**MAE4-HA Meeting**

**Annual Conference- Bozeman**

**October 30, 2012**

President Meghan Phillippi called the MAE4-HA meeting to order at 12:15 p.m. at Strand Union Building Ballroom A in Bozeman at Annual Conference on October 30, 2012.

Members present were: Jesse Fulbright, Meghan Phillippi, Campbell Barrett, Jane Wolery, Jill Martz, Wendy Wedum, Teresa Terry, Katelyn Anderson, Andrea Sarchet, Laurie Lautt, Martha Klaumann, Sheryl Knowles, Roni Baker, Lea Ann Larson, Lisa Terry, Virginia Knerr, Alice Burchak, Torie Bunn, Stephanie Davison, Cody Stone, Josie Evenson, Brett Schomer, Ann Ronning, Sheila Friedrich, Denise Seilstad, Roubie Younkin, Shelley Mills, Tara Andrews, Sharla Sackman, Dave Bertelsen, Todd Kesner, Mike Schuldt, Julie Riley, Sandra Germann, Christina McRae-Holland, Larry Brence, Steve Sieglin, Jerry Marks, Dave Brink, Mary Anne Keyes, Allison Flynn.

Minutes from the July 11, 2012 meeting were distributed. Jane Wolery moved to approve the minutes as presented, Shelley Mills seconded. Motion carried.

The Treasurer’s report was distributed. The checking account balance as of Oct. 30th was $1139.04. The Edward Jones Managed Agency Account balance as of Sept. 28, 2012 was $30,038.86. Under expenses there was a $48.00 check written for NAE4-HA corsages. Professional Development funds from the Edward Jones account will be coming out soon. Invoices for membership dues will also be coming out soon. Campbell Barrett proposed a draft budget for 2012-2013. Jane Wolery moved to approve the draft budget, Stephanie Davison seconded. Motion carried.

**Committee Reports**

**Programs**: Roni Baker reported that she attended the Afterschool Task Force of the Committee and they are working on defining their role as well as making a list of curriculum that works well for afterschool programs. National 4-H Council is having monthly conference calls and webinars that are very useful. Anyone can attend the calls. Roubie Younkin attended the Camping Task Force and reported that they talked about the National Camping Institute and made plans for that event.

**Member Recognition**: Allison Flynn reported on award winners for this year.

- Service Awards for exceptional work in Extension 4-H Youth Development–

25 Years – Dr. Jill Martz, Interim Director of Extension

Meritorious Service – Todd Kesner, 4-H Agriculture & Natural Resources Coordinator for the Montana 4-H Center for Youth Development

Distinguished Service – Eric Miller, Garfield County Extension Agent, and Denise Seilstad, Fergus County Extension Agent

Achievement in Service – Meghan Phillippi, Sanders County Extension Agent, and Roubie Younkin, Valley County Extension Agent

- Jane Wolery, Teton County Extension Agent, received a national, regional and state NAE4-HA Communicator Award for a Published Photo.

- Michael Schuldt, current Custer County Extension Agent, received a regional and state NAE4-HA Communicator Award in the news story category for a story appearing in the Great Falls Tribune.

- Andrea Sarchet, Madison-Jefferson County Extension Agent, received a state Communicator Award for her Promotional Piece.

- Cody Stone won a Western Regional Award for 4-H Club Support for his work with other 4-H professionals across the region to plan the Western 4-H Institute.

Updates and changes were shared:

- This year the award’s committee decide to recognize those selected at the state level in the specialty and communicator categories. This had not been done in the past. Allison did a quick poll to see what kind of award should be presented. By close majority, awardees will receive a certificate and recognition during the Awards Luncheon for the time being.

- Of the three communicator awards passed on by the state, two received regional or national awards. This is a testament to the high quality of this state, and more people should apply!

- By 2014, all awards submissions will be online. Currently just the Service Awards are online.

- There are two new awards for Volunteerism and Geospatial in 2012. 2013 will be the first year of the Lifetime Member Award.

- This was the last year for the Air Force Recruiting Salute Award and the Susan Barkman Scholarship.

- Allison will try to get some information out by Christmas for awards in 2013.

- If you’d like to look at past examples, there is currently no good way to view the national award winners at this time unless you attend the national conference. This is one of the hopes with the new online system. However, Allison has a list of state applicants who would be happy share theirs if you are looking for an example.

**Diversity**: No longer a committee. See Policy and Resolutions Committee report.

**Public Relations**: Jesse Fulbright reported on a flyer that was distributed to those in attendance regarding a sequel book called More 4-H Stories from the Heart. Submittal instructions were on the handout. Meghan Phillippi made mention of the 4-H database for Distinguished 4-H alumni and it being revamped to be easier to find.

**Membership**: Andrea Sarchet mentioned that membership dues and invoices will be coming out soon and encouraged everyone to become a member of MAE4-HA.

**Professional Development**: Jane Wolery reported that she attended the committee meeting at NEA4-HA conference. The major areas the group was working on included diversity, e-learning, work-life weave, volunteer, and mentoring. Jane attended the subgroup on work-life weave. She asked the MEA4-HA membership to report their needs in the areas listed, as well as had some specific categories for work-life weave that included time management, calendaring, and de-cluttering your life. Two people checked that they had needs in the areas of volunteerism and e-learning, but did not give specifics as to their needs. There was interest in the work-life weave category, and specifically five were interested in more information on de-cluttering their lives. As chair of the MEA4-HA committee, Jane will use this information to assist the membership.

**Policy and Resolutions**: Campbell Barrett reported Report from NAE4-HA Policy and Resolutions Committee meetings in Orlando the week of October 22nd, 2012.  Some structural and policy changes included:

* The Diversity Committee is no longer a committee. It is now a Task Force under the Programs Committee *and* the Professional Development Committee.
* The “VP for Research, Evaluation and Programs” is now just the “VP for Programs”.
* The Programs Committee Chair duties are now assigned to the VP for Programs.
* The Research and Evaluation Committee has been moved to the Professional Development Team.

Some bylaws changes included:

* News & Views, which no longer exists, was stricken from the bylaws. Now, the Journal of Extension is the official sanctioned refereed publication of the corporation.
* Regarding officer transition, language was changed to “elected *and* installed…” to open the door to early (i.e. pre-conference) voting in order to speed up the Board transition process and increase effectiveness of the incoming Board.

**Old Business**

**Western Regional Leaders Forum 2014**: Cody Stone reported the WRLF 2014 will be held in April 2014 in Billings, MT with Roni Baker and Melody Harris as Co-Chairmen. Planning for WRLF is in the beginning phases with Cody looking for 5-6 committees to be co-chaired each by an Extension professional and a volunteer. Sheryl Knowles provided some information regarding how previous WRLFs have been conducted in Montana.

**Support for Extension Day on the Hill**: Roni Baker made a motion that MAE4-HA contribute $500 towards Extension Day on the Hill, Wendy Wedum seconded. Motion carried.

**4-Health**: Carrie Benke gave a brief report on the status of the 4-Health program and noted that in 2013 the program will be available without the research components. Carrie has sign-ups and information available.

**Election of President**: The Nominating Committee put forth Roubie Younkin for MAE4-HA president. Wendy Wedum moved to close the nominations, Campbell Barrett seconded. Motion carried. Ann Ronning made the motion the cast a unanimous ballot, Jane Wolery seconded. Motion carried. Congratulations to Roubie Younkin, incoming MAE4-HA President.

**Election of Vice-President**: The Nomination Committee put forth Katelyn Anderson and Mandie Reed for vice president. Wendy Wedum made a motion to close the nominations, Mary Anne Keyes seconded. Motion carried. Mandie Reed was voted in as the new MAE4-HA Vice-President.

**Upcoming Conferences**

**Montana 4-H Institutes**: Institutes in 2013 will focus on science, program planning, and tying them together and will be held in Missoula on January 29 and 30 with January 31 as an alternate for bad weather and in Miles City on February 5 and 6 with February 7 as an alternate for bad weather.

**Western Regional 4-H Leadership Forum**:Hawaii March 21-24, 2013 <http://www.ctahr.hawaii.edu/4h/wrlf.htm>

**National Extension Conference on Volunteerism**: Frankenmuth, Michigan, May 20-23, 2013. Interactive Call for Proposal Form is available at <http://www1.extension.umn.edu/youth/mn4-H/necv>. Deadline for submitting proposals is November 15, 2012. Early Bird Registration is from February 1 – March 18, 2013. Registration Deadline is April 19, 2013.

**NAE4-HA 2013**: Galaxy in Pittsburgh, Pennsylvania September 16-20, 2013.

**NAE4-HA 2014**: Meeting in Minneapolis, Minnesota on October 26-30.

**NAE4-HA 2015**: Meeting tentatively planned for Portland, Oregon October 24-29.

There being no further business, Mary Anne Keyes moved to adjourn the meeting. Motion carried.

Respectfully submitted,

Jesse Fulbright

MAE4-HA Secretary