

Feedback Form

Candidate Name: _____ Date: _____

Position: _____

Please choose one:

I am: Faculty ☐ Staff ☐ Student ☐ Community ☐

NOTE: The purpose of this presentation/forum/meeting is to determine how well the candidate can express him/herself, interact with colleagues and students, use aids and materials, and demonstrate mastery of the subject matter.

	Exceeds Your Expectations	Meets Your Expectations	Below Your Expectations	Failed To Demonstrate This Competency	Insufficient Information to judge or Not Applicable
1. Was the candidate well-prepared?	○	○	○	○	○
2. Did the candidate speak clearly and in comprehensible manner?	○	○	○	○	○
3. Was the presentation free from distracting mannerisms or gestures on the part of the candidate?	○	○	○	○	○
4. Were instructional aids well used?	○	○	○	○	○
5. Was the candidate effective in responding to audience questions?	○	○	○	○	○
6. Was the purpose of the presentation clear and was the presentation topic effectively addressed?	○	○	○	○	○
7. Did the candidate appear to be knowledgeable with the subject matter?	○	○	○	○	○
8. Did the candidate hold the attention of the audience?	○	○	○	○	○
9. Was the candidate/audience interaction of high quality?	○	○	○	○	○
10. Does the candidate seem to understand our students and/or campus?	○	○	○	○	○

Candidate's most noted strengths:

Candidate's most noted weaknesses:

I believe this candidate is:

____ Highly desirable for this position; ____ Acceptable for this position; ____ Unacceptable for this position

Additional Comments: _____

