| **Agenda Item** | | **Action** | | **Presenter** | |
| --- | --- | --- | --- | --- | --- |
| **Orders of the Meeting** | |  | |  | |
|  | | 6:00pm Gather / 6:10 Call to Order, Pledges  Introduction of Guests  Add any agenda items | | Kelly | |
| **Minutes/ Financial Reports** | |  | |  | |
|  | | Approve Secretary Minutes January Meeting  Treasurer’s / Bookkeepers Report | | Ruth/Gena  Merle | |
| **Reading of Correspondence** | |  | |  | |
| **Guest Presentation** | | Heifer at Fair | | Dakota | |
| **Extension Office Report** | | Fairgrounds Open House/Focus Groups, AQA update,  Spring Workshop, Fair Info Night, submitting requests for reservations to Kari | | Molly | |
| **Fairgrounds Report** | |  | | Lee | |
| **Youth Report** | | Youth feedback, AQA workshop recap | | Piper/Maren | |
| **Old Business** | |  | |  | |
| Planning for Fair 2024 | |  | |  | |
| Schedule | | Horse events starting 7/12, “closed on Sunday” verbiage | | All | |
| Barn Layout | | Panels needed, Scoular Funds? | | Lee | |
| BBQ | | Daniel’s/Lone Peak Provisions | | Molly | |
| Market Sale | | ShoWorks, Tent Sponsors, Champion Row, Drinks/Ice, Hats, Auction Baskets, Resale | | Subcommittee | |
| Other | | Security timeframe + adding check-in days? Processing/Trucking contracts | | All | |
| **New Business** | |  | |  | |
| Species Updates | | Roundtable | | All | |
| Concessions Cafe | | Update | | Molly | |
| All-Species Workshops | | **May 1st** @ 6:30 Ultrasound at Headwaters  **May \_\_\_\_** @ 6:30 Record Books/Rubrics/Interviews  **June \_\_\_\_** @ 6:30 Marketing w/ Mike Swan | | All | |
| Species Buckles | | Order ASAP - one batch if possible | | All | |
| Record Books & Project Interviews | | Review Rubrics - Judge contacts needed | | Molly | |
| Round Robin | | Species Questions - update? | | All | |
|  | |  | |  | |
| **Committee Reports** | |  | |  | |
| Market Sale | | Update above | | Committee | |
| Publication | | Save the Date | | Committee | |
| Fairbook | | Publishing w/ April Newsletter - Review your sections | | Committee | |
| **Announcements** | |  | |  | |
| Next meeting is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at the Gallatin County Extension Office  Record books due: June 26, 2024  Project Interviews: July 11-12, 2024  2024 Fair Dates: July 12-21, 2024 Market Sale: Friday, July 19, 2024 | | | | | |
| **Adjournment** | | Discussion/ Decision on Meeting Adjournment | |  | |