Council in Attendance:
Marc Giullian (Business)
Heidi Koenig (Student Representative)
Scott Powell (Agriculture)
Christopher Livingston (Architecture)
Brennan Reeves (Office of International Programs)
Catherine Dunlop (Letters)
Katey Franklin (Health & Human Development)
Sweeney Windchief (Education)
Stephan Warnat (Engineering)
Wade Hill (Nursing)
Stephanie McCalla (Faculty Senate)

Also in Attendance:
Lauren Cerretti (Graduate School)
Donna Negaard (Graduate School)
David Miller (IME)

Absent
Rollin Beamish (Arts)
Craig Ogilvie (Dean of The Graduate School)
Amy Reines (Sciences)
Brian Rossmann (Library)

Meeting started at 10:02 a.m.

November 8, 2023 minutes

- Motion to approve by Warnat, Livingston 2nd, 8 pass, 0 abstention, motion passes

Announcements

- Update from the Graduate School
  - Spring UGC meetings will be Wednesdays, 1030-12 in Romney, first meeting 1/24/24
  - The Graduate School will be doing a review of courses and sending out requests to departments for consistency based on policy (i.e. 575 should always be a professional paper course); curriculum committee
• Faculty Senate update (McCalla)
  o UGC policies being reviewed by JAGS
  o Courses and inactivations going through smoothly
• Open question
  o Chair Dunlop asks for update from Member Livingston re: housing meeting with architects
    ▪ Data analysis projected to be complete in March 2024 and the same firm will complete the project going forward (this firm designed Asbjornson Hall)
    ▪ They indicated it will be “graduate” housing in Glacier Court area
    ▪ Team was very easy to work with and receptive to recommendations, asked lots of questions
    ▪ International student needs also addressed
    ▪ Discussion of amenity spaces (workout space, community space)
    ▪ Discussion of housing process being biased toward UG because of registration timelines/decision timelines for grad students
    ▪ Q: was there discussion of capacity?
      • Not yet
    ▪ Q: was there discussion of housing faculty short term (international faculty, visiting scholars)?
      • Yes

Old Business

• Clarify policy language on graduate certificate students and assistantships (potential vote)
  o New draft provided; discussion
  o Appreciate inclusion
  o Chair calls for a motion. Warnat moves to approve, Livingston 2nd, Chair calls for a vote: 8 in favor, unanimous pass
• Master of Engineering in Manufacturing Engineering (potential vote)
  o Revised proposal; discussion
  o Removed accelerated option, updated courses to meet GS policies (grades, numbers, max 400)
  o Learning outcomes addressed?
    ▪ Not sure
  o Not offering grad cert at this time
  o 575 not required but encouraged to complete
  o Member Warnat will ask about language “carry over courses from undergraduate program” on page 4, “anticipated demand” section. Concern this implies students can “double-count” undergrad credits toward the master’s degree and this is typically not done.
  o Will ask for adjustments and UGC will vote at first meeting spring 2024
• Retired Faculty serving on graduate committees (potential vote)
  o Draft provided
  o Edits made by Council, no vote
• Continued discussion on ETD process
o Feedback from Sciences & Nursing?
  ▪ Sciences member absent
  ▪ Nursing feedback was “luke warm” -- faculty expressed that they don’t want more “red tape” but sees benefit to some students if the form is added
  ▪ Engineering would like checkbox that says “changes required as highlighted in document”

Updates from subcommittees
  • AI guidance (handout), Policy & Procedures subcommittee, Livingston
    o Steps/best practices described and how to cite in various citation styles in document, written by CFE
    o Will add to shared drive for UGC review and comment
    o Grad School could link to CFE page on Generative AI Guidance
    o Q: is Computer Science dept involved?
      ▪ Currently no
    o Q: Is there a tool to help faculty test for AI in papers? Feels needed; AI moving really fast
    o Chair asks student member for input
      ▪ Don’t trust it or use it at this point
    o Some faculty feedback that it’s been useful in their class preps, proposal writing, etc.

Public comment

Adjourned at 11:30 am

Next scheduled meeting – Spring meetings start 1/24/24; Wednesdays 1030-12 in Romney Hall