

## 4-H Junior Camp Counselors Job Application- Fergus/Petroleum County 4-H

### Before Camp (February- May)

1. Attend planning meetings. The first mandatory training/meeting will be Sunday, Feb. 26 at 1:00 PM.
2. Get to know other counselors. Communicate between meetings as needed. Be positive and supportive.
3. Prepare your written plan and bring to the 2<sup>nd</sup> planning meeting.
  - a. List all activities you will lead.
  - b. List all supplies needed.
4. Complete Camp Code of Conduct and Health Form and bring to 2<sup>nd</sup> meeting.
5. Promote camp to members eleven and younger.
6. Attend Camp Maiden Clean up day- bring friends and family.

### Counselor Day At Camp- Monday of Camp Week (Camp Week is the last FULL week of June)

1. Be at the Extension by 11 am on Monday of Camp Week.
  - a. Bring a sack lunch for the first day.
  - b. Bring; sleep matt/mattress, sleeping bag, extra blanket, pillow, towel, toiletry items, flashlight, warm coat, rain gear, 2 pair closed toe shoes, clothing for four days.
  - c. Bring 2 dozen cookies for deserts during camp.
2. Help pack and load for camp.
3. Help unload and unpack.
4. Check supplies you will need for your camp activity's. Notify Extension Staff if you are missing anything.
5. Help with cleaning, set up and decorating.

### During Camp

1. Always ensure the physical and emotional safety of ALL campers and counselors.
2. Make sure all campers and counselors are being nice, respectful, and inclusive.
3. Make sure all campers are having fun.
4. Make sure all campers know the rules, schedule and where everything is.
5. Alert /extension Staff if there are any issues with campers or counselors.
6. Get the camp nurses help with any sickness or injury.
7. Supervise during free time- cabins, basketball court, field area, creek, in front of rec hall and in rec hall. Interact with the campers and have fun!
8. Support fellow counselors, be willing to help if asked, be aware of when someone needs help.

### Cabins

1. Supervise your cabin at bedtime, make sure all campers are in bed and settled by lights out time. Throughout the night, walk campers to the restroom. Wake campers up on time in the morning.
2. Cabin get acquainted time will be on the agenda for Tuesday afternoon. Work with the other counselors in the cabin to have a small group get acquainted game ready for your campers to learn each other's names and start to interact.
3. Cabin quiet time will be on the agenda for Wednesday. Work with the other counselors to choose a book to read out loud or download an audio book to play. You will have 20 to 30 minutes that campers should lay down on their beds and rest.
4. Help your cabin plan a skit for the parent program that is appropriate and includes everyone.
5. Help campers learn to care for their belongings. Help campers keep their personal items organized in the bags under or on their bed. Craft projects should also be stored in a bag under or on their bed.
6. Make sure campers are respectful of other's belongings and space.
7. Make sure there is no bullying, rough housing, fighting, hanging from rafters, etc. in the cabin.
8. Help campers thoroughly clean all the cabin and around the cabin at the end of camp. Make sure all their belongings are packed and taken home.

### After Camp

1. Final camp check, clean and close.
2. Unload at the Extension Office and help put supplies away neatly in an organized manner.