

Graduation Application

degreesandcertificates@montana.edu

Application Deadlines:

Fall - September 20th

Spring - February 5th

Summer - June 10th

Notification: Degree program audit begins the week after the application deadline. Notification of the audit will be sent by email to the student and the outcome is noted in DegreeWorks.

Fees: A \$20.00 audit fee is charged to the student's account each term an application is submitted. A one-time \$30.00 commencement fee is charged to the student's account the first time they apply to graduate. The commencement fee is for degree-seeking students only (certificate students are not charged \$30).

Diplomas: Diplomas are issued under the name listed on the student's permanent record. Verify name and diploma mailing address in My Info. Diploma mailing dates vary each term; contact the Office of the Registrar for details. Students receiving a certificate do not receive a diploma.

Name:		
(Last)	(First)	
Student ID#:	E-Mail:	
Choose one the following: ☐ Full term candidate: ☐ Fall ☐ Sp	oring Summer Year:	
One-credit Extension candidate deadline date: Note: One-credit extension candidates will need to register for One (1) credit in		(First day of the next term) (upcoming term)
Degree/Certificate Title:		
in the department of:		
Degree or Certificate sought:		
 ☐ Certificate (CERT) ☐ Doctor of Philosophy (PhD) ☐ Doctor of Nursing Practice (DNP) ☐ Doctor of Education (EdD) ☐ Education Specialist (EdS) 	 ☐ Master (M) ☐ Master of Art (MA) ☐ Master of Education (MEd) ☐ Master of Engineering (MEng) ☐ Master of Fine Art (MFA) ☐ Master of Nursing (MN) 	 ☐ Master of Science (MS)* Check only if applicable for the MS degrees ☐ En route (Doctoral student earning a Master's degree while enrolled in a doctoral program)
*Doctoral students stopping out with a	a Master's degree must submit a Change ir	n Graduate Status form.
☐ Check if Continuing to another certificontinuing from Master's to Doctoral.	cate, Master's or Doctoral program; Must	submit a Change in Graduate Status form if
☐ Check if a request to Include/Exclude	graded coursework will be made.	
I hereby petition The Graduate School fo	or conferral of the degree(s) indicated abo	ve.
Student Signature		Date
Chair or Program Leader Signature		Date
Received and logged in to Banner by The Graduate School		 Date