| **Agenda Item** | | **Action** | | **Presenter** | |
| --- | --- | --- | --- | --- | --- |
| **Orders of the Meeting** | |  | |  | |
|  | | 6:00pm Gather / 6:10 Call to Order, Pledges  Introduction of Guests  Add any agenda items | | Kelly | |
| **Minutes/ Financial Reports** | |  | |  | |
|  | | Approve Secretary Minutes November Meeting  Treasurer’s / Bookkeepers Report | | Gena/Ruth  Merle | |
| **Reading of Correspondence** | |  | |  | |
| **Extension Office Report** | | Enrollment updates, AQA dates, concessions, Farm Fair | | Molly | |
| **Fairgrounds Report** | |  | | Lee | |
| **Youth Report** | | Youth feedback | | Piper/Maren | |
| **Old Business** | |  | |  | |
| Planning for Fair 2024 | |  | |  | |
| Schedule | | Species updates, R.R, dance, Sunday, picture & pastries | | All | |
| Tents | | Contract signed | | Molly/Lee | |
| Barn Layout | |  | | Lee | |
| Livestock Judge | | Update | | Molly | |
| BBQ | | Quote from Lone Peak Provisions/edits | | Molly | |
| Other | | Security, Auction Baskets, hats | | All | |
|  | |  | |  | |
| **New Business** | |  | |  | |
| Species Updates | | Roundtable | | All | |
| Fairbook Edits | | Due by February 15 | | Molly | |
| Processor/Trucking | | Send contracts to Molly | | Molly | |
| All-Species Workshops | | Dates? | | All | |
|  | |  | |  | |
|  | |  | |  | |
| **Committee Reports** | |  | |  | |
| Market Sale | | ShoWorks service plan renewal | | Committee | |
| Publication | | Thank you calendars | | Committee | |
| Fairbook | | Reformatting for 2023 (edits due in February) | | Committee | |
| **Announcements** | |  | |  | |
| Next meeting is March \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at the Gallatin County Extension Office  Record books due: June 26, 2024  Project Interviews: July 11-12, 2024  2024 Fair Dates: July 13-21, 2024 Market Sale: Friday, July 19, 2024 | | | | | |
| **Adjournment** | | Discussion/ Decision on Meeting Adjournment | |  | |