ASMSU 2023-B-05

Sponsor: Strandvold Knudsen
Co-Sponsors: Walter Scheldorf, Melody Wendt, Taryn Van Steeland

Vote Necessary: A majority

Sections: 2-8

Intent: To ensure that the Senate Speaker is upholding all the responsibilities of ASMSU Senators, and not solely their required office hours.

Section 2-8 Senate Speaker

A. Duties

1. The Senate Speaker shall:
   i. Preside over all Senate personnel matters, including senator vacancies;
   ii. Ensure that all senators are carrying out their duties, including as described in the bylaws; office hours;
   iii. Ensure the general fairness of Senate;
   iv. Provide legislative assistance to senators;
   v. Serve as the primary spokesperson for the Senate outside ASMSU;
   vi. Coordinate efforts to maintain the Senate website;
   vii. Update the Senate Handbook over the summer for the upcoming session;
   viii. Conduct a mandatory orientation session for all new senators before the first Senate meeting of the fall semester;
   ix. Appoint Senate liaisons to all ASMSU programs;
   x. Hold a minimum of 7 office hours during regular business hours and outside of meetings;
   xi. Convene and chair the Senate meetings in fairness and good faith, maintain order and enforcing decorum;
   xii. Chair the Senate Judiciary Committee;
   xiii. Establish the agenda for each Senate meeting;
   xiv. Integrate bills passed by Senate into the Bylaws;
   xv. Distribute resolutions passed by Senate to appropriate recipients;
   xvi. Maintain an archive of all Senate documents, including bills, resolutions, minutes, and senator contact information that may be accessed by all members of ASMSU;
   xvii. Notify all Senators of meetings and other relevant information;
   xviii. Update the ASMSU website to include the most current revisions of the Constitution and Bylaws, most current agendas, and all meeting minutes within one week of approved revision;
   xix. Serve as a member of the Administrative Council;
   xx. Prepare and deliver a weekly report to the Senate;
xxi. Meet with each senator to discuss responsibilities and evaluate performance as needed;
xxii. Conduct goal-setting sessions with senators during Senate orientation and continually as needed; and
xxiii. Chair the Budget Oversight Committee.

ABSENT
Lerum
Musar
Wendt
Matthews
Delker