| **Agenda Item** | **Action** | **Presenter** |
| --- | --- | --- |
| **Orders of the Meeting**  |  |  |
|  | 6:00pm Gather / 6:10 Call to Order, PledgesIntroduction of Guests Add any agenda items | Kelly |
| **Minutes/ Financial Reports** |  |  |
|  | Approve Secretary Minutes January MeetingTreasurer’s / Bookkeepers Report | Ruth/GenaMerle |
| **Reading of Correspondence** |  |  |
| **Guest Presentation** | Heifer at Fair  | Dakota  |
| **Extension Office Report** | Fairgrounds Open House/Focus Groups, AQA update, Spring Workshop, Fair Info Night, submitting requests for reservations to Kari | Molly |
| **Fairgrounds Report** |  | Lee |
| **Youth Report** | Youth feedback, AQA workshop recap | Piper/Maren |
| **Old Business** |  |  |
| Planning for Fair 2024 |  |  |
| Schedule | Horse events starting 7/12, “closed on Sunday” verbiage  | All |
| Barn Layout | Panels needed, Scoular Funds? | Lee |
| BBQ | Daniel’s/Lone Peak Provisions | Molly |
| Market Sale | ShoWorks, Tent Sponsors, Champion Row, Drinks/Ice, Hats, Auction Baskets, Resale | Subcommittee |
| Other | Security timeframe + adding check-in days? Processing/Trucking contracts | All |
| **New Business**  |  |  |
| Species Updates | Roundtable | All |
| Concessions Cafe  | Update | Molly |
| All-Species Workshops | **May 1st** @ 6:30 Ultrasound at Headwaters**May \_\_\_\_** @ 6:30 Record Books/Rubrics/Interviews**June \_\_\_\_** @ 6:30 Marketing w/ Mike Swan | All |
| Species Buckles | Order ASAP - one batch if possible | All |
| Record Books & Project Interviews | Review Rubrics - Judge contacts needed | Molly |
| Round Robin | Species Questions - update? | All |
|  |  |  |
| **Committee Reports** |  |  |
| Market Sale | Update above | Committee  |
| Publication | Save the Date | Committee  |
| Fairbook  | Publishing w/ April Newsletter - Review your sections | Committee |
| **Announcements** |  |  |
| Next meeting is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at the Gallatin County Extension Office Record books due: June 26, 2024 Project Interviews: July 11-12, 20242024 Fair Dates: July 12-21, 2024 Market Sale: Friday, July 19, 2024 |
| **Adjournment** | Discussion/ Decision on Meeting Adjournment |  |