the Student Forum Faculty Liaisons for a current copy of the scoring sheets.

SELECTION COMMITTEE

1. The Student Forum Faculty Liaisons shall keep the Student Forum Governing Board apprised of the selection activities.
2. An applicant for the Student Speaker is ineligible to serve on the Selection Committee.
3. Committee members shall be required to maintain strict confidentiality when dealing with information contained on the application or discussion during the selection process.
4. The Student Forum Faculty Liaisons will be responsible for:
   a. Receiving applications and recommendations
   b. Removing the names on applications, letters of recommendations, and speeches
   c. Assigning a Code # for each applicant and writing this at the top of each application and recommendation. Speeches will be assigned a Code # separate from the applications.
   d. Forwarding copies of the coded applications, speeches, and recommendations to all members of the Student Speaker Selection Committee
   e. Maintaining a file of the original applications and recommendations, as well as the names of applicants and their assigned code numbers.

Reviewed/Approved by:

Level I: Student Forum (March, 2004)
Level II: Associate Dean for Undergraduate Programs (August, 2004)