Procedures for Student Background Checks (Policy A-36): Undergraduate Programs

Traditional BSN option (Fall and Spring Semester Applications)

I. Fall Applications due by August 1st ea yr (to start Upper Division the following Fall):

- Initial Background Check is completed by August 1st when the application is due and is used to begin NRSG 225 clinicals the next Spring semester.
- 2nd Background Check is completed by August 1st and is used to begin J1 clinicals in the Fall.
- 3rd Background Check is completed by August 1st and is used to begin S1 clinicals in the Fall.

II. Spring Applications due by January 2nd ea yr (to start Upper Division the following Spring):

- Initial Background Check is completed by January 2nd when the application is due and is used to begin NRSG 225 clinicals the next Fall semester.
- 2nd Background Check is completed by January 2nd and is used to begin J1 clinicals in the Spring.
- 3rd Background Check is completed by January 2nd and is used to begin S1 clinicals in the Spring.

All students in the Traditional BSN option will complete a total of 3 Background Checks (Initial BC at the time the application is due and the other two at the beginning of the junior and senior years).

Accelerated BSN option (Summer Semester Applications due June 1st each year)

- Initial Background Check (BC) is completed by June 1st when the ABSN application is submitted.
- 2nd Background Check is completed by April 1st prior to the first Summer of the option which begins mid-May. This BC is used to begin the NRSG 225 clinicals in the first Summer of the option.
- 3rd Background Check is completed by April 1st prior to the last Summer of the option. This BC is used to begin clinicals in the last Summer of the option which begins mid-May and ends near the beginning of August.

All students in the ABSN option will complete a total of 3 Background Checks.

Procedures Implemented: Spring Semester 2015