

Climate Action Planning Analysis Worksheet

1. Evidence of creating a baseline?

Does the plan discuss its baseline? In other words, does the plan reference its natural greenhouse gas emissions (GHG) levels used to inform planning, goal-setting, and climate policy structure? There are several possibilities for setting a baseline. Some plans may focus on a single historical emissions level, while others may reference future baseline projections.

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2. By what measure is success tracked and reported?

Does this plan discuss how progress is tracked and reported? Does the plan reference a system that assesses its sustainability performance? Many different approaches can be used, but make sure to take note of STARS and AASHE.

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3) Is a bottom-up or top-down approach used in the planning process?

Does the plan address which management approach is used? Bottom-up approaches are student-driven, while top-down are staff/faculty drive. Take note that plans may use both approaches or neither. What roles do students and staff play in the planning process?

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4) How is the CAP funded?

Does the plan discuss funding efforts? In particular, where do sources of funding come from? Are these sources public or private entities?

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5) How did the CAP inform/engage stakeholders?

Did the plan include discussions about stakeholder involvement? Specifically, how did the plan address engaging stakeholders in participating in the CAP?

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6) What barriers arose in the planning process?

Did the plan address possible obstacles that impacted the CAPs implementation? Take note of lack of funding, inconsistencies in data collection, lack of coordinated approach, etc.

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7) Interesting notes and observations

Did the plans discuss anything else of interest? What observations did you make that might be of value further exploring?

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