

## Jobs Master of Professional Accountancy Program (MPAc) – Worksheet

**MPAc Program = 30 credits [21 required + 9 electives]**

Fall	Cr	Spring	Cr
ACTG 525 - Acct Theory & Issues in	3	ACTG 529 - Survey of Accounting	3
ACTG 536 - Advanced Accounting	3	ACTG 521 - Advanced Auditing	3
ACTG 514 - Fraud Examination	3	ACTG 526 - Advanced Taxation	3
ACTG 522 – Accounting Analytics	3	Elective (see list below)	3
Elective (see list below)	3	Elective (see list below)	3
	<b>15</b>		<b>15</b>

NOTE: courses listed above are ONLY offered in the semesters listed above (e.g. ACTG 525 is only offered in the fall; not the spring).

### MPAc Electives (9 credits required)

Course Number	Semester of Offering	Course Number	Semester of Offering
ACTG 531 - Tax Practicum (VITA)	Spring	BFIN 452*-Int'l Finance	Fall
ACTG 544 – Prof Actg Issues (CPA prep) 1-4 crs	Fall/Sp	BFIN 458*-Commercial Bank Mgmt	Spring
ACTG 598 - Internship (max 3; Pass/Fail)	Fall/Sp/Sum	EIND 458-Prod & Eng Mgmt	Spring
ACTG 401* - Prin of Fed Tax	Fall	EIND 457-Regres & Multivar Analysis	Spring (even yrs)
ACTG 410* - Cost/Mgmt Accounting I	Fall	EIND 434-Project Mgmt for Engineers	Fall
ACTG 411* - Auditing I	Fall/Spring	STAT 408-Stat Comp & Graph Analysis	Fall/Spring
ACTG 415* - Govt. & Nonprofit Acct I	Fall/Spring	PSCI 525-Non-Profit Mgmt	Fall
ACTG 421* - Acct Info Systems II	Spring	PSCI 530-Tools of Public Admin	Summer
ACTG 431* – VITA	Spring	PSCI 555-Human Resources Mgmt	Fall
ACTG 441* - Fin Statement Analysis	Fall/Spring	PSCI 560-Ethics & Public Service	Spring
BFIN 421* - Real Estate & Invest Analysis	Spring	PSYX 461-Indust & Organiz Psych	On demand
BFIN 456* - Fin Mgmt for the Entrepreneur	Fall	PSYX 481-Judge & Decision Making	On demand
BMGT 405* - Supply Chain Mgmt	Fall	ECNS 403-Intro to Econometrics	Fall/Spring
BMGT 406* - Negotiation	Fall/Spring	ECNS 451-Behavioral & Exp Econ	Fall
BFIN 420R*-Investments	Fall/Spring	EFIN 401-Eng & Econ Fin Mgmt II	Fall
BFIN 435*-Corporate Finance	Fall/Spring	EFIN 405-R Lab Class II	Fall
BFIN 460*-Derivatives & Securities	Fall/Spring	EFIN 499-Fin Eng Design Capstone	Spring

#### Required Forms:

1. **Program of Study form** – due during 1<sup>st</sup> semester enrolled in MPAc Program; \$50 processing fee
2. **Graduation Application** – Spring grads (due Feb 5); Summer grads (due June 10); Fall grads (due Sept 20)

Forms: <https://www.montana.edu/gradschool/forms.html>

#### **The following is a brief summary of some requirements for the Master of Professional Accountancy program.**

1. Maximum of 9 credit hours of approved 400-level course work may be included in the 30-credit MPAc program, if at least 6 of these 9 credit hours are ACTG or BFIN classes. Otherwise, 6 credit hours of approved 400-level course work may be included.
2. Undergraduate seniors and non-degree graduate students may apply/reserve up to 9 credits of approved 400-level and/or 500-level course work toward their 30-credit MPAc program. For 400-level classes, the restriction in #1 above applies. **Grades of “B” or higher (not “B-” or lower) must be earned.**
3. Maximum of 3 pass/fail credits may be included in the 30-credit MPAc program.
4. Maximum of 9 credits of coursework taken at accredited schools other than MSU-Bozeman may be included in the 30 credit major program. (“B” minimum grade).
5. No 400, 470, 490, 492, 494, 498, 588 or 589 credits may be applied toward graduate degree requirements.

**GPA Requirements:** Graduate students must achieve at least a 3.0 grade point average each semester, maintain at least a 3.0 GPA in their [Program of Study](#), and must maintain at least a 3.0 cumulative GPA at all times. Students not meeting these requirements may be dropped from the graduate program. Grades of “C” or higher MUST be earned in all classes by MPAc students regardless of cumulative GPA (a “C-” or lower is considered to be a failing grade).

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<b>Required Background Courses</b> (or approval by MPAC Director of similar coursework)	
Course Number	Credits
BMGT 335 - Management & Organization	3
BMIS 311 - Information Systems	3
BMKT 325 - Principles of Marketing	3
BFIN 322 - Finance	3
BGEN 361 - Introduction to Law	3
ACTG 201 - Principles of Fin Accounting I	3
ACTG 202 - Managerial Accounting	3
ACTG 223 - Principles of Fin Accounting II	3
ACTG 321R - Accounting Information Systems I	3
ACTG 327 - Intermediate Fin Acct & Rept I	3
ACTG 328 - Intermediate Fin Acct & Rept II	3
ACTG 401* - Principles of Fed Taxation –	3
ACTG 410* - Cost/Management Accounting I	3
ACTG 411* - Auditing I	3
ACTG 415* - Govt & Nonprofit Acct I	3

\*400-level courses may be used toward the 30-credit MPAC program requirements (see reverse), if not used as part of any other degree program; certain grade restrictions apply. Note that there may be additional courses in economics, statistics, and business software applications required to satisfy the pre-requisites for the background business courses listed above.

### Applicants with Non-Accounting Bachelor Degrees:

- Students who are not admissible to the MPAC program but are taking the required background courses to prepare for entrance into the MPAC program must be classified as [non-degree graduate students \(NDGR\)](#).
- Non-degree graduate students who have completed ACTG 201, ACTG 202 and ACTG 223 with a combined GPA of 3.0 or better may qualify for the [pre-MPAC \(NDAC\)](#) designation. The NDAC designation allows you greater ease of registration in upper division ACTG courses and access to pre-MPAC advising. For more information and the NDAC application see: <http://www.montana.edu/business/accounting/MPAc/nd-ac-requirements.html>.
- According to federal financial aid rules, non-degree graduate students are not eligible for financial aid. NDAC and NDGR students who need financial assistance are encouraged to apply for scholarships and/or seek part-time work. [The Bracken Center](#) in the Jake Jobs College of Business & Entrepreneurship solicits and promotes work opportunities for Jobs students.

### MPAc Application Deadlines

(for GTA Positions):

- Spring – October 15
- Summer – March 15
- Fall – March 15

(for Non GTA Positions):

- Spring – November 15
- Summer – April 15
- Fall – June 15

### Required Application Materials:

- Application
- \$60 Application fee
- Official transcript(s)
- Essay: one-page statement about your motivations for entering the program
- Three (3) professional references
- GRE or GMAT scores

\*\*Due to COVID challenges, we are also waiving the GMAT/GRE requirement for Spring 2021, Summer 2021, and Fall 2021.

- TOEFL or IELTS scores: required for international students only

Application: <https://www.applyweb.com/msug/index.ftl>

### Questions?

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 Jobs Hall Room 424

Jabs Office of Student Services  
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***Meeting the requirements for the MPAC program does not guarantee that a student will meet the requirements for sitting for the CPA Exam in Montana. Students desiring a CPA license from the State of Montana should contact the Montana State Board of Public Accountants for the requirements to sit for the CPA Exam as soon as possible in order to plan their class schedule. This worksheet is intended to assist students in designing their graduate program and is not a required form. A **Program of Study form must** be completed by each student within two months of enrollment in the MPAC program, and must be approved by the student's graduate committee, the MPAC Director, and the Dean of the Graduate School.***