April 29, 2020                  11 a.m. – 12 p.m.       WEBEX

Council in Attendance:
Ahmed Al-Kaisy (Engineering)
Christopher Livingston (Architecture)
Brock Smith (Agriculture)
Dennis Aig (Arts)
Lisa Davis (Letters & Science)
Tena Versland (Education)
James Becker (Health & Human Development)
Michael Brody (Faculty Senate)
Craig Ogilvie (Dean of The Graduate School)
Susan Kollin (Letters & Science)
Sara Mannheimer (Library)
Marc Giullian (Business)
Que Vo (International Programs)

Also in Attendance:
Lauren Cerretti (Graduate School)

Absent:
Sobia Anjum (Student Representative)
Wade Hill (Nursing)

Meeting started at 11:04 am on WebEx

April 15, 2020 minutes
• Motion to approve made by Versland, 2nd by Davis, unanimously passed

Announcements
• Faculty Senate Update (Brody)
  o Meeting next week for the last time this term
    ▪ President and Provost will be there giving a “view” of what might happen over the summer
    ▪ Council welcome to join meeting to listen in, Wednesday at 3:10pm
    ▪ Reconstitution Committee has been meeting and FS chair/Co have been sitting in
      • Fall may be a blended semester with some face to face and some online instruction
      • Hopeful that second session this summer will be pilot/testing of modalities of offering classes
      • Issues/concerns around students entering and leaving buildings/classes, cleaning classrooms, plexi-glass barriers between lecturer and students, etc. A lot being discussed
- Faculty should be thinking about back-ups should they get sick
- Discussion of students being grouped into “pods” to attend classes, limiting electives
- Committee will likely meet weekly throughout the summer
- Bradford Watson is FS chair-elect and will attend UGC next year as Dr. Brody becomes FS chair
- Q: what is current talk about residential life?
  - If students must be housed in singles, it would be a major concern for university
  - Concern if students are living on campus but attending classes online, students could have more free time, more unstructured time, and could be strain
  - A lot of decisions will be made at the governor’s level and by OCHE

Old Business

New Business

- **ELED-CERT, Certificate in Educational Leadership, proposal (Livingston)**
  - Tena Versland gave a brief overview of proposal
  - 15 credit graduate certificate
  - MSU Billings (MSUb) has an endorsement to be special ed supervisor and they don't offer all the courses they need for the degree; their students take classes at MSU
    - Cert is way to track the MSUb students who come through and better advise them
    - Q: how does this help you track them?
      - Our admissions cycle is more static (previously MSUb students would jump into classes mid-year or etc) and therefore Dept of Ed can control flow of students and prevent students from taking courses out of order
    - 15 of their 23 credits are taken here instead of MSUb
  - Work as stackable credential for students not yet ready for MEd in Ed Leadership (must have 3 years teaching exp before entering program) or to enroll in MEd C&I; all courses can be used in MEd in Ed Lead or C&I
  - All courses already offered, no need for development or instructors
  - Q: would students be earning two certificates with these credits? One here and one there?
    - Not exactly: one cert from MSU and an “endorsement” from MSUb
  - Q: Who is advisor? How does it work?
    - Tena Versland is advisor and curriculum is already determined, advising duties minimal
  - Q: all online?
    - Blended, some on-campus requirement but mostly online
  - Final comments? Or would anyone make motion to approve?
    - Livingston moves to approve, Al Kaisy 2nd, unanimous pass

- **MHS-CERT, Certificate in Mental Health Support, proposal (Livingston)**
  - Through HHD department, 12 credit graduate certificate
Anticipated start in summer 2021
Would like more info in the description of the demand and how it was determined; enrollment projection
  - It’s possible this program could pay for itself
Will ask them to add credit loads to course descriptions
Will ask to explain clearly that courses need to be developed
Q: What does needing additional resources for oversight mean?
  - Funds requested ($7k annually) for management, advising, student concerns (page 6)
  - What does this mean? What would it pay for? Who would be doing this?
Some agreement that information is general rather than specific, learning outcomes could be enhanced
  - Agreement that proposal needs more learning outcomes details
Q: Does Dean Ogilvie have more info on this?
  - Dean Ogilvie has known about department’s wish to develop since fall but doesn’t have any additional info on program proposal
  - Knows department asked for development funds and encouraged Provost that if funds are to be released, they should be released to programs that would generate additional students at MSU
Q: Can any of these courses be used toward the Counseling MS? Would likely be attractive to students.
Livingston will send questions and concerns to proposers for revisions, can review program again in the fall; asks Council to email him if more questions or comments

Certificate policy draft (Versland)
Dean Ogilvie will review over summer and advise any new cert proposers of this policy
Will vote on policy in fall
Wants to discuss cert credits being used in master’s degrees in fall

UGC Chair (Ogilvie)
Council thanks Dr. Ahmed Al Kaisy for his years of service (2018-2020) and welcomes Christopher Livingston to Chair position
Dean Ogilvie invites those interested in vice chair to contact Chris
Will vote on vice chair in fall

Adjourned at 12:05 pm.

Next scheduled meeting – Fall TBD