



Greetings 4-H families! It is hard to believe that another 4-H year is upon us and it's time to begin re-enrolling! Montana 4-H is using a new enrollment system this year called **ZSuites**. Your basic enrollment data has been transferred using the primary family email associated with 4HOnline. To re-enroll, follow the directions below. Please re-enroll **by November 1st** to remain on the list to receive the 4-H newsletter and other communications.

If you do not have internet access at home, we have a public computer at the office to help you through the process. Unlike 4HOnline, ZSuites is supposed to be more mobile friendly, but please don't hesitate to stop by if you have any problems re-enrolling or wish to use the computer.

To Re-enroll

1. Go to <https://4h.zsuite.org/>.
2. Click on "Sign Up".
3. Fill in the fields to set up FAMILY account. **IMPORTANT** - The adult email should match the Family email used in 4HOnline. This will ensure that the enrollment information will transfer. Contact the Extension Office if you aren't sure what email you used. This email can be changed by the parent once the account is setup.

The adult email and password will be the primary email associated with the account and used for anyone in the family to login to ZSuite in the future. The pin is used by parents only and is needed for enrollment of family members. You will have the opportunity to add additional email addresses during the enrollment process.

4. "Click Let's Go!"
5. Each family member previously enrolled in 4HOnline should appear on the main screen in a colored box. Click "Enroll Now" next to each family member to go to their dashboard and begin enrollment. There is also an option to add a new family member. From the Dashboard, you can also create or view Record Books (if you choose to do them online), posted announcements and more. At the end of the enrollment process, make sure to click "Submit" to submit your enrollment. The enrollment will be reviewed by the Extension Office. Once approved, the status for that family member will change to "active".
NOTE: *If you plan to take a market or breeding livestock project, you must select both an appropriate project level in ZSuites and the market or breeding project option.*

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If at any point you are having trouble, click the "CHAT" box at the bottom of their screen and chat with a ZSuite support person. You are also welcomed to contact the Extension Office.

4-H Project Selection

During the enrollment process in ZSuite, you will be asked to select your projects. The 4-H Clover Project Selection Guide (aka the "Clover") has been distributed by Club Leaders. Use the Clover to read the descriptions and requirements of each project. If you want to exhibit something at the Fair, then you must be enrolled in that project. If you plan to take market or breeding livestock projects, you must select both an appropriate project level and the market or breeding project option. Also keep in mind that you can change projects until May 1st.

4-H Literature (aka "Project Books")

As you select your projects, you will also be asked to select your books. Use your Clover again to see a list of all project materials. The levels books are required (although you may not need a new one every year). The resource handbooks, helper's guides and other supplemental materials are optional and are often more expensive. Please only select the project books that you truly need.