



# Are You Ready for Fair? Checklist



Check out our website at <https://www.montana.edu/extension/gallatin/4hfair.html> to find all Fair information!



- 2023 Fair Theme is: “Rooted In 4-H”**. Use this theme to decorate any animal stalls/posters/club or project displays. This is a fun way to unite 4-H across the fairgrounds!
- Use the online [ShoWorks](#) Fair Registration website to enter your project(s) exhibits/animals in the fair by **June 16, 2023 by 5:00 pm.**
  - Fair Registration Website: <https://gallatin4h.fairwire.com/>
- Pay any fair fees owed (fees/invoice are housed in your fair registration account) by **June 28<sup>th</sup>**.
- Record Books: ALL** Livestock, Horse, Small Animal and Indoor Record Books are due to the Extension Office by **June 28, 2023 by 5:00 pm.** You will get all your records back prior to your project interview so you can take those records to your interview.
  - **My 4-H Year Record Books** will need to be signed by your Club Leader. At-Large members need 4-H helper or parent signature.
  - **Animal** and/or **Non-Animal Project Journal & Financial Records** and **Project Curriculum Workbook(s)** will need to be signed by Project leader(s).
  - **Project Curriculum Book:** 7 activities must be completed each year.
    - Need Help? Record book training video: <https://www.youtube.com/watch?v=ckS9VZnI5bU>
- Livestock/Small Animal (\*includes Dog this year) and Horse Project Interviews:**
  - Sign up for your 15–20-minute timeslot(s) for a Project Interview on either **Thursday, July 13 or Friday, July 14 from 4:00-8:00pm.** Every youth in any Livestock/Small Animal and Horse project(s) must sign up for an interview in the project(s) that they plan to exhibit in at the fair.
    - \*If you are planning to exhibit in multiple **Livestock** species (ex. sheep, beef, swine) you will only need to sign up for one interview slot and you will talk about all your projects with one judge. If you are in the **Horse** project, you will need to sign up for an additional and separate interview slot from your livestock interview. If you are in the **Dog** Project, you will need to sign up for an additional and separate interview slot from any Horse and Livestock interviews you may have. If you will be submitting a Dog Educational Poster, please bring the poster to this interview.
  - Livestock/Small Animal Interview SignUp: [2023 Livestock and Small Animal Interviews \(not Dog\)](#)
  - Dog Interview SignUp: [2023 Dog Interviews \(signupgenius.com\)](#)
  - Horse Interview Signup: [2023 Horse Interviews \(signupgenius.com\)](#)



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- Indoor Project Interviews:**
  - Sign up for your 15–20-minute timeslot(s) for a Project Interview on **Monday, July 17 from 9:00am-5:00pm**. Every youth planning to exhibit an Indoor Project must sign up for an interview in each of the project(s) that they plan to exhibit in at the fair.
    - Indoor Project Interview SignUp: [Indoor Project Interviews 2023 \(signupgenius.com\)](https://signupgenius.com)
  - Bring your project exhibit to your interview as it will be evaluated during your interview with a judge.
  - If you are entering projects in different divisions, you will need to complete an interview in each project division (Ex. if you are submitting exhibits in the cooking, baking, and photography divisions, you would need to complete 3 separate interviews).
    - Be prepared to talk about your project exhibit, what you learned, and your overall 4-H experience. Upon completion of your project interview, you will leave your exhibit to be displayed in the Indoor Exhibit Building for the duration of the fair.
- Attend your Project Interview(s)**. Please have your completed record book and project books in your possession and dress neat and clean.
- Purchase and pick up Fair Passes and Parking Permits at Extension Office**
  - Typically, in late June/early July (office will send out an email when they are available).
    - Youth Exhibiting projects at Fair will get a **FREE** week pass.
    - 4-H Parents/Guardians and siblings **ONLY** are able to purchase week passes at the 4-H office.
    - Parking Passes are limited to **one** per family due to limited parking space.
- Bring your animals/Indoor exhibits to Fair (see schedule in Fairbook for check-in times)
- Sign up to help during Fair Week:
  - 4-H Café: [4-H Cafe & Concessions 2023 \(signupgenius.com\)](https://signupgenius.com)
  - 4-H Promotional Booth: [4-H Promotion Booth 2023 \(signupgenius.com\)](https://signupgenius.com)
- Follow established guidelines, refer to the Fairbook and schedules, and HAVE FUN at 4-H events **July 15-23, 2023!**
  - 4-H/FFA Market Livestock Sale: Friday, July 21<sup>st</sup> at 4pm (**\*NEW START TIME THIS YEAR**)
    - Buyer Check-In opens at 2pm and Buyer's BBQ starts at 3pm (**\*BBQ for registered Buyers ONLY**)
    - Live, in-person bidding **ONLY**
  - 4-H Family Fun Night (all 4-H youth and parents welcome): Saturday, July 22<sup>nd</sup> 6pm-8pm

*Contact the office with any questions!*